

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

***[ORDINANCE IS SUBJECT TO FISCAL REVIEW]***

**ORDINANCE**

**AWARDING UP TO \$500,000 OF FY 2021 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS TO MERCED HOUSING TEXAS TO DELIVER A MINOR HOME REPAIR PROGRAM.**

\* \* \* \* \*

**WHEREAS**, on August 13, 2020, pursuant to Ordinance No. 2020-08-13-0531, City Council approved and adopted the FY2021 United States Department of Housing and Urban Development (HUD) Action Plan and Budget (FY2021 HUD Action Plan), which included and authorized a set aside of Community Development Block Grant (CDBG) funding for a Minor Home Repair Program; and

**WHEREAS**, in furtherance of the FY2021 HUD Action Plan, City staff released a request for proposals (RFP) in the amount of \$500,000 for a qualified sub-recipient to deliver a Minor Home Repair Program; and

**WHEREAS**, two applications were received in response to the RFP, one of which was non-responsive; and

**WHEREAS**, a panel of staff members reviewed and evaluated the application received from the eligible respondent based on the following criteria: organizational capacity, financial capacity, and relevant experience; program design and scope of work; and Section 3 utilization; and

**WHEREAS**, based on their review and evaluation, the panel recommended that up to \$500,000 of FY 2021 CDBG funding be awarded to Merced Housing Texas for a Minor Home Repair Program to assist sixteen (16) owner-occupied housing units located in Council Districts 1 -5 within the City of San Antonio; and

**WHEREAS**, City Council approves the recommended award of CDBG funds; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** Consistent with and as part of the FY 2021 HUD Action Plan, an allocation of FY 2021 Community Development Block Grant (CDBG) funding in an amount not to exceed Five Hundred Thousand and No/100 Dollars (\$500,000.00) for a Minor Home Repair Program consistent with the above-referenced RFP is hereby authorized. The aforesaid sum is hereby appropriated in Fund \_\_\_\_\_ and Internal Order \_\_\_\_\_ for a Minor Home Repair Program. Payment is authorized to Merced Housing Texas, a sub-recipient, upon issuance of a Purchase Order.

**SECTION 2.** The City Manager, or his designee, the Director of the Neighborhood and Housing Services Department or her designee, an Assistant Director of the Neighborhood and Housing Services Department or his designee or Grants Administrator of the Division of Grants Monitoring and Administration are each individually hereby authorized to approve budget adjustments within project allocations to conform with actual expenditures if line item cost overruns occur or are anticipated.

**SECTION 3.** The City Manager or his designee, the Director of the Neighborhood and Housing Services Department or her designee, an Assistant Director of the Neighborhood and Housing Services Department or his designee or the Grants Administrator of the Division of Grants Monitoring and Administration, are each individually hereby authorized to negotiate and execute any and all contracts and other documents as necessary for: (a) implementation of the funding awards as set forth herein; and (b) compliance with the U.S. Department of Housing and Urban Development (HUD) rules, regulations, and procedures, and to submit all certifications and such other information to and as required by HUD.

**SECTION 4.** The appropriations, reallocations, expenditures, encumbrances, and budget revisions necessitated and scheduled pursuant to this Ordinance are hereby authorized for entry into the City's accounting system.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this 14<sup>th</sup> day of January, 2021.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Tina Flores, City Clerk

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Andrew Segovia, City Attorney