

AN ORDINANCE 2017-10-12-0792

**AUTHORIZING ACCEPTANCE OF GRANTS FROM THE ALAMO AREA COUNCIL OF GOVERNMENTS IN THE AMOUNT OF \$1,876,000.00 FOR THE SENIOR NUTRITION PROGRAM AND \$37,500.00 FOR THE FEDERAL TRANSIT ADMINISTRATION PROGRAM TO ENHANCE MOBILITY OF SENIORS FOR THE PERIOD OF OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018; AUTHORIZING A TOTAL BUDGET OF \$5,390,611.00 WHICH INCLUDES THE GRANT FUNDS, A CASH MATCH OF \$3,437,111.00, FROM THE FY 2018 GENERAL FUND, AN ESTIMATED \$40,000.00 IN CLIENT DONATIONS, AND A PERSONNEL COMPLEMENT OF 50 POSITIONS; AND AUTHORIZING MEMORANDA OF AGREEMENT AT NO COST TO THE CITY OR THE CITY'S CLIENTS WITH EDUCATIONAL AND COMMUNITY-BASED ORGANIZATIONS IN SUPPORT OF SENIOR SERVICES PROGRAMS.**

\* \* \* \* \*

**WHEREAS**, the City's Senior Nutrition Program (SNP) provides approximately 2,980 meals daily, Monday through Friday, to seniors 60 years and over at senior center sites located throughout the community; and

**WHEREAS**, the City operates 10 comprehensive senior centers, 8 Senior Nutrition Sites and will continue to collaborate with community agencies to provide meals at 38 nutrition sites; and

**WHEREAS**, the City, through the Department of Human Services (DHS), has operated the SNP since 1973 using City General Fund and federal U.S. Department of Health and Human Services Administration on Aging grant funds awarded through the Alamo Area Council of Governments (AACOG); and

**WHEREAS**, the City collaborates with educational and community-based organizations that provide health, wellness, or educational services within DHS facilities at no cost to the City or the City's clients; and

**WHEREAS**, the Federal Transit Administration program for Enhanced Mobility of Seniors and Individuals with Disabilities also awarded through AACOG provides transportation assistance for seniors to Senior Centers for SNP and City-sponsored events; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is hereby authorized to accept (a) grant funds from the Alamo Area Council of Governments (AACOG) in the amount of \$1,876,000.00 for the 2017-2018 Senior

Nutrition Project (SNP) and \$37,500.00 for the 2018 Mobility of Seniors and Individuals with Disabilities program for the period October 1, 2017 through September 30, 2018, and (b) up to \$40,000.00 in program income from client contributions for the 2017-2018 SNP program. A copy of the original grant application is on file with DHS.

**SECTION 2.** The City Manager or her designee, or the Director of the DHS or her designee, is further authorized to execute any and all necessary documents to effectuate said acceptances. The City Manager or her designee, or the Director of the DHS or her designee, is further authorized to execute contract amendments with the funding agency to award supplemental grant funds to a grant in an amount up to 10% of the total amount initially awarded, contingent upon availability of cash match funds, and excluding funding that requires additional personnel.

**SECTION 3.** Memoranda of Agreement with educational or community-based organizations that enhance programs or services to seniors at no cost to the City or the City's clients are hereby authorized.

**SECTION 4.** Should funding be awarded, fund 2201138001 entitled "SNP 2017-2018" is hereby designated for the use in the accounting for the fiscal transaction in the acceptance of the SNP grant and the sum of up to \$1,876,000.00 from AACOG, \$3,399,611.00 from the General Fund, \$40,000.00 in client contributions will be appropriated in said fund; and new Funds and Internal Orders will be created for the use in the accounting for the fiscal transaction in the acceptance of the Federal Transit Administration (FTA) Mobility of Seniors grant, and the sum of up to \$37,500.00 from FTA and \$37,500.00 from the General Fund will be appropriated in said fund. The budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

**SECTION 5.** The personnel complement of fifty (50) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.


**SECTION 6.** Redirection of up to \$37,500.00 from the 2017-2018 SNP program match to the Federal Transit Administration (FTA) Mobility of Seniors and Individuals with Disabilities program match is hereby authorized.

**SECTION 7.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

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**SECTION 8.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED this 12th day of October, 2017.**



**M A Y O R**  
Ron Nirenberg


**ATTEST:**



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Leticia M. Vacek, City Clerk

**APPROVED AS TO FORM:**



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Andrew Segovia, City Attorney

<b>Agenda Item:</b>	<b>10 ( in consent vote: 4, 5, 7, 8A, 8B, 10, 11, 13, 14, 16 )</b>						
<b>Date:</b>	10/12/2017						
<b>Time:</b>	09:43:17 AM						
<b>Vote Type:</b>	Motion to Approve						
<b>Description:</b>	An Ordinance authorizing acceptance of grants from the Alamo Area Council of Governments in the amount of \$1,876,000.00 for the Senior Nutrition Program and \$37,500.00 for the Federal Transit Administration program for Enhanced Mobility of Seniors and Individuals with Disabilities for the period of October 1, 2017 through September 30, 2018; authorizing a total FY 2018 budget of \$5,390,611.00 which includes the grant funds, a cash match of \$3,437,111.00 from the FY 2018 General Fund, an estimated \$40,000.00 in client donations, and a personnel complement of 50 positions; and authorizing Memoranda of Agreement with educational and community-based organizations in support of senior services programs at no cost to the City or the City's clients. [María Villagómez, Assistant City Manager; Melody Woosley, Director, Human Services]						
<b>Result:</b>	Passed						
<b>Voter</b>	<b>Group</b>	<b>Not Present</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Motion</b>	<b>Second</b>
Ron Nirenberg	Mayor		x				
Roberto C. Treviño	District 1		x			x	
William Cruz Shaw	District 2		x				
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4	x					
Shirley Gonzales	District 5		x				
Greg Brockhouse	District 6		x				
Ana E. Sandoval	District 7		x				
Manny Pelaez	District 8		x				
John Courage	District 9		x				x
Clayton H. Perry	District 10		x				

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# Attachment I

# Attachment I

## 2018 Senior Nutrition Program October 1, 2017 - September 30, 2018

### BUDGET

#### REVENUES:

4501000 Grants Revenue - AACOG/Title III - SNP Grant	\$1,876,000
4501000 Grants Revenue - AACOG/FTA Section 5310 Grant	37,500
4502230 Grants Program Income - Congregate Meals	40,000
6101100 Interfund Transfers In - AACOG/Title III - SNP Grant	3,399,611
6101100 Interfund Transfers In - FTA Section 5310	37,500
<b>TOTAL REVENUES</b>	<b>\$5,390,611</b>

#### APPROPRIATIONS:

13800000XXXX

#### Senior Nutrition Program Grant

5407025 DW Food	1,916,000
<b>TOTAL 13800000XXXX</b>	<b>\$1,916,000</b>

13800000XXXX

#### FTA Section 5310 Grant

5101010 Regular Salaries	14,463
5103005 FICA & Medicare Expense	1,107
5103010 Life Insurance	14
5105010 Retirement Expense	1,656
5170040 Civilian Flex Benefits Contr	1,510
5204090 Maint - Repair - Auto	191
5403545 Motor Fuel and Lubricants	3,750
5407510 Rental of City Eqt	14,809
<b>TOTAL 13800000XXXX</b>	<b>\$37,500</b>

13800000XXXX

#### Senior Nutrition Grant Match

5101010 Regular Salaries	1,584,676
5101050 Language Skill Pay	3,600
5103005 FICA & Medicare Expense	123,258
5103010 Life Insurance	1,287
5103035 Personal Leave Buyback	26,490
5103056 Transportation Allowance	10,140
5103105 Cell Phone Reimbursement	2,040
5105010 Retirement Expense	147,421
5170040 Civilian Flex Benefits Contr	215,583
5201040 Fees to Professional Contractors	96,563
5202020 Contractual Services	257,986
5203020 Administrative Fees	34,000
5203040 Advertising and Publications	100
5203050 Membership Dues	400
5203060 Binding & Printing	12,500
5203080 Subscriptions to Computer Services	26,000
5203090 Transportation Fees	20,000

5204010 Linen & Laundry Services	6,102
5204020 Maint & Repair - Commercial	55,000
5204050 Maint - Buildings	750
5204060 Cleaning Services	16,320
5204080 Maint - M&E	5,000
5204090 Maint - Repair - Auto	74,617
5205010 Mail & Parcel Post	60
5205020 Rental of Office Equipment	4,800
5206010 Rental of Facilities	16,200
5207010 Travel - Official	5,967
5301020 M & R Parts Automotive	30,000
5302010 Office Supplies	9,000
5303010 Janitorial Supplies	32,000
5407025 DW Food	277,613
5304080 Other Commodities	8,000
5403510 Wireless Data Communications	3,300
5403545 Motor Fuel and Lubricants	57,500
5407510 Rental of City Eq	213,338
5501055 Cap<5000 - M&E Other	12,000
5501065 Cap<5000 - Furn & Fix	10,000
<b>TOTAL 13800000XXXX</b>	<b><u>\$3,399,611</u></b>

13800000XXXX

**FTA Section 5310 Match**

5101010 Regular Salaries	14,463
5103005 FICA & Medicare Expense	1,107
5103010 Life Insurance	14
5105010 Retirement Expense	1,656
5170040 Civilian Flex Benefits Contr	1,510
5204090 Maint - Repair - Auto	191
5403545 Motor Fuel and Lubricants	3,750
5407510 Rental of City Eq	14,809
<b>TOTAL 13800000XXXX</b>	<b><u>\$37,500</u></b>

**TOTAL APPROPRIATIONS**

**\$5,390,611**

\$0.00

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# Attachment II



**Senior Nutrition Program**

**Attachment II**

October 1, 2017 - September 30, 2018

**PERSONNEL COMPLEMENT**

<b>POSITIONS</b>	<b>JOB CLASS NO.</b>	<b>CURRENT POSITIONS</b>	<b>ADDED/ DELETED</b>	<b>REVISED POSITIONS</b>
ADMINISTRATIVE ASSISTANT I	38-0040	1		1
ADMINISTRATIVE ASSOCIATE (FT)	38-2063	7		7
ADMINISTRATIVE ASSOCIATE (PT)	38-2063	1		1
CHAUFFEUR (FT)	38-0907	4		4
CHAUFFEUR (PT)	38-0907	8		8
COMMUNITY SERVICES SUPERVISOR	38-2054	5	(1)	4
FISCAL ANALYST	38-2218	2	(1)	1
FISCAL MANAGER	38-2216	1		1
HUMAN SERVICES ADMINISTRATOR	38-2187	1		1
NUTRITIONIST	38-0286	1	(1)	0
NUTRITION SITE COORDINATOR (PT)	38-0984	10		10
NUTRITION SITE COORDINATOR (FT)	38-0984	1		1
MAINTENANCE WORKER (PT)	38-7579	3		3
MOBILITY SERVICES MANAGER	38-2255	1		1
SENIOR ACCOUNTANT	38-2219	1		1
SENIOR CENTER MANAGER	38-2358	1		1
SENIOR MANAGEMENT ANALYST	38-0999	2		2
TIME & ATTENDANCE SPECIALIST	38-2197	1		1
VOLUNTEER SERVICES COORDINATOR	38-0407	1		1
REGISTERED DIETICIAN	38-0288	1		1
<b>TOTAL POSITIONS FOR SENIOR NUTRITION PROGRAM</b>		<b>53</b>	<b>(3)</b>	<b>50</b>