

AN ORDINANCE 2018-11-15-0912

**AUTHORIZING THE SUBMISSION OF GRANT APPLICATIONS FOR A FIVE YEAR PERIOD ENDING MARCH 31, 2024 AND THE ACCEPTANCE OF FUNDS FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, HEALTH RESOURCES & SERVICES ADMINISTRATION TO CONTINUE THE HEALTHY START INITIATIVE FOR A TOTAL AMOUNT NOT TO EXCEED \$5,470,000.00 AND AUTHORIZING A PERSONNEL COMPLEMENT OF 12 FULL-TIME POSITIONS.**

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**WHEREAS**, the San Antonio Healthy Start (SAHS) Initiative aims to reduce disparities in infant mortality and adverse perinatal outcomes by: 1) improving women's health, 2) improving family health and wellness, and 3) promoting systems change; and

**WHEREAS**, the SAHS Initiative plays a key role in strengthening families and creating the foundation for optimal infant and young child health and development, including early learning; and

**WHEREAS**, the SAHS Initiative includes activities and components that will build a ladder of opportunity for all children and families; and

**WHEREAS**, the SAHS Initiative will be the first rung of that ladder beginning before, during, and after pregnancy, providing in home case management services to families for the first eighteen (18) months of a child's life; and

**WHEREAS**, successful award of this grant allows continued service to preconception, pregnant and postpartum women and their children, and expands to include enrollment of fathers, with a minimum of 700 individuals served annually; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee or the Director of the San Antonio Metropolitan Health District or her designee is hereby authorized to submit grant applications for a five year period ending March 31, 2024 and accept funds from the U.S. Department of Health and Human Services, Health Resources & Services Administration to continue the Healthy Start Initiative for a total amount not to exceed \$5,470,000.00. Copies of said applications which are incorporated herein for all purposes will be on file with the San Antonio Metropolitan Health District.

**SECTION 2.** The City Manager or her designee or the Director of the San Antonio Metropolitan Health District or her designee is further authorized to execute any and all necessary documents and grant contracts to effectuate the applications and acceptance of the grant referenced in Section 1 of this Ordinance and to execute contract amendments pertaining to these contracts in the following instances a) carry-over funds, when ascertained and approved by the funding agency

through a revised notice of award; b) line item budget revisions authorized by the funding agency; c) modifications to the performance measures authorized by the funding agency and listed in the contracts so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) amendments which will provide supplemental grant funds to the grant by the funding agency in an amount up to 20% of the total amount initially awarded to the grant; f) reimbursement increases of administrative funds for each participant served; g) amendments funding one time equipment purchases or defined program services; and h) changes in state regulations mandated by the funding agency.


**SECTION 3.** Upon acceptance of the award, new funds and internal order numbers will be created for the grant funds in an amount up to \$1,070,000.00 for the first year and up to \$1,100,000.00 for years two through five from the U.S. Department of Health and Human Services, Health Resources & Services Administration to be appropriated in said fund. Formal final budgets which will include a department specific fund, an Internal Order number, and General Ledger numbers will be submitted by the department upon award of initial funding and annually thereafter for the subsequent non-competing continuing awards. The proposed budgets, which are attached hereto and incorporated herein for all purposes as **Attachment I**, are approved and adopted for entry in the City books.

**SECTION 4.** The proposed personnel complement of twelve (12) positions which is attached hereto and incorporated as **Attachment I** is hereby approved. Should funding be awarded, the personnel complement is approved.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.


**PASSED AND APPROVED this 15th day of November, 2018.**

  
**M A Y O R**  
**Ron Nirenberg**

**ATTEST:**

  
Lencia M. Vacek, City Clerk

**APPROVED AS TO FORM:**

  
Andrew Segovia, City Attorney

# CITY COUNCIL MEETING

CONSENT AGENDA: ITEMS 5, 6, 7, 9, 10A, 10B, 11, 12, 13, 15,  
16, 18, 19, 22, AND 23

DATE: November 15, 2018

TO APPROVE

NAME	ROLL CALL	MOTION	SECOND	ABSTAIN	AYE	NAY	ABSENT
Roberto C. Treviño DISTRICT 1					✓		
William "Cruz" Shaw DISTRICT 2							X
Rebecca J. Viagran DISTRICT 3		✓			✓		
Rey Saldaña DISTRICT 4					✓		
Shirley Gonzales DISTRICT 5					✓		
Greg Brockhouse DISTRICT 6					✓		
Ana E. Sandoval DISTRICT 7					✓		
Manny Peláez DISTRICT 8					✓		
John Courage DISTRICT 9			✓		✓		
Clayton H. Perry DISTRICT 10					✓		
Ron Nirenberg MAYOR					✓		

COMMENTS:

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MH  
11/15/2018  
Item No. 13

# Attachment I

Attachment I  
 U.S Department of Health and Human Services  
 HRSA Healthy Start Initiative Project  
 Budget Period: 4/1/19 to 03/31/2024

ESTIMATED REVENUES	SAP GL No.	Year 1 CURRENT BUDGET	Years 2-5 BUDGET
HRSA Healthy Start Initiative H49MC00101	4501000	\$ 1,070,000	1,100,000
<b>Total Estimated Revenues</b>		<b>1,070,000</b>	<b>1,100,000</b>

**APPROPRIATIONS**

**Healthy Start Initiative**

Activity: 36-06-61  
 Cost Center 3606610003  
 Internal Order 1360000007xx

		CURRENT BUDGET	FY21 BUDGET
1	Regular Salaries & Wages	524,263	535,304
1	Retiree Payout	0	0
1	Overtime Salaries	0	0
1	High Class Pay	0	0
1	Language Skill Pay	600	600
2	FICA & Medicare Expense	40,659	41,643
2	Temporary FICA	5103007	0
2	Life Insurance	5103010	531
1	Personal Leave Buy Back Pay	5103035	6,629
2	Tuition reimbursement	5103050	8,450
2	Retirement Expense - TMRS	5105010	0
2	Civln Actv Healthcr	5170040	63,141
3	Education-Classes	5201025	89,100
5	Fees to Professional Contractors	5201040	10,000
5	Temporary Services	5202010	180,800
5	Computer Software Maintenance	5201047	0
5	Other Contractual Services	5202025	21,000
6	Advertising & Publication	5203040	5,000
6	Membership Dues & Licenses	5203050	10,000
6	Building & Maintenance	5204050	1,975
4	Binding, Printing & Reproduction	5203060	500
3	Transportation Fees	5203090	12,000
4	Mail & Parcel Post Service	5205010	20,000
4	Rental of Office Equipment	5205020	1,500
6	Rental of Facilities	5206010	3,240
3	Travel - Official	5207010	10,561
4	Office Supplies	5302010	15,000
6	Food	5304010	12,000
6	Computer Software	5304075	15,000
6	Other Commodities	5304080	500
6	Phone & Fax Services	5403010	500
6	Cellular Phone Service	5403040	25,000
6	Wireless Data Communications	5403510	25,175
6	Gas & Electricity	5404530	9,000
7	Computer Equipment	5501000	2,500
7	Furniture and Fixtures	5501065	5,000
<b>Total Fiscal Period Budget</b>		<b>\$ 1,070,000</b>	<b>- 1,100,000</b>

Year 1	
	Budget
1 Personnel	531,492
2 Fringe	193,432
3 Travel	40,561
4 Supplies	28,740
5 Contractual	206,800
6 Other	64,475
7 Equipment	4,500
Total Direct	1,070,000
Indirect	-
	<b>1,070,000</b>

Amount to be Projected  
(0)

Year 2-5	
	Budget
1 Personnel	544,354
2 Fringe	195,957
3 Travel	50,000
4 Supplies	29,740
5 Contractual	206,800
6 Other	65,650
7 Equipment	7,500
Total Direct	1,100,000
Indirect	-
	<b>1,100,000</b>

Amount to be Projected  
**0.00**

**Total 5 Year Budget \$5,470,000.00**

**PERSONNEL COMPLEMENT**

**POSITIONS**

Activity No. 36-06-61  
 Cost Center 3606610003  
 Internal Order 136000000743

	Existing	New
2063 Administrative Associate	3	0
0040 Administrative Assistant I	0	0
0041 Administrative Assistant II	1	1
0206 Health Program Manager	1	1
0282 Health Program Specialist	4	5
0985 Case Aide	9	0
2248 Community Health Worker	0	1
0046 Management Analyst	4	1
2062 Community Service Specialist	3	1
2054 Community Services Supervisor	0	1
0999 Senior Management Analyst	2	1
0866 Special Projects Manager	0	0
<b>Total Personnel:</b>	<b>27</b>	<b>12</b>