

**City of San Antonio
Office of the City Council
Interdepartmental Correspondence Sheet**

TO: Leticia M. Vacek, TRMC/CMC, City Clerk

FROM: Councilwoman Rebecca J. Viagran, District 3

COPIES TO: Emily McGinn, Assistant to City Council;
Alicia Beckham, Boards and Commission Coordinator


SUBJECT: Appointment to Board/Commission

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK
20 FEB 12 AM 9:24

I would like to appoint the following individual to the Zoning Board of Adjustments

Abel Menchaca Jr.

His application is on file with the Office of the City Clerk.


Rebecca J. Viagran
Councilwoman, District 3

Zoning Board of Adjustment District 3	Application No: No: 20190605164221_8373
ELIGIBILITY	
Are you a qualified voter in the City of San Antonio?	Yes
PROFILE	
Prefix	Mr
Last Name	Menchaca
First Name	Abel
Middle Name	
Suffix	Jr
Preferred Name	
Title	
Address Type?	Residence
Address	10022 Raspberry Oak
City	San Antonio
State	TX
Zip	78223
Phone Type?	Cell
Phone number	2108274044
Phone 2 Type?	
Phone 2 number	
eMail	amnewview@gmail.com
Employer	
Job Title	
Occupation	
Board/Commission/Committee Name	Zoning Board of Adjustment~District 3~~04
DEMOGRAPHIC INFORMATION	
The City of San Antonio strives for boards and commissions to be representative of our diverse community. Providing the following demographic information is voluntary, and will only be used for statistical and reporting purposes.	
Race/Ethnicity (Please select all that apply):	Hispanic/Latino/a
Gender:	Male
Age:	65 to 74
Do you identify as a sexual minority (such as lesbian,	

gay, bisexual, queer, etc.)?	No
QUESTIONS	
If this board position requires residency within Bexar County, the City of San Antonio city limits or within a particular council district, do you meet those residency requirements?	Yes
Are you a City of San Antonio resident?	Yes
San Antonio Resident Length - Years	35
In which City Council District do you reside?	03
How many years have you lived in the City Council District where you reside?	03
Do you or any of your immediate family members or any businesses that you or they own currently have any direct or indirect financial interest in any contract(s) with the City, including subcontracts?	No
Will you or any of your immediate family members or any businesses that you or they own seek a contract(s) with the City in the foreseeable future?	No
Do you or any of your immediate family members or any businesses that you or they own have any financial interest, direct or indirect, in any sale to the City of any land, materials, supplies, or service?	No
Will you or any of your immediate family members of any businesses that you or they own seek or take part, either directly or indirectly, in any sale of land, materials, supplies, or service to the City in the foreseeable future?	No
Does your employer or an employer of your immediate family members have a contract with the City?	No
Do you or any of your family members currently serve or in the past year served as an administrative aide to a Councilmember?	No
Do you currently serve in any elected or appointed public government office?	No
Are you a member and/or officer and/or employee of any boards, commissions, corporations, non-profit entities, agencies, or other entities?	No
Do you intend to seek election or appointment to any public office or board or commission in the foreseeable future?	No
Have you ever been hired for a position with the City of San Antonio?	Yes
List the department(s) and date(s):	ITSD - Senior Applications Solutions Analyst 03/08 09/14

Reason for leaving City employment:	Retired
Have you had any convictions of criminal offenses other than parking or traffic tickets?	No
Describe your Educational history.	<ul style="list-style-type: none"> • Master of Science in Interdisciplinary Studies, Southwest Texas State University, San Marcos, Texas • Bachelor of Arts, Trinity University, San Antonio, Texas • Certificate of Completion, San Antonio College, San Antonio, Texas
Describe your Professional History & Certification designations (Current and historical).	• Texas Real Estate Professional Inspector. Lic. Nbr 7152
Describe your Volunteer Experience & Community Service	Volunteered and volunteer at various events including booth assistance, seasonal charity events and others
Please provide a brief narrative outlining your reasons for seeking appointment to this board or commission:	Observance and awareness of the city's growth and community needs has prompted me to get involved and provide insight to approaches or issues, give goal achieving assistance and make contributions toward effective planning and positive outcomes. Willing and motivated to share my productive experience with the City and other entities in working with teams in developing and attaining objectives towards achieving tactical or strategic goals for the betterment of our community.
APPLICATION SIGN-OFF	
As a board, commission, or committee member, you will be asked to adhere to: Code of Ordinances, City of San Antonio, Part II, Chapter 2, Article IX, Sec.2-534. All board and commission members must file a Financial Disclosure Report with the Office of the City Clerk upon appointment, and annually thereafter, throughout the member's term. Failure to file a Financial Disclosure Report within the time required by the City's Ethics Code will be considered an automatic removal.	
I understand that if any member of the public makes a request for information included in this Application for Appointment, most of the information must be disclosed under the Public Information Act. I understand that the City of San Antonio will attempt to maintain the confidentiality of highly private matters by seeking an Attorney General's opinion in	

accordance with the Public Information Act. I understand that it may not be legally possible to maintain the confidentiality of such information, and I hereby release the City of San Antonio, and its agents, employees and officers, from any and all liability whatsoever if the information must be released pursuant to the Public Information Act or any other law requiring its release.	Acknowledged
I recognize that I am an applicant for Zoning Board of Adjustment~District 3~ ~04, as a City of San Antonio board or commission that is more than advisory in nature. As a city officer, I understand that I, my immediate family members, and any business in which I and/or they hold a 10% or greater ownership interest will be prohibited from seeking or accepting contracts with the city for the duration of my service on this board. I further understand that this restriction will extend with regard to many types of discretionary contracts for a period of one year after leaving city service.	Acknowledged
OATH: I have read and understand the guidelines set out in this application. The foregoing statements are true, accurate, and complete. I agree that any misrepresentation or omission of facts may result in my disqualification for appointment.	Acknowledged
Enter Your Name	Abel Menchaca
Date of submission.	6/5/2019
The Texas Public Information Act provides that each government official may choose whether to allow the public access to the information in the custody of the City that contains your home address, home telephone number, or reveals whether you have family members. Please note that this does not apply to business addresses, which are subject to public disclosure. If an open records request is filed requesting to view or obtain records that contain your personal information, the City will take steps to protect your personal information as authorized by the Texas Public Information Act, but only if you have elected to protect personal information.	
I want the public to have access to my Home Address.	No
I want the public to have access to my Home Telephone Number.	Yes
I want the public to have access to my Social Security Number.	No
I want the public to have access to my Emergency Contact Information.	No

I want the public to have access to my Family Information.	No
Please attach any additional information, such as a current resume, using the Attachments panel at the bottom of this page.	

Abel Menchaca Jr.

10022 Raspberry Oak, San Antonio, TX 78223 - 210-827-4044

Work Experience:

City of San Antonio (CoSA). *San Antonio, Texas*

03/08 – 09/14

ITSD - Senior Applications Solutions Analyst

- Led a large systems development project, Land Development System, for the Development Services Department from the business case to requirements gathering and application database design phases. Interfaced with users, assigned programming team, IT network technicians and levels of IT and non-IT management during development. Implemented the project successfully. Utilized interpersonal skills, project management experience and leadership skills to deliver a project solution that met user and management expectations.
- Programmed in Visual Basic 10, HTML and Script computer languages in a SQL Database environment for various city departments on-line applications. Designed, constructed, tested and resolved issues with existing programs and webpages for intranet systems.
- Designed and developed a security badge ID intranet web system for new city employee processing for accessing CoSA owned buildings and areas.
- Performed application maintenance for a Health Department reports system and supported a Project Management system for the city's PPO Office.

Win-Sam, Inc. *San Antonio, Texas*

10/05 – 03/08

Central Energy Plant Manager

- Manage the University of Texas at San Antonio thermo energy plant for building environmental control (cooling and heating campus buildings).
- Manage a staff of nine, monitored plant production performance, planned and coordinated key maintenance activities and projects with UTSA Utility Operations and facilities staff.
- Developed and managed plant budgets, work schedules, procedures and instructed the team on project management principles and techniques.
- Performed data and trend analysis on varied plant systems, developed system flow charts and generated reports that met UTSA Facilities Management requirements.
- Developed and modified software tools for data entry and analysis using Excel and Lotus 1-2-3.

Residential and Building Maintenance / Inspector - Self Employed. *San Antonio, Texas* **01/04 – 10/05**

- Part-time maintenance man for a fifty-unit assisted living organization.
- Performed maintenance on buildings, components, electrical systems, HVAC systems, and plumbing systems.
- Performed real estate professional inspections for potential home buyers per Texas Real Estate Commission (TREC) Standards of Practice.
- Co-developed and copyrighted a software package, InspectWiz, for Professional Home Inspectors that facilitated the inspection process and report generation for the client.

Roland's Roofing Company, Inc. *San Antonio, Texas*

05/02 – 12/03

Production/Service Department Manager

- Managed the Service Department which involved scheduling, assigning, and coordination of residential and commercial roof repair services.
- Managed material acquisitions, inventory monitoring, field service problems, risks, customer complaints, priorities, time reporting and measured job financial performance.
- Analyzed work and material requirements and managed from five to seven field service personnel.
- Performed maintenance on the company personal computer network, upgraded software and developed analytical tools for cost assessment.

Unemployed**09/01 – 05/02**

- Led a team and also designed and developed a new website for our church.

USAA – Information Technology Company. San Antonio, Texas**06/80 – 09/01*****Project Manager***

- Managed the Windows 2000 Server Deployment Project for migrating the USAA network Intel servers from Windows NT to Windows 2000 Advance Server operating system.
- Developed and managed I/T project plans, budgets, schedules, documentation, and monitored and reported project performance.
- Managed two-core team members and eleven-extended Microsoft NT network team members.
- Met project objectives and milestones on schedule and conducted project performance presentations with executive management.

I/T Requirements Manager

- Managed project requirements gathering, analysis, categorization, and documentation for information systems development projects.
- Guided department users and business project managers on business event analysis, data processing needs, requirements writing and prioritizing, and process flow charting for business application projects.
- Supported the writing of system specifications for projects.

I/T Systems Analyst / Programmer

- Led multiple business application systems development projects from concept definition through solution implementation with user involvement in analysis, design, testing, and user acceptance. Project management tasks also included user training requirements, reports, conversions, and on-line or batch system implementation planning.
- Led a two-year project which resulted in the implementation of a central database that interfaced with all of USAA's business application systems to maintain synchronization of customer information and business activities between companies. Development of data structures for a new DB2 database, flowcharts, needed interfaces, and led a team of four in construction and implementation of the system.

Education:

- Master of Science in Interdisciplinary Studies, Southwest Texas State University, San Marcos, Texas
- Bachelor of Arts, Trinity University, San Antonio, Texas
- Certificate of Completion, San Antonio College, San Antonio, Texas
- Texas Real Estate Professional Inspector. Lic. Nbr 7152.