



CITY OF SAN ANTONIO
SUBCONTRACTOR/SUPPLIER UTILIZATION PLAN

SOLICITATION NAME: *Foreign Representative Services for the San Antonio Travel Industry in Mexico*

RESPONDENT NAME: **ADNOVA COMUNICACION ESTRATEGICA, S.C.**

SOLICITATION API: **Small Business Enterprise (SBE) Prime Contract AND Minority/Woman Business Enterprise (M/WBE) Prime Contract Programs**

API REQUIREMENTS: In order to receive the **ten (10)** evaluation preference points associated with the SBE Prime Contract Program and/or **ten (10)** evaluation preference points associated with the M/WBE Prime Contract program on this solicitation, S/M/WBE Prime Respondents must document on this form that at least 51% of this contract shall be self-performed or shall be subcontracted to other certified Small Business and/or Minority Business Enterprises and/or Woman Business Enterprises with a Significant Business Presence within the San Antonio Metropolitan Statistical Area.

S/M/WBEs must be certified with the South Central Texas Regional Certification Agency **and** be headquartered or have Significant Business Presence in the San Antonio Metropolitan Statistical Area to receive preference points. Please be sure to indicate dollar value or percentage of the value of the contract that will be paid to the subcontractors. For further clarification, please contact Edson Zavala at 210-207-3962.

Enter Respondent's (Prime) proposed contract participation level. Leave blank for revenue generating contracts.

SAePS Vendor #:	PARTICIPATION DOLLAR AMOUNT	% LEVEL OF PARTICIPATION	CERTIFICATION TYPE AND NUMBER	TYPE OF WORK TO BE PERFORMED (BY NIGP CODE)
Prime: NOT APPLICABLE	\$ 0	0 %	NOT APPLICABLE	NOT APPLICABLE
SAePS Vendor #:	0		SCTRCA #:	0

List ALL subcontractors/suppliers that will be utilized for the entire contract period, excluding possible extensions, renewals and/or alternates. Use additional pages if necessary.

Sub:NOT APPLICABLE	\$ 0	0 %		NOT APPLICABLE
SAePS Vendor #:	0		SCTRCA #:	0
Sub:NOT APPLICABLE	\$ 0	0 %		NOT APPLICABLE
SAePS Vendor #:	0		SCTRCA #:	0
Sub:NOT APPLICABLE	\$ 0	0 %		NOT APPLICABLE
SAePS Vendor #:	0		SCTRCA #:	0

** Prime respondent and all subcontractors/suppliers must be registered in the City of San Antonio Electronic Procurement System (SAePS). To learn more about how to register, please call (210) 207-0118 or visit <http://www.sanantonio.gov/purchasing/saeps.aspx>.

Sub:NOT APPLICABLE				NOT APPLICABLE	NOT APPLICABLE
SAePS Vendor #:	0		0 %	SCTRCA #:	0
Sub:NOT APPLICABLE				NOT APPLICABLE	NOT APPLICABLE
SAePS Vendor #:	0		0 %	SCTRCA #:	0
Sub:NOT APPLICABLE				NOT APPLICABLE	NOT APPLICABLE
SAePS Vendor #:	0		0 %	SCTRCA #:	0
Sub:NOT APPLICABLE				NOT APPLICABLE	NOT APPLICABLE
SAePS Vendor #:	0		0 %	SCTRCA #:	0
Sub:NOT APPLICABLE				NOT APPLICABLE	NOT APPLICABLE
SAePS Vendor #:	0		0 %	SCTRCA #:	0
A. Total Prime Participation:	\$ 0		0 %	A. Total base bid amount to be kept by prime.	
B. Total Sub Participation:	\$ 0		0 %	B. Total amount prime will pay to certified and non-certified subcontractors/suppliers	
C. Total Certified Sub Participation:	\$ 0		0 %	C. Total amount prime will pay to certified subcontractors/suppliers per the eligibility requirements stated above	
D. Total Prime & Sub Participation*:	\$ 0		0 %	D. Total prime and subcontractor(s)/supplier(s) participation must equal your base bid amount (A+B)	

If a business is not certified, please call the Small Business Program Office at (210) 207-3900 for information and details on how subcontractors and suppliers may obtain certification.

I HEREBY AFFIRM THAT I POSSESS DOCUMENTATION FROM ALL PROPOSED SUBCONTRACTORS/SUPPLIERS CONFIRMING THEIR INTENT TO PERFORM THE SCOPE OF WORK FOR THE PRICE INDICATED ABOVE. I FURTHER AFFIRM THAT THE ABOVE INFORMATION IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND AND AGREE THAT, IF AWARDED THE CONTRACT, THIS DOCUMENT SHALL BE ATTACHED THERETO AND BECOME A BINDING PART OF THE CONTRACT.

Print Name: Bendwin Diaz Sign: [Signature] Title: President

Date: _____

FOR CITY USE

Action Taken: Approved _____ Denied _____

ASSISTANT DIRECTOR
ECONOMIC DEVELOPMENT DEPARTMENT