

ORDINANCE 2020-03-05-0155

**APPROVING THE FOLLOWING CONTRACTS ESTABLISHING UNIT PRICES FOR GOODS AND SERVICES FOR AN ESTIMATED ANNUAL COST OF \$1,475,000.00, INCLUDED IN THE RESPECTIVE DEPARTMENTS' FY 2020 ADOPTED BUDGET: (A) GATEWAY PRINTING & OFFICE SUPPLY, INC., AND SAN ANTONIO LIGHTHOUSE FOR THE BLIND FOR GENERAL OFFICE, BREAKROOM, SCHOOL AND COMPUTER SUPPLIES; (B) NORTHSIDE CHEVROLET FOR CHEVROLET REPAIR PARTS & SERVICE; (C) RIVER CITY HYDRAULICS, INC., FOR REPAIR PARTS FOR TRUCK-MOUNTED AERIAL LIFTS; AND (D) CASCO INDUSTRIES FOR CLASS A & B FIREFIGHTING FOAM.**

\* \* \* \* \*

**WHEREAS**, the City is able to obtain significant savings by purchasing various materials and services on an annual contract basis; and

**WHEREAS**, this ordinance approves the following contracts: (A) Gateway Printing & Office Supply, Inc., and San Antonio Lighthouse for the Blind for general office, breakroom, school and computer supplies; (B) Northside Chevrolet for Chevrolet repair parts and service; (C) River City Hydraulics, Inc., for repair parts for truck-mounted aerial lifts; and (D) Casco Industries for Class A and B firefighting foam; and

**WHEREAS**, the bids submitted by Office Depot and Lakeshore Equipment Company failed to meet the City's specifications and/or requirements for general office, breakroom, school and computer supplies; and

**WHEREAS**, the Texas Local Government Code indicates that competitive bidding is not required under section 252.022(a)(2), which provides for a procurement necessary to protect the public health or safety; and

**WHEREAS**, this ordinance approves four low responsive bid contracts and one contract procured on the basis of the public health and safety exemption; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The following bids and contracts to furnish the City with goods and services on an annual basis as shown on the attached bid tabulation sheets are hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements: (A) Gateway Printing & Office Supply, Inc., and San Antonio Lighthouse for the Blind for general office, breakroom, school and computer supplies; (B) Northside Chevrolet for Chevrolet repair parts and service; (C) River City Hydraulics, Inc., for repair parts for truck-mounted aerial lifts; and (D) Casco Industries for Class A and B firefighting foam. The bid

tabulation sheets are attached hereto and incorporated herein for all purposes as **Exhibit I**. Copies of the bids are available for inspection in the offices of the Purchasing Division of the Finance Department.

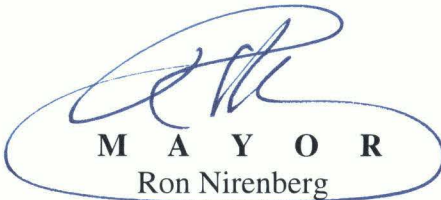
**SECTION 2.** It has been found and declared that the bids submitted by Office Depot and Lakeshore Equipment Company failed to meet the City's specifications and/or requirements for general office, breakroom, school and computer supplies.

**SECTION 3.** Funds will be encumbered upon issuance of purchase orders, and payment is authorized to the vendors identified herein. All expenditures will be in accordance with the Fiscal Year 2020 budget, and such other appropriations necessary to fund the contracts through their terms as evidenced by subsequent ordinances.

**SECTION 4.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 5.** This ordinance is effective immediately upon passage by eight affirmative votes; otherwise it is effective on the tenth day after passage.

**PASSED and APPROVED this 5<sup>th</sup> day of March, 2020.**

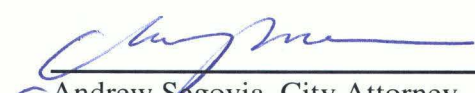


M A Y O R  
Ron Nirenberg

**ATTEST:**

  
\_\_\_\_\_  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Andrew Segovia, City Attorney



# City of San Antonio

## City Council

March 05, 2020

**Item: 7**

**Enactment Number:**

**File Number: 20-1762**

**2020-03-05-0155**

Ordinance approving the following contracts establishing unit prices for goods and services for an estimated annual cost of \$1,475,000.00, included in the respective department's FY 2020 Adopted Budget:

- (A) Gateway Printing & Office Supply, Inc., and San Antonio Lighthouse for the Blind for general office, breakroom, school and computer supplies;
- (B) Northside Chevrolet for Chevrolet repair parts & service;
- (C) River City Hydraulics, Inc., for repair parts for truck-mounted aerial lifts; and
- (D) Casco Industries for Class A & B firefighting foam.

[Ben Gorzell, Chief Financial Officer; Troy Elliott, Deputy Chief Financial Officer, Finance]

Councilmember Jada Andrews-Sullivan made a motion to adopt. Councilmember Adriana Rocha Garcia seconded the motion. The motion passed by the following vote:

**Aye:** 11 Nirenberg, Treviño, Andrews-Sullivan, Viagran, Rocha Garcia, Gonzales, Cabello Havrda, Sandoval, Pelaez, Courage and Perry

LC  
03/05/20  
Item No. 7

# Exhibit I

City of San Antonio  
Bid Tabulation

Exhibit I

Opened: November 22, 2019  
Annual Contract for Office, Breakroom,  
For: School and Computer Supplies

		LOCAL	LOCAL	NAS	NAS
6100011426 VF		Gateway Printing & Office Supply, Inc. 14803 Bulverde Rd. San Antonio, TX 78247 (210) 650-3995	San Antonio Lighthouse for the Blind 2305 Roosevelt Ave. San Antonio, TX 78210 (210) 533-5195	Office Depot 6600 North Military Trail Boca Raton, FL 33496-2434	Lakeshore Equipment Company 2695 E. Dominguez St. Carson, CA 90895
Category	Description				
1	<b>Badges &amp; Badge Supplies</b>				
	Category % Discount Offered	35%	40%	65%	No Bid
	Category Price	\$10,474.10	\$8,708.11		
	Market Basket % Discount Offered	0% - 79.65%	50.00% - 61.36%	45% - 96%	No Bid
	Market Basket Price	\$6,311.85	\$5,945.37		
	<b>Category 1 Total</b>	<b>\$16,785.95</b>	<b>\$14,653.48</b>		No Bid
2	<b>Breakroom</b>				
	Category % Discount Offered	55%	40%	50%	No Bid
	Category Price	\$87,844.40	\$120,165.76		
	Market Basket % Discount Offered	0% - 78.66%	47.22% - 72.47%	30% - 77%	No Bid
	Market Basket Price	\$96,037.43	\$74,742.75		
	<b>Category 2 Total</b>	<b>\$183,881.83</b>	<b>\$194,908.51</b>		No Bid
3	<b>Calendars</b>				
	Category % Discount Offered	45%	40%	65%	5%
	Category Price	\$37,395.44	\$39,970.62		
	Market Basket % Discount Offered	33.66% - 74.97%	60.41% - 80.41%	49% - 81%	No Bid
	Market Basket Price	\$37,588.50	\$23,612.98		
	<b>Category 3 Total</b>	<b>\$74,983.94</b>	<b>\$63,583.60</b>		No Bid
4	<b>Chairmats</b>				
	Category % Discount Offered	35%	40%	20%	No Bid
	Category Price	\$1,765.15	\$1,780.55		
	Market Basket % Discount Offered	16.60% - 59.34%	56.21% - 67.37%	45% - 60%	No Bid
	Market Basket Price	\$1,429.70	\$1,145.37		
	<b>Category 4 Total</b>	<b>\$3,194.85</b>	<b>\$2,925.92</b>		No Bid
5	<b>Cleaning &amp; Sanitation</b>				
	Category % Discount Offered	52%	40%	50%	No Bid
	Category Price	\$26,766.99	\$31,937.35		
	Market Basket % Discount Offered	29.88% - 68.75%	49.00% - 69.86%	31% - 82%	No Bid
	Market Basket Price	\$25,585.03	\$20,978.39		
	<b>Category 5 Total</b>	<b>\$52,352.02</b>	<b>\$52,915.74</b>		No Bid
6	<b>Clocks</b>				
	Category % Discount Offered	35%	40%	20%	5%
	Category Price	\$1,789.26	\$1,939.08		
	Market Basket % Discount Offered	0% - 52.31%	54.66% - 71.70%	54.83% - 65.58%	No Bid
	Market Basket Price	\$1,424.90	\$1,102.00		
	<b>Category 6 Total</b>	<b>\$3,214.16</b>	<b>\$3,041.08</b>		No Bid
7	<b>Dry Erase and Bulletin Boards</b>				
	Category % Discount Offered	42%	40%	20%	5%
	Category Price	\$7,559.96	\$7,934.17		\$4,084.50
	Market Basket % Discount Offered	28.57% - 70.89%	59.50% - 71.89%	59.26% - 89.32%	5%
	Market Basket Price	\$7,688.15	\$5,114.13		\$4,084.50
	<b>Category 7 Total</b>	<b>\$15,248.11</b>	<b>\$13,048.30</b>		<b>\$8,169.00</b>

City of San Antonio  
Bid Tabulation

Opened: November 22, 2019  
For: Annual Contract for Office, Breakroom,  
School and Computer Supplies

Category	Description	LOCAL	LOCAL	NAS	NAS
		Gateway Printing & Office Supply, Inc. 14803 Bulverde Rd. San Antonio, TX 78247 (210) 650-3995	San Antonio Lighthouse for the Blind 2305 Roosevelt Ave. San Antonio, TX 78210 (210) 533-5195	Office Depot 6600 North Military Trail Boca Raton, FL 33496-2434	Lakeshore Equipment Company 2695 E. Dominguez St. Carson, CA 90895
6100011426	VF				
<b>8</b>	<b>Frames &amp; Sign Holders</b>				
	Category % Discount Offered	41%	40%	65%	No Bid
	Category Price	\$13,377.01	\$14,300.34		
	Market Basket % Discount Offered	33.46% - 82.88%	56.55% - 73.32%	31.84% - 91.73%	No Bid
	Market Basket Price	\$7,019.95	\$9,639.47		
	<b>Category 8 Total</b>	<b>\$20,396.96</b>	<b>\$23,939.81</b>		No Bid
<b>9</b>	<b>Folders &amp; Filing</b>				
	Category % Discount Offered	67%	40%	65%	5%
	Category Price	\$22,073.63	\$39,418.00		
	Market Basket % Discount Offered	9.62% - 86.60%	54.75% - 83.79%	55.21% - 92.67%	No Bid
	Market Basket Price	\$15,595.90	\$15,352.42		
	<b>Category 9 Total</b>	<b>\$37,669.53</b>	<b>\$54,770.42</b>		No Bid
<b>10</b>	<b>General Office Supplies</b>				
	Category % Discount Offered	66%	40%	65%	5%
	Category Price	\$96,828.61	\$168,141.91		
	Market Basket % Discount Offered	0% - 90.79%	42.63% - 90.00%	55.84% - 96.61%	No Bid
	Market Basket Price	\$95,031.45	\$84,851.47		
	<b>Category 10 Total</b>	<b>\$191,860.06</b>	<b>\$252,993.38</b>		No Bid
<b>11</b>	<b>Small Equipment &amp; Aids</b>				
	Category % Discount Offered	35%	40%	65%	5%
	Category Price	\$52,171.71	\$48,913.41		\$7,994.50
	Market Basket % Discount Offered	0% - 88%	52.18% - 91.52%	10.17% - 97.08%	5%
	Market Basket Price	\$32,448.52	\$27,194.61		\$7,994.50
	<b>Category 11 Total</b>	<b>\$84,620.23</b>	<b>\$76,108.02</b>		<b>\$15,989.00</b>
<b>12</b>	<b>Writing Supplies</b>				
	Category % Discount Offered	46%	40%	65%	5%
	Category Price	\$81,505.31	\$92,702.98		\$6,911.97
	Market Basket % Discount Offered	32.22% - 84.95%	54.03% - 89.41%	67.62% - 95.67%	5%
	Market Basket Price	\$59,620.19	\$52,194.14		\$6,911.97
	<b>Category 12 Total</b>	<b>\$141,125.50</b>	<b>\$144,897.12</b>		<b>\$13,823.94</b>
<b>13</b>	<b>Mailing, Packaging &amp; Shipping</b>				
	Category % Discount Offered	41%	40%	20%	5%
	Category Price	\$14,961.69	\$15,308.48		No Bid
	Market Basket % Discount Offered	36.61% - 81.24%	57.45% - 81.02%	69.69% - 80.41%	No Bid
	Market Basket Price	\$9,432.50	\$6,554.76		No Bid
	<b>Category 13 Total</b>	<b>\$24,394.19</b>	<b>\$21,863.24</b>		<b>No Bid</b>
<b>14</b>	<b>Paper Products</b>				
	Category % Discount Offered	56%	40%	65%	5%
	Category Price	\$17,649.28	\$25,756.32		No Bid
	Market Basket % Discount Offered	25.81% - 73.58%	67.30% - 77.72%	31.67% - 83.89%	No Bid
	Market Basket Price	\$12,012.60	\$11,588.11		No Bid
	<b>Category 14 Total</b>	<b>\$29,661.88</b>	<b>\$37,344.43</b>		<b>No Bid</b>

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Bid Tabulation

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Category	Description				
15	<b>School Supplies</b>				
	Category % Discount Offered	27%	40%	40%	5%
	Category Price	\$7,550.17	\$5,392.13		\$1,165.50
	Market Basket % Discount Offered	56.77% - 87.24%	59.28% - 71.53%	59.59% - 91.93%	5%
	Market Basket Price	\$3,070.93	\$3,148.29		\$1,165.50
	<b>Category 15 Total</b>	<b>\$10,621.10</b>	<b>\$8,540.42</b>		<b>\$2,331.00</b>
16	<b>Tape and Adhesives</b>				
	Category % Discount Offered	45%	40%	20%	5%
	Category Price	\$14,874.85	\$16,394.37		\$225.15
	Market Basket % Discount Offered	35.65% - 80.73%	42.41% - 72.08%	52.07% - 83.10%	5%
	Market Basket Price	\$12,865.70	\$10,625.06		\$225.15
	<b>Category 16 Total</b>	<b>\$27,740.55</b>	<b>\$27,019.43</b>		<b>\$450.30</b>
17	<b>Technology &amp; Accessories</b>				
	Category % Discount Offered	45%	40%	45%	5%
	Category Price	\$51,954.39	\$56,856.23		No Bid
	Market Basket % Discount Offered	2.07% - 80.99%	44.99% - 82.32%	28.15% - 93.43%	No Bid
	Market Basket Price	\$54,808.23	\$41,598.40		No Bid
	<b>Category 17 Total</b>	<b>\$106,762.62</b>	<b>\$98,454.63</b>		<b>No Bid</b>
	Terms	Net 30	1% 10 Days	Net 30	Net 30
	Estimated Annual Total	\$656,947.78	\$329,238.12	NAS	NAS
	<b>Estimated Annual Award</b>	<b>\$656,947.78</b>	<b>\$329,238.12</b>	<b>NAS</b>	<b>NAS</b>

NAS - Office Depot did not submit unit pricing for all core items as requested

NAS - Lakeshore Equipment Company did not submit complete pricing as requested

City of San Antonio Bid Tabulation

Opened: January 10, 2020		<b>LOCAL</b>
For: Annual Contract for Chevrolet Parts & Service		
6100012240	GDL	
		Northside Chevrolet 9400 San Pedro San Antonio TX 78216 210-559-1103
Item	Description	
<b>1</b>	<b>Chevrolet Parts</b>	
<b>1A</b>	<b>Parts Discount and Delivery</b>	
a	Percent of Discount Offered	Cost + 6%
b	Products Identification (Manufacturer)	General Motors
c	Type of Price Schedule (dealer, jobber, ect)	Dealer
d	Price Schedule Number	31
e	Date of Price Schedule	12/17/19
f	Price Schedule Column on Which Discount is Based (distributor, net, wholesale, ect)	Wholesale
	<b>Labor and Service</b>	
	Rate per Hour Labor and Service	\$80.00
	Payment Terms	Net 30
	Estimated Annual Total	\$175,000.00
	<b>Estimated Annual Award</b>	<b>\$175,000.00</b>



City of San Antonio Bid Tabulation

Opened: January 8, 2020 For: Annual Contract for Aerial Tower Parts		<b>LOCAL</b>
6100012271	GDL	River City Hydraulics, Inc. 1411 N Hackberry San Antonio TX 78208 (210) 472-2123
Item	Description	
<b>1</b>	<b>Aerial Manufacturer: Altec</b>	
1A	Parts Pricing	
a	Invoice Cost Plus Percent Markup	40.00%
b	Deleted	
c	Deleted	
d	Warranty	90 Day on Parts and Labor
<b>2</b>	<b>Aerial Manufacturer: Terex</b>	
2A	Parts Pricing	
a	Invoice Cost Plus Percent Markup	40.00%
b	Warranty	90 Day on Parts and Labor
c	Deleted	
<b>3</b>	<b>Aerial Manufacturer: Verslift</b>	
3A	Parts Pricing	
a	Invoice Cost Plus Percent Markup	40.00%
b	Warranty	90 Day on Parts and Labor
c	Deleted	
	Payment Terms	1%, 10 Days
	Estimated Annual Total	\$60,000.00
	<b>Estimated Annual Award</b>	<b>\$60,000.00</b>

**City of San Antonio Bid Tabulation**

Opened: January 3, 2020 For: SAFD - Annual Contract for the Purchase of Chemguard Firefighting Foam Class A & B 6100012208			EMG	Non-Local	Non-Local
				Casco Industries 705 S. 8th St. La Porte, TX 77571 512-848-9971	Dooley Tackaberry 1515 W. 13th St. Deer Park, TX 77536
Item	Description	Estimated Annual Qty			
1	<b>Chemguard Class A Plus</b> Part #770169 UOM: 5 Gal - Pail Unit Price Extended Price	480		\$69.00 \$33,120.00	\$162.92 \$78,201.60
2	<b>Chemguard 3% AFFF C306-MS-C</b> Part #770809 UOM: 5 Gal - Pail Unit Price Extended Price	240		\$118.85 \$28,524.00	\$282.62 \$67,828.80
3	<b>Chemguard 3% x 6% AR-AFFF C364</b> Part #770822 UOM: 5 Gal - Pail Unit Price Extended Price	96		\$117.45 \$11,275.20	\$279.30 \$26,812.80
4	<b>Chemguard 1% x 3% AR-AFFF C137</b> Part #704184 UOM: 5 Gal - Pail Unit Price Extended Price	240		\$191.76 \$46,022.40	\$456.00 \$109,440.00
5	<b>Chemguard 3% AFFF C306-MS-C</b> Part #770811 UOM: 265 Gal-Tote Unit Price Extended Price	7		\$6,104.36 \$42,730.52	\$14,516.00 \$101,612.00
6	<b>Chemguard 3% x 6% AR-AFFF C364</b> Part #770824 UOM: 265 Gal - Tote Unit Price Extended Price	1		\$5,840.69 \$5,840.69	\$13,889.00 \$13,889.00
7	<b>Chemguard 1% x 3% AR-AFFF C137</b> Part #704190 UOM: 265 Gal - Tote Unit Price Extended Price	4		\$9,807.73 \$39,230.92	\$23,322.50 \$93,290.00

**City of San Antonio Bid Tabulation**

Opened: January 3, 2020 For: SAFD - Annual Contract for the Purchase of Chemguard Firefighting Foam Class A & B 6100012208			<b>Non-Local</b>	<b>Non-Local</b>
			Casco Industries 705 S. 8th St. La Porte, TX 77571 512-848-9971	Dooley Tackaberry 1515 W. 13th St. Deer Park, TX 77536
	EMG			
Item	Description	Estimated Annual Qty		
8	<b>Chemguard 3% AFFF C306-MS-C</b> Part #778010 UOM: 55 Gal - Drum Unit Price Extended Price  Prompt Payment Discount	37	\$1,241.65 \$45,941.05  Net 30	\$2,952.60 \$109,246.20  Net 30
	Estimated Annual Total		\$252,684.78	\$600,320.40
	<b>Estimated Annual Award</b>		<b>\$252,684.78</b>	