

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL**

**AN ORDINANCE**

**AUTHORIZING A CONTRACT WITH ONLINE COMPUTER LIBRARY CENTER TO PROVIDE AUTOMATED CATALOGING SERVICES TO THE CITY'S LIBRARY DEPARTMENT FOR AN ESTIMATED AMOUNT OF \$44,000.00 ANNUALLY, FUNDED FROM THE FY2016 LIBRARY GENERAL FUND BUDGET.**

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**WHEREAS**, the San Antonio Public Library requires a cataloging service to automate creation of catalog records maintained by the Library in order to give patrons visibility of these resources while conducting research; and

**WHEREAS**, the City issued a Request for Competitive Sealed Proposal for an “Annual Contract for Automated Cataloging” on September 30, 2015, for which the evaluation committee recommended the Online Computer Library Center for award; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** An agreement with Online Computer Library Center, to provide the San Antonio Public Library with automated cataloging services for an estimated annual amount of \$44,000.00, with an initial term beginning on award and ending February 28, 2019, with two additional one-year renewal options, is hereby approved. A copy of the agreement is attached hereto and is incorporated by reference as **Attachment I**. The City Manager, or her designee, is authorized to execute the agreement and any related documents in furtherance of the intent and purpose of this ordinance without further council approval.

**SECTION 2.** The amounts will be encumbered upon issuance of a purchase order, and payment is authorized to Online Computer Library Center. All expenditures will be in accordance with the Fiscal Year 2016 and subsequent budgets that fall within the term period of this contract approved by City Council.

**SECTION 3.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

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Item No.

**SECTION 4.** This ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage hereof.

**PASSED and APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

**M A Y O R**  
**Ivy R. Taylor**

**ATTEST:**

**APPROVED AS TO FORM:**

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Leticia M. Vacek, City Clerk

Martha G. Sepeda, Acting City Attorney

**DRAFT**