

**San Antonio Public Library
Monthly Operating Statement
October 1, 2020 to October 31, 2020
Percent of FY Elapsed: 8%**

| | APPROVED Budget | Expended to Date | Encumbered to Date | Remaining Budget | % Spent to Date* |
|--|-------------------|------------------|--------------------|-------------------|------------------|
| | FY 2021 | FY 2021 | FY 2021 | FY 2021 | FY 2021 |
| City General Fund--Personnel Services | | | | | |
| Car Exp Allowance | 18,000 | 1,500 | - | 16,500 | 8% |
| Cell Phone Reimburse | 5,400 | 350 | - | 5,050 | 6% |
| Civil Actv Healthcr | 2,655,681 | 221,307 | - | 2,434,374 | 8% |
| Def Comp-Executives | 20,412 | - | - | 20,412 | 0% |
| FICA & Medicare Exp | 1,543,012 | 112,202 | - | 1,430,810 | 7% |
| Language Skill Pay | 39,000 | 3,000 | - | 36,000 | 8% |
| Life Insurance | 16,503 | 910 | - | 15,593 | 6% |
| Overtime Salaries | 1,737 | (1,403) | - | 3,140 | -81% |
| Pers Leave Buy Back | 199,688 | - | - | 199,688 | 0% |
| Regular Salaries | 20,173,301 | 1,515,124 | - | 18,658,177 | 8% |
| Retiree Hlth Assess | 441,842 | 36,820 | - | 405,022 | 8% |
| Retiree Payout Sal | - | 1,311 | - | (1,311) | |
| Retirement Exp | 2,026,388 | 155,637 | - | 1,870,751 | 8% |
| Salary Turnover Targ | (2,062,954) | - | - | (2,062,954) | 0% |
| Shift Differential | 19,300 | 1,437 | - | 17,863 | 7% |
| Temp FICA & Medicare | - | 109 | - | (109) | |
| Temporary Salaries | - | 1,419 | - | (1,419) | |
| Total General Fund Personal Services | 25,097,310 | 2,049,724 | - | 23,047,586 | 8% |
| City General Fund--Contractual Services | | | | | |
| Adv and Publications | 11,450 | 3,046 | - | 8,404 | 27% |
| Alarm and Sec. Serv. | 65,055 | 6,130 | 635 | 58,290 | 10% |
| Binding & Printing | 52,585 | 834 | - | 51,751 | 2% |
| Cleaning Services | 1,239,747 | 119,712 | - | 1,120,035 | 10% |
| Computer Software Maint. | 521,604 | 316,978 | 5,696 | 198,931 | 62% |
| Contractual Services | 943,903 | 3,665 | 682,214 | 258,025 | 73% |
| Credit Card Fees | 24,000 | 89 | - | 23,911 | 0% |
| Education - Classes | 3,623 | 22 | - | 3,601 | 1% |
| Fees to Prof Contr. | 724,828 | 145,265 | - | 579,563 | 20% |
| Freight and Storage | 31,817 | 85 | - | 31,732 | 0% |
| Mail and Parcel Post | 14,526 | - | - | 14,526 | 0% |
| Maint - Buildings | 963,335 | 72,921 | 422,602 | 467,812 | 51% |
| Maint & Rep - Cmrc | 3,393 | 6,968 | - | (3,575) | 205% |
| Maint. - M&E | 40,420 | 255 | - | 40,165 | 1% |
| Maint.- Repair Auto | 12,595 | - | - | 12,595 | 0% |
| Membership Dues | 15,300 | - | - | 15,300 | 0% |
| Other Contract Svcs | 23,000 | - | - | 23,000 | 0% |
| Public Copy/Print | 306,218 | 39,507 | - | 266,711 | 13% |
| Rental of Equipment | 5,000 | 335 | - | 4,665 | 7% |
| Rental Office Equipment | 9,000 | - | - | 9,000 | 0% |
| Subscriptions to Computer Svcs | 214,711 | 144,235 | 13,651 | 56,824 | 74% |
| Temporary Services | 123,262 | 14,166 | 76,292 | 32,804 | 73% |
| Transportation Fees | 89,485 | 6,824 | - | 82,661 | 8% |
| Travel-Official | 500 | - | - | 500 | 0% |
| Total General Fund Contractual Services | 5,439,357 | 881,038 | 1,201,090 | 3,357,229 | 38% |
| City General Fund--Commodities | | | | | |
| Clothing and Linen | 6,092 | 246 | 10,217 | (4,371) | 172% |
| Computer Software | 63,300 | - | - | 63,300 | 0% |
| Expense Allowance | 1,000 | - | - | 1,000 | 0% |
| Food | - | 78 | 300 | (378) | |
| Janitorial Supplies | 36,452 | 3,043 | - | 33,409 | 8% |
| Library Materials | 222,257 | - | - | 222,257 | 0% |
| Library Resources | 5,192,944 | 409,457 | 245,841 | 4,537,646 | 13% |
| M&R Material Bldg/Imp | 60,854 | 1,934 | 990 | 57,930 | 5% |
| M&R Material Mach/Eq | 28,608 | 5,931 | - | 22,677 | 21% |

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|--|-------------------|------------------|--------------------|-------------------|------------------|
| | FY 2021 | FY 2021 | FY 2021 | FY 2021 | FY 2021 |
| M&R Parts Automotive | 7,741 | 206 | - | 7,535 | 3% |
| Office Supplies | 135,877 | 2,909 | 2,142 | 130,826 | 4% |
| Other Commodities | 53,000 | 7,765 | - | 45,235 | 15% |
| Total General Fund Commodities | 5,808,125 | 431,568 | 259,490 | 5,117,067 | 12% |
| City General Fund Other Expenditures | | | | | |
| Automotive Admin Chg | 1,584 | 132 | - | 1,452 | 8% |
| Build. Maint. Chg | 264,444 | 22,037 | - | 242,407 | 8% |
| Gas and Electricity | 1,131,500 | 76,138 | - | 1,055,362 | 7% |
| General Liab. Assess | 96,483 | 8,040 | - | 88,443 | 8% |
| Mail & Delivery Svcs | 10,890 | 908 | - | 9,983 | 8% |
| Unemploy Comp Assess | 1,457 | - | - | 1,457 | 0% |
| Motor Fuel and Lub. | 15,384 | 1,282 | - | 14,102 | 8% |
| Rent of City Equip. (Vehicle Replacement Fund) | 38,388 | 3,199 | - | 35,189 | 8% |
| Water and Sewer | 315,200 | 24,419 | - | 290,781 | 8% |
| Workers Comp Assess | 52,254 | 4,355 | - | 47,900 | 8% |
| Total General Fund Other Expenditures | 1,927,584 | 140,510 | - | 1,787,074 | 7% |
| City General Fund Scheduled Line Items | | | | | |
| Cell Phone Services | 7,227 | 27 | - | 7,200 | 0% |
| Interfnd Transf Out | 138,106 | 11,509 | - | 126,597 | 8% |
| IT Assessment Fee | 2,090,180 | 174,182 | - | 1,915,998 | 8% |
| Procurement Fee | 172,507 | 14,376 | - | 158,131 | 8% |
| Wireless Data Communications | 1,754 | - | - | 1,754 | 0% |
| Total General Fund Scheduled Line Items | 2,409,774 | 200,093 | - | 2,209,681 | 8% |
| City General Fund Capital Outlay | | | | | |
| Cap<5000 - Comp Equ. | 214,686 | 235 | - | 214,451 | 0% |
| Cap<5000 - Furn &Fix | 176,050 | 1,335 | - | 174,715 | 1% |
| Cap<5000 - M&E Other | 77,867 | - | - | 77,867 | 0% |
| Cap<5000 - PC Replct | 885,250 | 35,697 | - | 849,553 | 4% |
| M&E (Budget Only) | 115,000 | - | - | 115,000 | 0% |
| Total General Fund Capital Outlay | 1,468,853 | 37,267 | - | 1,431,586 | 3% |
| Total City General Fund | 42,151,003 | 3,740,199 | 1,460,580 | 36,950,224 | 12% |
| Major Gifts | | | | | |
| Friends of the Library | 37,900 | 13,405 | 14,564 | 9,931 | 74% |
| Library Foundation | 200,128 | 155,716 | 6,253 | 38,158 | 81% |
| Library Foundation - FY20 Carryforward | 20,802 | - | - | 20,802 | 0% |
| Total Major Gifts | 258,830 | 169,121 | 20,817 | 68,891 | 73% |

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