

**CHARTER REVIEW COMMISSION
MEETING MINUTES
MONDAY, MAY 15, 2017
MUNICIPAL PLAZA BUILDING
3:00 PM**

Members Present:	Jeff Webster, <i>Chair</i> ; Councilmember Mike Gallagher, <i>District 10</i> ; John Gilbert, <i>Community Representative</i> ; Sharon De La Garza, <i>Human Resources Expert</i> ; Frank M. Garcia, <i>Community Representative</i> ; Art A. Hall, <i>Former Elected Official</i> ; Margaret Anaglia, <i>Former City Employee</i> ; Deborah Gray Marino, <i>Community Representative</i> ; Patricia Rodriguez Oliver, <i>Community Representative</i> ; Dr. Francine S. Romero, <i>Community Representative</i>
Members Absent:	Francisco J. Garza, <i>Municipal Law Expert</i> ; Juan Garcia, <i>Community Representative</i> ; Richard Perez, <i>Community Representative</i> ;
Others Present:	Sheryl Sculley, <i>City Manager</i> ; Kevin Barthold, <i>City Auditor</i> ; Camila Kunau, <i>Assistant City Attorney</i> ; Tina Flores, <i>Compliance Auditor</i> ; Lina Rodriguez, <i>Executive Assistant to the City Clerk</i> ; John Peterek, <i>Assistant to the City Manager</i> ; Patrick Steck, <i>Special Projects Manager</i> ; Sonny Torres, <i>District 7</i> ; Chris Stewart, <i>District 8</i> ; Chrissy Q. McCain, <i>District 1</i> ; Belinda Hartwig, <i>SA Chamber of Commerce</i> ; Nikki Kuhns, <i>Citizen</i> ; Rhett Smith, <i>Citizen</i> ; Eiginio Rodriguez, <i>Citizen</i> ; Ray Rodriguez, <i>Citizen</i>

Chair Jeff Webster called the meeting to order and asked all members present to introduce themselves to the group.

1. Approval of Minutes

Mr. Frank Garcia moved to approve the Minutes of the Charter Review Commission Meeting of March 27, 2017. Mr. John Gilbert seconded the motion. The motion carried unanimously.

2. Discussion of Possible Charter Amendments

Chair Webster distributed the Charter Review Commission Calendar and asked all members to review the dates and determine if they would work for all members' schedules. He reminded all members that no action could be taken at a meeting unless a quorum had been met. Thus, he encouraged all members to attend meetings.

Chair Webster asked for a motion and second to approve the calendar. Councilmember Gallagher moved to approve the Charter Review Commission Calendar. Mr. John Gilbert seconded the motion. The motion carried unanimously.

3. Possible Appointment of Subcommittee Members and Chairs

Chair Webster discussed creating subcommittees. He asked if any members were interested in a particular subcommittee. He noted that Mr. Art Hall volunteered to be responsible for the subcommittee looking into the recommendations submitted by the Ethics Review Board. He further stated that Mr. Frank Garza volunteered for the subcommittee looking into the legal implications of any proposed Charter change, as well as, examining the Charter for any legally outdated provisions.

Furthermore, he noted Ms. Patricia Rodriguez Oliver volunteered for the subcommittee looking into expanding the Planning Commission based on the CCR submitted by Councilmember Treviño. Mr. John Gilbert and Mr. Frank Garcia also stated their interest in joining the subcommittee for the Planning Commission.

Councilmember Gallagher and Francine Romero volunteered for the subcommittee looking into changing the General Election Date from May to November, as well as, changing length of terms from two years to four years or staggering terms.

4. Discussion and possible scheduling of Future Meetings & Public Hearings

Chair Webster and Dr. Romero asked about logistics concerning the public hearings. City Manager Sheryl Sculley discussed the process. She noted the public hearings would begin with a short presentation from staff about the topics the Commission is looking over, and then the public comments would begin.

Chair Webster asked how much time each speaker would be allotted. Mrs. Sculley stated the norm is three minutes unless fifty or more people sign up to speak. Mr. Webster asked the members if this time limit was agreeable and all accepted.

Councilmember Gallagher noted the subcommittee discussing Council topics should discuss the topic of residency for City Council candidates. Mrs. Sculley stated that her staff would provide data for the Commission concerning residency, lengthening terms, and staggering terms of Council.

Mr. Art Hall warned the Commission of being too specific in their recommended changes and further constricting the Charter. He stated the Charter should remain flexible as it is the governing document of the City.

5. Adjournment

There being no further discussion, the meeting was adjourned at 3:34 pm.

Respectfully Submitted,

Jeff Webster, Chair

Lina Rodriguez, Office of the City Clerk