

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**APPROVING AN ADMINISTRATIVE SERVICES CONTRACT WITH THE SAN ANTONIO HOUSING TRUST FOUNDATION, INC. FOR THE TERM OF OCTOBER 1, 2018 TO SEPTEMBER 30, 2019 IN AN AMOUNT NOT TO EXCEED \$159,283.00.**

\* \* \* \* \*

**WHEREAS**, on September 8, 1998, the City of San Antonio (the “City”), acting by and through its City Council, authorized the establishment of the City of San Antonio Housing Trust in Ordinance No. 67895 for the purposes expressed in that certain Declaration of Trust; and

**WHEREAS**, the City has dedicated certain funds to the City of San Antonio Housing Trust for the promotion of affordable housing projects and programs and for the other purposes authorized by the Declaration of Trust, as amended, and approved by the City; and

**WHEREAS**, on January 30, 1990, the San Antonio Housing Trust Foundation, Inc., a Texas non-profit corporation, was established as a Texas non-profit corporation for the purposes set forth in its Articles of Incorporation; and

**WHEREAS**, the San Antonio Housing Trust Foundation, Inc., provides administrative support to and is the fiscal agent of the City of San Antonio Housing Trust and its Board of Trustees, as well as the San Antonio Housing Trust Public Facility Corporation and the San Antonio Housing Trust Finance Corporation and their respective Boards of Directors; and

**WHEREAS**, annually, the City contributes funds towards the administrative operation costs of the San Antonio Housing Trust Foundation, Inc., with said funds being derived from the interest earned on the corpus of the City of San Antonio Housing Trust; and

**WHEREAS**, the City desires to approve an administrative services contract with the San Antonio Housing Trust Foundation, Inc., for the term of October 1, 2018 to September 30, 2019 in an amount not to exceed \$159,283.00; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee, or the Director of the Neighborhood and Housing Services Department or her designee, is hereby authorized to execute an administrative services contract, in an amount not to exceed \$159,283.00 and in substantially the same form and content as shown in Attachment I attached hereto and incorporated herein, with San Antonio Housing Trust Foundation, Inc.

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Item No. \_\_

**SECTION 2.** Funding in the amount of \$159,283.00 for this ordinance is available in Fund 29613000, Cost Center 703100001 and General Ledger 5201040 as part of the Fiscal Year 2019 Budget.

**SECTION 3:** The amount not to exceed the budgeted amount will be encumbered upon issuance of a purchase order, and payment is authorized to San Antonio Housing Trust Foundation.

**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This Ordinance shall become effective immediately upon passage by eight (8) or more affirmative votes of the entire City Council; otherwise, said effective date shall be ten (10) days from the date of passage hereof.

**PASSED AND APPROVED** this 18<sup>th</sup> day of October, 2018.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Leticia M. Vacek, City Clerk

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Andrew Segovia, City Attorney