

# Audit and Accountability Committee



## Post Solicitation Briefing for Citywide Security Systems Installation & Support

Date: November 17, 2020

Presented by: Craig Hopkins, CIO, Information Technology Services  
Department

# Solicitation Overview

The Information Technology Services Department issued a RFP to contract with a manufacturer certified and experienced Security System Integration Contractor to provide premise access control, video surveillance, intrusion alarm system installations, preventative maintenance, service and support at various City facilities.

## Solicitation Type

- Request for Proposals (RFP)

## Estimated Value

- \$4.6 million annually/\$23 million total

## Proposed Term

- 3 years with 2, 1 year options

# Recommended Award

RFP for Citywide Security Systems Installation & Support (20-029; 6100012391)  Score Summary INITIAL EVALUATION JULY 13, 2020	Maximum Points	Vendor A	Vendor B	Vendor C
A - Experience, Background, Qualifications	40	36.33	29.17	21.50
B - Proposed Plan	45	38.83	32.33	24.17
C - Price	15	15.00	14.09	12.71
<b>TOTAL SCORE</b>	<b>100</b>	<b>90.16</b>	<b>75.59</b>	<b>58.38</b>
<b>RANK BASED ON TOTAL SCORE</b>		<b>1</b>	<b>2</b>	<b>3</b>

SBEDA Subcontracting Requirements: 5% SBE Subcontracting Goal  
 Local Preference Program – Not Applicable  
 Veteran Owned Small Business Preference Program – Not Applicable

# Recommended Award

RFP for Citywide Security Systems Installation & Support (20-029; 6100012391)  Score Summary <b>FINAL EVALUATION</b> OCTOBER 1, 2020	Maximum Points	Vendor A	Vendor B
<b>A - Experience, Background,                      Qualifications</b>	40	37.67	27.00
<b>B - Proposed Plan</b>	45	41.00	29.00
<b>C - Price</b>	15	15.00	13.91
<b>TOTAL SCORE</b>	100	93.67	69.91
<b>RANK BASED ON TOTAL SCORE</b>		<b>1</b>	<b>2</b>

SBEDA Subcontracting Requirements: 5% SBE Subcontracting Goal  
 Local Preference Program – Not Applicable  
 Veteran Owned Small Business Preference Program – Not Applicable

# Due Diligence

## Finance and Audit Departments – Due Diligence Results

Number of vendors notified: 3,540

Number of vendors at pre-submittal conference: 22

Number of responses received: 3

Results of Minimum Requirements Review: No Material Findings

Results of Due Diligence Review: No Material Findings