

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**AUTHORIZING THE FOLLOWING CONTRACTS ESTABLISHING UNIT PRICES FOR GOODS AND SERVICES FOR AN ESTIMATED ANNUAL COST OF \$828,500.00: (A) SHELTON PRESORT FOR AUTOMATED AND NON-AUTOMATED PRESORT AND BASIC FLAT MAIL SERVICES; (B) THE BRANDT COMPANIES, LLC FOR HENRY B. GONZALEZ CONVENTION CENTER BOILER MAINTENANCE; (C) JONES HOLT ENTERPRISES, INC. DBA SAN ANTONIO FOAM FABRICATORS FOR FOAM CONTOURED HEAD BLOCKS; (D) CENGAGE LEARNING, INC. FOR GALE ONLINE SUBSCRIPTIONS; AND MUNICIPAL EMERGENCY SERVICES, INC. FOR BARRIER HOODS AND GLOVES.**

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**WHEREAS**, bids were submitted to provide the City of San Antonio with commodities and services on an annual basis for the terms of the contracts; and

**WHEREAS**, this ordinance approves the following contracts: (A) Shelton Presort for automated and non-automated presort and basic flat mail services; (B) The Brandt Companies, LLC for Henry B. Gonzalez Convention Center boiler maintenance; (C) Jones Holt Enterprises, Inc. dba San Antonio Foam Fabricators for foam contoured head blocks; (D) Cengage Learning, Inc. for Gale online subscriptions; and (E) Municipal Emergency Services, Inc. for barrier hoods and gloves.

**WHEREAS**, the Texas Local Government Code indicates that competitive bidding is not required under section 252.022(a)(2), which provides for a procurement necessary to preserve or protect the public health or safety of the municipality's residents; and

**WHEREAS**, according to section 252.022(a)(7) of the Texas Local Government Code competitive bidding is not required for a procurement of items that are available from only one source; and

**WHEREAS**, this ordinance approves three low bid contracts, one contract procured on the basis of the public health or safety exemption, and one contract procured on the basis of sole source; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The following bids to furnish the City with goods and services on an annual basis as shown on the attached bid tabulation sheets are hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements: (A) Shelton Presort for automated and non-automated presort and basic flat mail services; (B) The Brandt Companies, LLC for Henry B. Gonzalez Convention Center boiler maintenance; (C) Jones Holt Enterprises, Inc. dba San Antonio Foam Fabricators for foam contoured head blocks; (D) Cengage Learning, Inc. for Gale online subscriptions; and (E) Municipal Emergency Services, Inc. for barrier hoods and gloves. The bid tabulation sheets are attached hereto and incorporated herein for all purposes as **Exhibit I**. Copies of the bids are available for inspection in the offices of the Purchasing Division of the Finance Department.

**SECTION 2.** Funds will be encumbered upon issuance of purchase orders and payment is authorized to the vendors identified herein. All expenditures will be in accordance with the Fiscal Year 2018 budget and such other appropriations necessary to fund the contracts through their terms as evidenced by subsequent ordinances.

**SECTION 3.** This ordinance is effective immediately upon passage by eight affirmative votes; otherwise it is effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_\_\_ day of \_\_\_\_, 2018.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Leticia M. Vacek, City Clerk

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Andrew Segovia, City Attorney