



# City of San Antonio

## Contract Summary Sheet

Date: 11/15/2018  
Agenda Item: 18-5615

<b>Name/Title (Caption as shown on agenda):</b> Annual Contract for Dog and Cat Food 6100010012 VF	
<b>Brief Description of Item(s) and Use:</b> This contract will provide the Animal Care Services (ACS) facility with the delivery of cat and dog food for animals sheltered at the facility. ACS intakes approximately 30,000 animals annually.	
<b>Total \$:</b>	\$196,000.00 annually
<b>Contract Period:</b>	Upon award through September 30, 2020 with one, one year renewal
<b>Method of Procurement:</b>	Competitive (4 bids received)
<b>Price Trend:</b>	2% Increase due to increase in production costs
<b>Contract Info:</b>	Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___
<b>Recommended Contractor(s):</b>	<b>Hill's Pet Nutrition, 400 W. 8<sup>th</sup> Avenue, Topeka, KS 66603 (NON-LOCAL)</b> Items: 2d, 2e  <b>Legend &amp; White Animal Health Group, 105 Schelter Rd., Ste 204, Lincolnshire, IL 60069 (NON-LOCAL)</b> Items: 1a, 1c, 1d, 2a  <b>Midwest Veterinary Supply, PO Box 856500, Minneapolis, MN 55485 (NON-LOCAL)</b> Items 1e, 1f, 2b, 2c
<b>Previous Contractor(s):</b>	Hill's Pet Nutrition, 400 W. 8 <sup>th</sup> Avenue, Topeka, KS 66603
<b>Comments:</b>	Deleted: Line 1b may be re-bid at a later date  NAS: Item 2c; did not exhibit the same consistency as specified by product name and number
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should these contracts not be approved, Animal Care Services will be required to make spot purchases for dog and cat food which may prevent minimizing transactional costs typically associated with long-term purchase agreements.
<b>Using Department (s):</b>	Animal Care Services