

FINANCE DEPARTMENT  
Certificate of Exemption Form

Date: 02/17/2015

Originating Department: CSF- Alamodome

The City is authorized under limited conditions to make procurements outside of the competitive solicitation process. Chapter 252 of the Local Government Code provides guidance regarding sixteen general exemptions from the competitive solicitation. Please select one exemption.

- a procurement made because of a public calamity that requires funds to relieve the needs of the residents or to preserve city property
- a procurement to preserve or protect the public health or safety of the city's residents
- a procurement necessary because of unforeseen damage to machinery, equipment or other property
- a procurement for personal, professional or planning services
- a procurement for work that is performed and paid for by the day as the work progresses
- a purchase of land or right-of-way
- a procurement of items available from only one source
- a purchase of rare books, papers and other materials for a public library
- paving, drainage, street widening and other public improvements or related matter where at least one-third of the costs are paid by special assessments
- a public improvement project which has been authorized but for which there is deficiency of funds to complete in accordance with the plans as authorized
- a payment under a contract by which a developer participates in the construction of a public improvement as provided by subchap. C, ch 212.
- personal property sold
- services performed by blind or severely disabled persons
- goods purchased by a municipality for subsequent retail sale by the municipality
- electricity
- advertising, other than legal notices

This Certificate of Exemption is executed and filed with the Finance Department as follows:

1. The undersigned is authorized to approve an exemption.
2. An exemption according to Section 252.022 of the Local Government Code exists. More specifically, the following event has occurred:  
The Alamodome needs to have maintenance and major repairs performed on its telescopic seating. Interkal is the vendor who designed and installed the seating when the building opened. They are the only ones who can provide the service and the parts needed to make the repairs.
3. Because the exemption stated above exists, the City of San Antonio intends to contract with Interkal Seating which will cost approximately \$ 222,720

Thomas McAfee

Originator

Department Director Approval

Procurement Administrator Approval

City Manager

(Approval required only for ratification by City Council)



**City of San Antonio  
Justification for Sole Source Purchase**

Purchasing and  
General Services

This questionnaire is designed to assist staff in relating information necessary for the Purchasing & General Services Department to process sole source requisitions.  
(Sole Source purchases are permissible only when goods or services are available from only ONE source. Please refer to Procurement Policy & Procedures Manual on COSAweb for complete requirements.)

**Source Details**

Name of Item: Alamodome Telescopic Seating Maintenance and Repairs

Manufacturer: Interkal

Model Number: N/A

Available from only one source

Available from more than one source

Name of Source: Interkal

Brief description of where or how the item(s) will be used:

The seating at the Alamodome needs to be gone over for general maintenance and several major repairs need to be done to certain sections. These repairs are beyond the scope and expertise of Alamodome staff.

Describe the performance functions proprietary to the item(s) requested and why they are necessary to accomplish the project:

There are several sections of seating that need major repair as well as general maintenance. Interkal is the vendor who installed the seating when the Alamodome was built, and they are the only ones who can do the work.

Will the item be used in conjunction with existing equipment?

Yes

No

Will it be used as a component to be interfaced with existing equipment?

Yes

No

What is the brand and model number of existing equipment?

Interkal Seating, N/A

Will this be used as an accessory or option?

Yes

No

Will training be required?

Yes

No

Name other sources whose products have been evaluated and why they do not meet requirements:

No other vendor can work on the seating or provide the replacement parts required for the major repairs.

**Signatures**



City of San Antonio  
Justification for Sole Source Purchase

Purchasing and  
General Services

Originator's Name: Thomas McAfee (CSEF)

Date: 02/17/2015

Division's Approval:

*William Fabrice L. Condit*

Date: 2/17/15

Purchasing Approval:

*[Signature]*

Date: 2/24/15

November 19, 2014

Re: TGS-70032 Alamodome Telescopic Spectator Seating - Maintenance

Mr. Thomas McAfee  
Facilities Operation Coordinator

Dear Mr. McAfee,

Interkal is the original equipment manufacturer and installation company of the telescopic spectator seating system currently installed at the Alamodome.

We have and maintain the original engineering drawing records for this seating system which we will use to provide accurate information to produce the required replacement parts.

Interkal manufactures the structural replacement components here in our Kalamazoo factory from raw steel sheet and or tubing. We also provide proprietary components produced for us that are not available directly from another source.

To the best of my knowledge, Interkal is the sole source for these replacement parts and can provide the complete services required to maintain this system.

Please let me know if there are any questions or additional information is needed.

Sincerely

*Kenneth W. Sipe*

Kenneth W. Sipe  
Assistant Service and Installation Manager  
Interkal

November 19, 2014

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Sincerely

*Kenneth W. Sipe*

Kenneth W. Sipe  
Assistant Service and Installation Manager  
Interkal



February 16, 2015

Mr. Thomas McAfee  
 Alamodome - Operations  
 100 Montana Street  
 San Antonio, TX 78203

RE: TGS-70032 Alamodome Telescopic Seating – Maintenance Labor Quote

Dear Mr. McAfee:

Here is the quote for Interkal to provide parts and labor to service/repair the telescopic seating system at the Alamodome.

**Standard Maintenance Procedures**

- Clean off the old grease and re-lubricate understructure
- Replace all missing or broken horse wheels, axles and retaining clips. **Use parts from existing stock.**
- Check and tighten all wall/floor anchors and repair or replace as required
- Check and tighten loose or replace missing hardware.
- Repair or replace all damaged or missing row locks and guide rods. **Use parts from existing stock.**
- Adjust operation of units as required
- Check and adjust all electrical cable attachments and connections as required, repair limit switches and reconfigure electrical system as required for drive motors to function.

**Cost per bank for Standard Maintenance Procedures**

Bank #1	\$1,200.00
Bank #2	\$2,200.00
Bank #3	\$1,400.00
Bank #4	\$8,420.00
Bank #5	\$1,400.00
Bank #6	\$2,200.00
Bank #7	\$1,200.00
Bank #8	\$600.00
Bank #9	\$600.00
Southwest Bank	\$9,400.00
Northwest Bank	\$9,400.00
Northwest Pie	\$2,300.00
North Bank	\$15,700.00
Northeast Bank	\$9,800.00
Southeast Bank	\$9,800.00

Sub Total \$75,620.00

**Major Repair Procedures and Parts Not Included in Standard Procedures**

1.	Supply and Replace 92 sets of drive rollers	\$65,500.00
2.	Supply and Replace 9 drive motors --\$1,200.00 per each additional motor	\$10,800.00
3.	Supply and Install 12 replacement horses (6 last row and 6 next to last row) for bank 4 and Bank 5	\$25,500.00
4.	Supply and Install 112 20" platform chairs (replace existing on bank PB02 and PB03)	22,500.00
5.	Supply and Install 6 RH and 6 LH lift actuators	22,800.00
Sub Total		<b>\$147,100.00</b>

**Total Cost \$222,720.00**

All labor is quoted as non-union, non-prevailing wage.

1<sup>st</sup> trip included, each additional trip due to event schedule add - \$1,500.00

Add freight, one truck load is estimated for this project at \$3,900.00.

Add any applicable tax

Any items not included in the above quote will be considered additional work and will be quoted upon request.

Please let me know if there are any questions.

Thank you,

*Kenneth W. Sipe*

Kenneth W. Sipe  
Assistant Service and Installation Manager  
Interkal

Enclosures: Exhibit A and B