

**EARLY CHILDHOOD EDUCATION MUNICIPAL DEVELOPMENT
CORPORATION BOARD OF DIRECTORS
MEETING MINUTES**

**TUESDAY, SEPTEMBER 4, 2018
2:00 PM
NORTH EDUCATION CENTER, TRAINING ROOM 1**

Members Present: Board Member Elaine Mendoza, Chair, *Mayoral*
Board Member Dr. Richard Middleton, *District 1*
Board Member Brandon Logan, *District 2*
Board Member Richard Perez, *District 4*
Board Member Gloria Ramirez, *District 5*
Board Member Dr. Tracy Hurley, *District 6*
Board Member Frances Guzman, *District 7*
Board Member Dr. Shari Albright, Secretary, *District 8*
Board Member Dr. Gogi Dickson, *District 9*
Board Member Jenni Laster, *District 10*

Members Absent: Board Member Major General Joe Robles, *District 3*

Staff Present: Sarah Baray, Ph.D., *Pre-K 4 SA Chief Executive Officer*; Peter Zanoni, *Deputy City Manager*; Shreya Shah, *City Attorney's Office*; Maria Bayoumi, *Pre-K 4 SA*; Lillian McFarlin, *Pre-K 4 SA*; Erika Borrego, *San Antonio Food Bank*; Larkin Tackett, *MAYA Consulting*

Also Present: Larrisa Wilkinson, *Pre-K 4 SA*; Brad Davenport, *Pre-K 4 SA*; Andie Rodriguez, *Pre-K 4 SA*; Alfredo Martinez, *Pre-K 4 SA*; Vickie Garza, *Pre-K 4 SA*; Amber French, *Pre-K 4 SA*; Sarah Perez, *Pre-K 4 SA*; Leticia Espinoza, *Pre-K 4 SA*; Laura Gomez, *Pre-K 4 SA*; Jill Byrd, *Creative Noggin*; Ansley Bump, *San Antonio Food Bank*; Heather Guzman, *San Antonio Food Bank*

Call To Order

Chairwoman Mendoza called the meeting to order

1. Citizens to be Heard [Interested citizens will have 3 minutes to address Pre-K 4 SA Board on Pre-K related matters]

There were citizens to be heard.

2. Approval of minutes of the August 7, 2018 Early Childhood Education Municipal Development Corporation Board of Directors Meetings

Board Member Perez moved to approve the minutes of the August 7, 2018 Early Childhood Education Municipal Development Corporation Board of Directors Meeting. Board Member Middleton seconded the motion. Motion carried unanimously by those present.

Chairwoman Mendoza requested to move to item 4 due to time constraints with the presenter.

Individual Briefing

- 4. Briefing of current and potential partnerships established through Senate Bill (SB) 1882, which allows for additional state funding to support partnerships between independent school districts and an eligible entities [Larkin Tackett, MAYA Consulting CEO; Karen Weissinger, MAYA Consulting Consultant]**

Dr. Baray introduced Mr. Tackett and he briefed the board on the partnership established through Senate Bill (SB) 1882. He gave a brief history of MAYA Consulting and explained their mission. He went on to explain why a district would want to create an 1882 partnership. He also explained why Pre-K 4 SA would want to partner with a district.

Board Members went into an in-depth discussion on evaluating the partnership with Pre-K 4 SA and Edgewood ISD and future partner districts.

Mr. Tackett continued with his briefing on Board Governance. As the early childhood education provider, Pre-K 4 SA does not have to create a separate governing board. He briefly explained the goals, roles, and processes for partners and ISDs. He finished by outlining considerations for Pre-K 4 SA.

Board Member Albright entered in at this time.

Chairwoman Mendoza thanked the San Antonio Food Bank. Executive Chef Ansley described the samples of the school lunches provided for the board to try.

CEO Update

- 3. CEO update to include Welcome Week, the first week of school, enrollment, partnerships, outreach and promotion, grants, and 4K for Pre-K [Sarah Baray, Ph.D., Pre-K 4 SA CEO]**

Dr. Baray began her briefing with an update on Welcome Week that took place on August 20 through 23. A small group of families were invited to experience a typical school day at Pre-K 4 SA. Families had the opportunity to meet administrators, learn about different components of the program and available resources, and tour the school bus. She and visitors Mayor Nirenberg, Board Member Middleton, and Board Member Guzman welcomed students on the first day of school. The program had 2,023 students enrolled for the first day and 96% attendance.

Dr. Baray mentioned preparation by the San Antonio Food Bank Partnership prior to the start of the school year. There was a successful launch of family style meals, increased consumption over previous years, and a high level of responsiveness. She moved on to discuss the Culinary Health Education for Families (CHEF), a non-profit promoting better health through nutrition. CHEF offers classroom curriculum to promote healthy eating. Pre-K 4 SA will be supporting by adapting the curriculum for Pre-K classrooms, developing training modules, and incorporating into family engagement program.

Dr. Baray provided a summary of upcoming outreach and promotion opportunities including the Texas Trib Fest, San Antonio Youth Literacy Luncheon, and the Outdoor Plan and Early Learning

Policy and Research Symposium among others.

Dr. Baray went on to discuss Grants Updates which included the hiring of a new Grants Manager, Joe De La Rosa, the finalization of evaluation components and 2018-19 contracts, and collaboration on goals. Needs assessments, purchases, and coordinating a professional learning series to support non-accredited child development centers are still in progress.

Dr. Baray concluded the meeting by announcing the program's first 4K for Pre-K to kick off the Pre-K 4 SA Family Fit Program and raise funds for the United Way Campaign.

Consent Agenda

5. Staff briefing and possible Board action to approve a proposed process for reviewing and approving external research requests received by Pre-K 4 SA [Sarah Baray, Ph.D., Pre-K 4 SA]

Dr. Baray introduced Dr. Lillian McFarlin to brief the board on the proposed process for reviewing and approving external research requests received by Pre-K 4 SA. Dr. McFarlin gave a brief background. Pre-K 4 SA has received limited external requests to conduct research. Staff anticipates an increase in requests and was tasked with developing a formal process to review and approve. She gave an overview of what the proposed process that will include input and participation from a variety of representatives including staff, the CEO, and the Board of Directors. Staff recommended the board approve the process.

Board Members went into discussion on the guidelines, framework, and applications for research projects. Board Member Hurley requested a formal written process and procedures.

Chairwoman Mendoza suggested the Board consider a motion to approve the process framework pending final approval of the written process and procedures by the research committee on behalf of the board.

Board Member Perez moved to approve the proposed process for reviewing and approving external research requests received by Pre-K 4 SA. Board Member Hurley seconded the motion. Motion carried unanimously by those present.

6. Staff briefing of Pre-K 4 SA Social Emotional Learning model and team [Maria Bayoumi, Pre-K 4 SA School Psychologist]

Ms. Bayoumi introduced herself and her background history with school psychology and her work as a Licensed Specialist in School Psychology (LSSP). She began with a definition of social and emotional learning (SEL) and went on to explain social and emotional skills and executive function. Ms. Bayoumi mentioned that a highly-skilled workforce includes the foundational literacies, competencies, character qualities, and 21st Century skills. She presented the SEL team mission, organizational structure, and practices that are in direct support of children, in consultation with parents and teachers, and in professional development. Ms. Bayoumi explained the CASEL and HighScope curriculums which are core and key developmental indicators. She reviewed the implementation support review, systematic model, response to intervention, and the different tiers of support for intervention.

Board members went into discussion on how they were impressed with her presentation and the great work they have accomplished in establishing on the learning model.

Consideration of Future Meetings

- 7. The next meeting of the Board of Directors is scheduled to take place on Tuesday, October 9, 2018 at 2:00 p.m. Location to be determined.**

Board members agreed to meet at the North Education Center and convene early for a tour.

Adjournment

There being no further discussion, the meeting was adjourned at 3:49 pm.

Respectfully Submitted,

Elaine Mendoza, Chairperson

Vickie W. Garza, Pre-K 4 SA