

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**APPROVING THE ALLOCATION OF \$250,000.00 IN FY 2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS SET-ASIDE FOR THE MINOR REPAIR PROGRAM TO MERCED HOUSING TEXAS; AND PROVIDING FOR PAYMENT.**

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**WHEREAS**, the City Council has approved the appropriation of \$250,000.00 in FY 2015 Community Development Block Grant (CDBG) funds for the Minor Repair Program; and

**WHEREAS**, the City released a Request for Applications (RFA) seeking applications from eligible respondents to administer the Minor Repair Program (“Program”); and

**WHEREAS**, the City evaluated applications utilizing the following criteria: direct experience with administering minor repair activities, development team experience, managerial capacity, technical capacity, financial capacity, administrative plan, and marketing plan; and

**WHEREAS**, the City selected Merced Housing Texas for the administration of the Program; and

**WHEREAS**, the funds will be utilized to assist low to moderate income homeowners with a one-time grant not to exceed \$4,999.00 for minor home repairs; and

**WHEREAS**, it is the City Council’s intention to approve the allocation of FY 2015 Community Development Block Grant (CDBG) funds set aside for the Minor Repair Program and authorize payment to Merced Housing Texas; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The allocation of FY 2015 Community Development Block Grant (CDBG) funds set aside for the Minor Repair Program to Merced Housing Texas in the amount of \$250,000.00 is hereby approved. The funds will be utilized to assist low to moderate income homeowners with a one-time grant not to exceed \$4,999.00 for minor home repairs.

**SECTION 2.** The City Manager, or, in her stead, a Deputy City Manager, an Assistant City Manager, an Assistant to the City Manager, the Director of the Department of Planning and Community Development, or his designee, or the Grants Administrator of the Division of Grants Monitoring and Administration is hereby authorized to execute a contract with Merced Housing Texas for the Minor Repair Program, a copy of the contract in substantially final form is attached hereto and incorporated herein for all purposes as **Attachment I**.

**SECTION 3.** The City Manager, or her designee, the Director of the Department of Planning and Community Development or his designee, or the Grants Administrator of the Division of Grants Monitoring and Administration, is hereby authorized to approve budget adjustments within project allocations to conform with actual expenditures if line item cost overruns occur or are anticipated.

**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager’s designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**M A Y O R**  
Ivy R. Taylor

**ATTEST:**

**APPROVED AS TO FORM:**

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Leticia M. Vacek, City Clerk

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Martha G. Sepeda, Acting City Attorney