

***Review of the  
Head Start CARES Act  
Funding Carry Over  
Application***





Grant No: 06CH010821

**City of San Antonio**  
**Head Start Program**  
**Carry Forward Supplemental CoVID-19 Funding**  
**Program Year 2021-2022**

**1. Summary**

The City of San Antonio, Department of Human Services Head Start Program (DHS Head Start Program), submits a carry forward supplemental CoVID-19 application and budget to request carry forward funding for the 2021-2022 program year in the available amount of \$250,695.00. DHS Head Start will utilize the carry forward supplemental funds to complete the heating, ventilation, and air conditioning (HVAC) and air conditioning ducts project that was previously approved through the original CoVID-19 grant application. Initially, DHS Head Start had an approximated amount for the HVAC project and after working with DHS facilities, DHS Head Start has an updated quote on the entirety of the HVAC project. The updated quote includes the replacement of the eight HVAC units, replacement of the entire A/C ducting system and permit, administration, construction, contingency, and other related project fees. Previously, fees, contingency and the increasing cost of materials were not included in the original estimate. This project will be completed for the Brady Administrative Office located at 1227 Brady Blvd., San Antonio, TX 78207. Funds will be used to address CoVID-19 related updates to ensure safety for all Head Start children, families, and staff.

The following allocations will be available for DHS Head Start.

| <b>DHS Head Start</b>  | <b>Amount</b> |
|--|---------------|
| Brady Administrative Office – 1227 Brady Blvd.,<br>San Antonio, TX 78207 | \$250,695.00  |



Grant No: 06CH010821

**City of San Antonio**  
**Head Start Program**  
**Carry Forward Supplemental CoVID-19 Budget Justification**  
**Program Year 2021-2022**

**1. Summary**

The City of San Antonio, Department of Human Services Head Start Program (DHS Head Start Program), submits the following carry forward budget justification for the CoVID-19 supplemental funding to replace the DHS Head Start Brady Building’s heating, ventilation, and air conditioning units (HVAC) and ducting system. Due to CoVID-19, DHS Head Start will replace the entire air conditioning ducting system as well as replace eight older units to ensure that the building maintains fresh air volumes, fan capacity, and filtration effectiveness. DHS Head Start wants to ensure that the ventilation and air quality in the building are able to appropriately filter and fight viruses as well as maintain health. DHS Head Start requests approval for this expenditure.

**2. Head Start – Budget Justification – Federal Share**

**Contractual Services** \_\_\_\_\_ **\$250,695.00**

DHS Head Start costs for eight HVAC units and a new ducting system.

| DHS Head Start | Location                               | Estimated Amount | Project  |
|----------------|--|------------------|--|
| Brady Building | 1227 Brady Blvd, San Antonio, TX 78207 | \$250,695.00     | <ul style="list-style-type: none"> <li>• Purchase and installation of eight HVAC units - installation includes upgrading electrical panels and wiring to bring up to building codes, replacing condensation lines, replacing exhaust fans and replace curb adapters.</li> <li>• Purchase and installation of a new ducting system.</li> <li>• Permit, Administration, Construction, Contingency, and other associated fees.</li> </ul> |