

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE  
OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH  
SPECIALTY PROPERTY APPRAISALS, LLC., TO PROVIDE  
PROPERTY APPRAISAL SERVICES TO THE CITY FOR A 3-YEAR  
TERM BEGINNING SEPTEMBER 1, 2015 AND ENDING AUGUST 31,  
2018, WITH TWO RENEWAL TERMS OF ONE YEAR EACH AT THE  
CITY'S OPTION, WITH TOTAL COMPENSATION NOT TO EXCEED  
\$22,500.00 PER YEAR.**

\* \* \* \* \*

**WHEREAS**, a Request for Proposal (“RFP”), soliciting proposals for the provision of property appraisal services to the City was released on June 6, 2011; and

**WHEREAS**, four (4) responsive Proposals were received on February 24, 2015, and were evaluated by an evaluation committee; and

**WHEREAS**, the evaluation involved assessment of, among other factors, the experience, background, qualifications and price schedule each Respondent; and

**WHEREAS**, City Staff recommends that the City enter into a Professional Services Agreement For Insurance Appraisal Services with Specialty Appraisal Services, LLC to provide property appraisal services to the City for a three (3) year term beginning September 1, 2015 and ending August 31, 2018, with two renewal terms of one (1) year each, with total compensation not to exceed \$22,500.00 per year; and

**WHEREAS**, upon consideration of this recommendation and after deliberations on the matter, the City Council desires to accept the Staff recommendation and authorize execution of this contract; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee or the Director of Finance is each authorized to execute a Professional Services Agreement For Insurance Appraisal Services with Specialty Appraisal Services, LLC to provide property appraisal services to the City for a three (3) year term beginning September 1, 2015 and ending August 31, 2018, with two renewal terms of one (1) year each, with total compensation not to exceed \$22,500.00 per year. A copy of said contract, in substantially final form, is attached hereto and incorporated herein by reference, for all purposes as **Attachment I**.

**SECTION 2.** Funding in the amount of \$22,500.00 for this ordinance is available for Fund 75001000, Cost Center 0709020001 and General Ledger 5201040, as part of the Fiscal Year 2015 Budget.

**SECTION 3.** Additional funding in the amount of \$45,000.00 for this ordinance is contingent upon City Council approval of Fiscal Year 2016 & 2017's Budget.

**SECTION 4.** Future funding in the amount of \$45,000.00 through the renewal term of this contract is contingent upon City Council approval of subsequent fiscal year budgets.

**SECTION 5.** Payment not to exceed the budgeted amount is authorized to Specialty Property Appraisals, LLC and should be encumbered with a purchase order.

**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 7.** This Ordinance is effective upon passage by eight affirmative votes; otherwise, this Ordinance is effective on the tenth (10<sup>th</sup>) day after passage hereof.

***PASSED and APPROVED*** this day of \_\_\_\_\_, 2015.

**M A Y O R**  
Ivy R. Taylor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leticia M. Vacek, City Clerk

\_\_\_\_\_  
Martha G. Sepeda, Acting City Attorney

**DRAFT**

**A T T A C H M E N T I**