

AN ORDINANCE 2019-02-14-0118

AUTHORIZING THE SUBMISSION OF SEVENTEEN GRANT RENEWAL APPLICATIONS AND THE ACCEPTANCE OF FUNDS UPON AWARD IN AN AMOUNT UP TO \$13,341,570.00 FROM THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES FOR PUBLIC HEALTH FUNCTIONS OF THE SAN ANTONIO METROPOLITAN HEALTH DISTRICT FOR THE PERIOD OF JULY 1, 2019 THROUGH DECEMBER 31, 2020; AND APPROVING CONTRACTS WITH THE SOUTHWEST TEXAS REGIONAL ADVISORY COUNCIL IN THE AMOUNT OF \$7,500.00 FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2020 WITH FOUR, ONE-YEAR RENEWAL OPTIONS, AND WITH THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT SAN ANTONIO FOR \$216,852.00 FOR THE PERIOD SEPTEMBER 1, 2019 THROUGH AUGUST 31, 2020 FOR THE DELIVERY OF PROGRAM SERVICES.

* * * * *

WHEREAS, as the public health authority for Bexar County, the San Antonio Metropolitan Health District (Metro Health) actively addresses the public health functions of policy development, health assessment, and health assurance; and

WHEREAS, to carry out these responsibilities, Metro Health operates evidenced based programs in various settings throughout the County; and

WHEREAS, Metro Health provides services to residents at public health settings and service locations located throughout the City and Bexar County; and

WHEREAS, with state grant support, Metro Health provides preventive health services, community education, limited clinical services to prevent communicable diseases, emergency preparedness, disease control, supplemental nutrition programs, and dental health services; and

WHEREAS, Metro Health receives approximately 31% of its total budget support through these 17 contract and grant awards from the State of Texas in both direct funding and federal pass-through funding; and

WHEREAS, since 2007, this support has been authorized by City Council through a block submission of state grant applications and renewals, most recently on February 15, 2018 (Ordinance 2018-02-15-0106) as well as individual actions; and

WHEREAS, Metro Health will request \$13,341,570.00 in funding from the Texas Department of State Health Services (DSHS) through this Ordinance; and

modifications to the performance measures authorized by the funding agency and listed in the contracts so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) amendments which will provide supplemental grant funds to a grant by the funding agency in an amount up to 20% of the total amount initially awarded to the grant; f) reimbursement increases of administrative funds for each participant served; g) amendments funding one time equipment purchases or defined program services; and h) changes in state regulations mandated by the funding agency.

SECTION 3. Should funding be awarded, upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount will be appropriated from the Texas Department of State Health Services (TDSHS). The proposed budget attached hereto and incorporated herein for all purposes as **Attachment I** is approved. A formal final budget which will include Internal Order numbers and General Ledger numbers will be submitted by the department upon award.

SECTION 4. The proposed personnel complement of one hundred fifty-five (155) positions which is attached hereto and incorporated herein as **Attachment I** is hereby approved. Should funding be awarded, the personnel complement is approved.

SECTION 5. The City Manager or her designee, or the Director of the San Antonio Metropolitan Health District or her designee, is authorized to execute contracts with the Southwest Texas Regional Advisory Council in the amount of \$7,500.00 for the period of July 1, 2019 through June 30, 2020 with four, one-year renewal options, and with the University of Texas Health Science Center at San Antonio for \$216,852.00 for the period of September 1, 2019 through August 31, 2020 for the delivery of program services. A copy of said agreements are attached hereto and incorporated herein for all purposes as **Attachment II** and **III**.

SECTION 6. Funding will be contingent upon award of the Public Health Emergency Preparedness (PHEP) Bioterrorism Preparedness 2020 grant, for a total amount up to \$7,500.00. Payment not to exceed the budgeted amount is authorized to STRAC upon issuance of a purchase order.

SECTION 7. Funding will be contingent upon award of the Title V Dental - Oral Health 2020 grant, for a total amount up to \$216,852.00. Payment not to exceed the budgeted amount is authorized to University of Texas Health Science Center at San Antonio upon issuance of a purchase order.

SECTION 8. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

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SECTION 9. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 14th day of February, 2019.


M A Y O R
Ron Nirenberg

ATTEST:


Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:


Andrew Segovia, Acting City Attorney

Agenda Item:	12 (in consent vote: 5, 6, 7, 8, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 21, 22)
Date:	02/14/2019
Time:	09:24:36 AM
Vote Type:	Motion to Approve
Description:	Ordinance approving the submission of 17 grant renewal applications and the acceptance of funds upon award in an amount up to \$13,341,570.00 from the Texas Department of State Health Services for public health functions of the San Antonio Metropolitan Health District for the period of July 1, 2019 through December 31, 2020; and approving contracts with the Southwest Texas Regional Advisory Council in the amount of \$7,500.00 with four, one-year renewal options for the period July 1, 2019 and ending June 30, 2020, and with the University of Texas Health Science Center at San Antonio for \$216,852.00 for the period September 1, 2019 through August 31, 2020 for the delivery of program services. [Erik Walsh, Deputy City Manager; Colleen M. Bridger, MPH, PhD, Director of Health]
Result:	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ron Nirenberg	Mayor		x				
Roberto C. Treviño	District 1		x			x	
Art A. Hall	District 2		x				x
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5	x					
Greg Brockhouse	District 6		x				
Ana E. Sandoval	District 7		x				
Manny Pelaez	District 8		x				
John Courage	District 9		x				
Clayton H. Perry	District 10		x				

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Attachment I

Metro Health State and Federal Pass Through Grants for FY 2020

Department of State Health Services										
Area	Description	Summary	START	END	Proposed Amount	Proposed FTEs	In Kind	Program Income	CFDA #	Grantor
Communicable Disease	Immunization Local	Local Immunizations Program works to eliminate barriers, expand immunization delivery, and establish consistent policies to immunize pre-school age children. The goal of the program is to prevent, control, and eliminate indigenous vaccine-preventable diseases by providing immunizations and applying epidemiologic principles and outbreak control measures in San Antonio and Bexar County.	9/1	8/31	\$594,495	9	\$0	\$37,000	N/A	State
Communicable Disease	STD/HIV	STD Support Program conducts disease investigation and counseling to control and prevent the spread of sexually transmitted diseases such as syphilis, HIV, gonorrhea, and Chlamydia. The program provides diagnosis, treatment and partner notification.	1/1	12/31	\$2,070,509	20	\$0	\$0	93.977	DHHS
Communicable Disease	HIV/AIDS Surveillance	HIV Surveillance Program enables compliance with a state law that requires HIV and AIDS cases to be reported to the local public health agency. Metro Health's HIV Surveillance Program compiles disease reports from community healthcare providers, laboratories, and hospitals through chart reviews in providers' offices and in hospitals for adult HIV/AIDS disease. Statistical reports are developed and forwarded to the TDSHS central office in Austin. These reports are also used for local analysis of HIV/AIDS disease trends and evaluation of the effectiveness of various local programs.	9/1	8/31	\$178,966	3	\$0	\$0	N/A	State
Communicable Disease	HIV Prevention	The HIV Prevention Program allows the STD division to concentrate on two key strategies that will assist in the prevalence of HIV/AIDS infection among the MSM population in the Bexar County area of San Antonio, which is linking HIV/AIDS clients to medical care as well as community mobilization, which will focus on awareness of HIV/AIDS to the community through engagement of conversation via focus groups, community forums, and through other community venues, and expansion of HIV testing of MSMs of color and Hispanic MSMs. Funds are also used for testing for syphilis, HIV and Hep C.	1/1	12/31	\$250,000	4	\$0	\$0	N/A	State
Communicable Disease	TB Special Team Project	Special TB Team Program is one of two annual contracts providing patient home visits for directly observed therapy. This consists of administration of anti-tuberculosis medications to patients at home, work and school, and directly observing medication ingestion to ensure compliance with physicians' orders as required by law.	1/1	12/31	\$318,216	6	\$63,643	\$0	93.116	CDC
Communicable Disease	TB Prevention and Control State	TB Prevention and Control Program is one of two annual contracts to investigate, diagnose and manage suspected or confirmed cases of tuberculosis. TB services are available to residents and visitors of Bexar County.	9/1	8/31	\$430,771	5	\$86,154	\$5,000	N/A	State
Communicable Disease	TB Waiver	This project will focus on expanding Tuberculosis (TB) screenings, with a special focus on high risk populations in Bexar County in order to reduce the spread of Tuberculosis. This project will increase targeted testing for latent tuberculosis testing for latent tuberculosis infection (LTBI) in high risk populations, provide routine testing for LTBI with interferon gamma release assays (IGRAs) instead of tuberculin skin testing, provide routine treatment of LTBI through a 12 dose and utilize a 12 week regimen administered by Directly Observed Therapy (DOT) to improve patient adherence and completion of LTBI therapy.	10/1	9/30	\$1,048,143	9	\$0	\$0	93.778	HHS
Communicable Disease	Surveillance Epidemiology	Epidemiologist shall conduct surveillance for all notifiable conditions listed in 25 TAC §97.3 and conduct telephone interviews of patients with notifiable conditions and individuals who are determined by the Emerging and Acute Infectious Disease Branch (EAID) of the Department of State Health Services (DSHS) to be part of a cluster or outbreak to ascertain possible risk factors. Epidemiologist may also perform surveillance and epidemiology activities during other major outbreaks and/or disasters.	9/1	8/31	\$136,562	2	\$0	\$0	N/A	State

Metro Health State and Federal Pass Through Grants for FY 2020

Communicable Disease	PHEP Lab	Public Health Preparedness Laboratory funding under this grant contract is used primarily for the Metro Health Biosafety Level Three (BSL-3) Laboratory opened in 2005. Staff in this facility can rapidly identify terrorist threat agents including smallpox, anthrax, plague, and tularemia, as well as influenza, food borne illnesses and other diseases.	7/1	6/30	\$244,077	2	\$24,408	\$0	93.069	CDC
Communicable Disease	Milk Group	Milk Sample Lab Testing Program analyzes approximately 5,000 milk samples per year from processing plants located in San Antonio and the surrounding TDSHS Region 8 area. Samples are processed within 48 to 72 hours after collection and tested for bacteria, pasteurization, antibiotics, and excess water.	9/1	8/31	\$71,771	0	\$0	\$0	N/A	State
Communicable Disease	Flu Surveillance	Also known as Infectious Diseases Program funds influenza surveillance activities conducted by Metro Health.	9/1	8/31	\$5,000	0	\$0	\$0	N/A	State
Community Health	Maternal and Child Health (WIC)	The Texas Department of State Health Services (DSHS) is committed to improving the health of women of childbearing age, adolescents, children, infants, and children with special health care needs. Located within the Maternal and Child Health Section (under the Community Health Improvement Division), our staff supports the development of family-centered, community-based, coordinated systems of care. DSHS MCH works to improve the health of women, children, youth and families, including those with special health care needs.	9/1	8/31	\$179,650	0	\$0	\$0	93.11	HRSA
Community Health	WIC	Women, Infants & Children (WIC) provides nutritious food, nutrition education, and breastfeeding promotion and support to qualified pregnant, breastfeeding and postpartum women and their infants and children less than five years of age.	10/1	9/30	\$6,094,245	77	\$0	\$0	10.557	USDA
Community Health	Local Public Health (Triple O)	Local Public Health Service Program (Triple O) funding supports core public health activities that include community-based Chronic Disease Prevention programming, health education, and community health planning.	9/1	8/31	\$226,056	4	\$0	\$0	N/A	State
Community Health	Title V Dental Fee for Service	Title V-Dental contract provides funding for preventative dental services to children ages 0-21 who do not qualify for Medicaid or CHIP. SAMHD provides all enrollment and intake activities related to the grant, while the University of Texas Health Science Center San Antonio Dental School is the subcontractor for direct patient care.	9/1	8/31	\$271,064	1	\$0	\$0	93.994	HHS
Environmental Safety	PHEP Bioterrorism Preparedness	Public Health Emergency Preparedness (PHEP) funding supports the Metro Health's all-hazards emergency preparedness activities and additional Pandemic Influenza Preparedness activities. In conjunction with the Emergency Management Division, City/County First Responders, and local hospital systems, PHEP uses recent exercise outcomes to evaluate existing emergency plans and develop new response systems. This program and plan development is in collaboration with community resources and neighboring counties.	7/1	6/30	\$1,002,347	11	\$100,235	\$0	93.069	CDC
Environmental Safety	PHEP Cities Readiness Initiative	Cities Readiness Initiative (CRI) is a program to enhance the planning efforts of local response partners who will have access to the equipment, supplies and medications of the Strategic National Stockpile (SNS). Specifically, CRI provides initial funding for the planning stage to coordinate SNS response activities among the surrounding counties comprising the Metropolitan Service Area. CRI provides the framework to build a response system that allows for the City's increased population during daytime hours, and for standardization of bioterrorism response planning efforts among Bexar, Atascosa, Wilson, Guadalupe, Comal, Kendall, Bandera, and Medina counties. The planning activities include standardizing Point of Dispensing selection, adopting dispensing procedures, dispensing medical materials to treatment centers, controlling SNS inventory, public information and security, as well as uniform coordination of training, exercising and evaluation, and tactical communication, command and control.	7/1	6/30	\$219,698	2	\$21,970	\$0	93.069	CDC
Total Department of State Health Services					\$13,341,570	155	\$296,410	\$42,000		

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Item No. 12

Attachment II

AGREEMENT TO USE FUNDS Of THE CITY OF SAN ANTONIO

THIS AGREEMENT is entered into by and between the City of San Antonio, a Texas Municipal Corporation (City) acting by and through its City Manager, pursuant to Ordinance No. _____ passed and approved on _____ 2019 and the Southwest Texas Regional Advisory Council (hereinafter referred to as STRAC, or Recipient) by and through its Executive Director, WITNESSETH:

WHEREAS, the San Antonio Metropolitan Health District (SAMHD) has identified that funds provided by the State of Texas should be provided to STRAC for the purchase of a multiagency funded software license, EverBridge, and other related public health emergency preparedness activities for Bexar County; and

WHEREAS, City Council hereby finds that such expenditure serves a municipal public purpose in that it will benefit the City's public health and safety; NOW THEREFORE:

"City" is defined in the preamble of this Agreement and includes its successors and assigns.

"Recipient" is defined in the preamble of this Agreement and includes its successors.

"Director" shall mean the Director of the San Antonio Metropolitan Health District.

"TDSHS" shall be defined as the Texas Department of State Health Services ("Department"), the agency that funds, oversees the Public Health Emergency Preparedness and Emergency Preparedness Discretionary Grants.

"Emergency Preparedness Grant" shall be defined as the TDSHS Public Health Emergency Preparedness Grant which is the funding source for this contract.

"SAO," shall be defined as the Texas State Auditor's Office.

"OIG" shall be defined as the Office of the Inspector General.

"CGUS," shall be defined as the Comptroller General of the United States.

For and in consideration of the following mutual promises and obligations, and for the benefit of the citizens of the City of San Antonio, the parties herein agree as follows:

1. This Agreement shall commence July 1, 2019 and shall terminate on June 30, 2020. Upon agreement of the parties and availability of funding, this Agreement may be renewed for four, one-year terms on the same terms and conditions. Renewals shall be in writing and signed by the Director without further action by the San Antonio City Council.

Recipient further agrees and understands that the City expects to pay all obligations of this Agreement from TDSHS Public Health Emergency Preparedness Grant funding. Accordingly, if funding is not received by City in a sufficient amount to pay any of City's obligations under the terms of this Agreement, then this Agreement will terminate and neither City nor Recipient will have any further obligations hereunder. Lack of funding is not and will not be considered a breach of this Agreement. City will communicate lack of funding to Recipient immediately upon notification.

2. In consideration of Recipient's performance, in a satisfactory and efficient manner as determined by City, of all services and activities set forth in this Agreement, City agrees to reimburse Recipient in an amount not to exceed \$7,500.00 for the purchase of a multiagency funded software license, EverBridge, software related to public health emergency preparedness activities for Bexar County.

Recipient shall:

- a. Purchase the EverBridge Notification System license;
 - b. Provide a Seat at the Regional Medical Operation Center (RMOC) to include maintenance of IT Equipment, furniture, and supplies to be shared among all of public health (regional and local) as well as the regional hospitals via STRAC;
 - c. Provide compliance assistance with Texas Joint Commission requirements for All- Hazards exercises and Hazard Vulnerability Assessment (HVA) reviews;
 - d. Provide STRAC-ID for all physicians affiliated with regional hospitals;
 - e. Participate in at least one Full Scale Exercise to meet Hospital Planning and Preparedness/Public Health Emergency Preparedness (HPP/PHEP) exercise requirements;
 - f. Provide Mobile Satellite Phone/Radio service for Metro Health, DSHS Region 8, Emergency Management (City of San Antonio/Bexar County) and regional hospitals;
 - g. Maintain operation of a central node (MEDCOM Communication Center) for all requests for assistance and ability to rapidly dispatch Ambuses, helicopters (AirLife), and disaster response team assets 24 hours a day;
 - h. Provide coordination of meetings with other Preparedness/Emergency Operations Center (EOC) Representatives from the community and best practices sharing;
 - i. Provide access to subject matter expertise in a wide array of healthcare preparedness and incident management issues in order to coordinate consultative services and to identify Medical Specialist Physicians from the regional hospitals during emergency responses via the RMOC.
3. Recipient understands and agrees to abide by and adhere to all applicable federal, state and local, laws, rules and regulations in the use of the funds, including all bidding requirements that the City is required to perform pursuant to Chapter 252 of the Local Government Code, as applicable. Recipient agrees to provide City with invoices for the expenditures under this Agreement no later than thirty (30) days from the date that Recipient makes such expenditures. All requests for reimbursement shall be submitted to the following address:
- City of San Antonio
Accounts Payable
PO Box 839976-3976
San Antonio, TX 78283
ap@sanantonio.gov
4. Accounting records for all expenditures shall be maintained by Recipient in accordance with generally accepted accounting practices. Recipient further agrees to maintain records verifying the use of the equipment for public health support purposes for each year throughout the term of this Agreement. All of the above described records shall be subject to audit by the City or its contracted auditor.
5. Any literature, signs, or print advertising of any type appearing on any medium which refers to, or which is paid for by funds received as a result of this Agreement shall contain the words, "Paid for by The City of San Antonio".
6. This Agreement is not assignable and funds received as a result hereof shall only be used by the parties stated herein.
7. In the event that Recipient fails to meet any of its obligations under this Agreement, fails to use the funds for the purposes set out herein, or the Recipient no longer uses the equipment described in this Agreement in connection with Recipient's programs, Recipient shall refund to the City the total amount provided under this Agreement. Recipient shall pay City such funds no later than thirty (30) days from the date City requests such funds from Recipient.
8. None of the performance rendered hereunder shall involve, and no portion of the funds received hereunder shall be used, directly or indirectly, for the construction, operations, maintenance or administration of any sectarian or religious facility or activity, nor shall said performance rendered or funds received be utilized so as to benefit, directly or indirectly, any such sectarian or religious facility or activity.

9. Recipient agrees to comply with and be subject to all applicable subcontractor provisions as outlined in the current Statement of Work for the TDSHS Emergency Preparedness Grant and the current HHSC Uniform Terms and Conditions. In addition, Recipient acknowledges that funds for this Agreement are from the TDSHS Emergency Preparedness Grant. Recipient agrees to comply with all terms and conditions associated with said funds as directed by the City or as required by this Agreement, to include but not limited to the following:

Access to records, books and documents

In addition to any right of access arising by operation of law, Recipient and any of Recipient's affiliate or subsidiary organizations, or Subcontractors will permit the System Agency or any of its duly authorized representatives, as well as duly authorized federal, state or local authorities, unrestricted access to and the right to examine any site where business is conducted or Services are performed, and all records, which includes but is not limited to financial, client and patient records, books, papers or documents related to this Contract. If the Contract includes federal funds, federal agencies that will have a right of access to records as described in this section include: the federal agency providing the funds, the Comptroller General of the United States, the General Accounting Office, the Office of the Inspector General, and any of their authorized representatives. In addition, agencies of the State of Texas that will have a right of access to records as described in this section include: the System Agency, HHSC, HHSC's contracted examiners, the State Auditor's Office, the Texas Attorney General's Office, and any successor agencies. Each of these entities may be a duly authorized authority. If deemed necessary by the System Agency or any duly authorized authority, for the purpose of investigation or hearing, Recipient will produce original documents related to this Contract. The System Agency and any duly authorized authority will have the right to audit billings both before and after payment, and all documentation that substantiates the billings. Recipient will include this provision concerning the right of access to, and examination of, sites and information related to this Contract in any Subcontract it awards.

SAO Audit

Recipient understands that acceptance of funds directly under the Contract or indirectly through a Subcontract under the Contract acts as acceptance of the authority of the State Auditor's Office (SAO), or any successor agency, to conduct an audit or investigation in connection with those funds. Under the direction of the legislative audit committee, an entity that is the subject of an audit or investigation by the SAO must provide the SAO with access to any information the SAO considers relevant to the investigation or audit. Recipient agrees to cooperate fully with the SAO or its successor in the conduct of the audit or investigation, including providing all records requested. Recipient will ensure that this clause concerning the authority to audit funds received indirectly by Subcontractors through Recipient and the requirement to cooperate is included in any Subcontract it awards.

10. **INSURANCE**

Recipient shall be responsible for insuring its employees and sub-recipients for Worker's Compensation or Alternative Plan. If a Worker's Compensation Policy is maintained, then for the duration of this Agreement, Recipient will attach a waiver of subrogation in favor of the City. Recipient shall be responsible for insuring its own Property, Equipment, Autos and Legal Liability. In no event will the City be required to maintain any insurance coverage for Recipient.

11. **INDEMNITY**

Any and all of the employees of Recipient, wherever located, while engaged in the performance of any work required by the City under this Agreement shall be considered employees of Recipient only, and not of the City, and any and all claims that may arise from the Workers' Compensation Act on behalf of said employees while so engaged shall be the sole obligation and responsibility of Recipient.

Recipient indemnifies, saves, and holds harmless the City against all claims, demands, actions or causes of action of whatsoever nature or character, as permitted by law, arising out of or by reason of the execution or performance of the work provided for herein and further agrees to defend, at its sole cost and expense, any action or proceeding commenced for the purpose of asserting any workers' Compensation claim of

whatsoever character arising herein.

Recipient shall not engage in employment practices which have the effect of discriminating against any employee or applicant for employment, and, will take affirmative steps to ensure that applicants are employed and employees are treated during employment without regard to their race, color, religion, national origin, sex, age, handicap, or political belief or affiliation.

12. For purposes of this Agreement, all official communications and notices between the parties shall be deemed sufficient if in writing and mailed, registered or certified mail, postage prepaid, to the addresses set forth below:

City: Colleen M. Bridger, PhD, MPH
Health Director
San Antonio Metropolitan Health District
111 Soledad, 10th Floor, Suite 1000
San Antonio, Texas 7820S

Recipient: Eric Epley
Director, Southwest Texas Regional Advisory Council
7500 Highway 90 West, Suite 200
San Antonio, TX 78227

Notices of changes of address by either party must be made in writing delivered to the other party's last known address within five (5) business days of the change.

13. Recipient certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in any State or Federal Program. Recipient shall provide immediate written notice to City, if, at any time during the term of this contract, including any renewals hereof, Recipient learns that its certification was erroneous when made or has become erroneous by reason of changed circumstances.
14. No amendment, modification, or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the City and Recipient. The Director may execute contract amendments on behalf of City in the following circumstances: a) modifications to the funding agency terms and conditions in the Agreement consistent with funding agency requirements, and b) changes in state or federal regulations mandated by the funding agency.
15. If any provision of this Agreement is for any reason held to be unconstitutional, void, or invalid, the remaining provisions or sections contained herein shall remain in effect and the section so held shall be reformed to reflect the intent of the parties.
16. The signer of this Agreement for Recipient represents, warrants, assures and guarantees he or she has full legal authority to execute this Agreement on behalf of Recipient and to bind Recipient to all of the terms, conditions, provisions and obligations herein contained.
17. This Agreement and its attachments, if any, constitute the entire and integrated Agreement between the parties hereto and contain all of the terms and conditions agreed upon, and supersede all prior negotiations, representations, or contracts, either oral or written.

[Signature page follows.]

IN WITNESS OF WHICH this Agreement has been executed on this _____ day of _____ 2019.

CITY OF SAN ANTONIO

**SOUTHWEST TEXAS REGIONIONAL
ADVISORY COUNCIL**

Vendor identification number: _____

By: _____
Colleen M. Bridger, MPH, PhD
Director
San Antonio Metropolitan Health
District

By: _____
Eric Epley
Director

APPROVED AS TO FORM:

City Attorney

MH
02/14/2019
Item No. 12

Attachment III

STATE OF TEXAS

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PROFESSIONAL SERVICES

COUNTY OF BEXAR

AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (the Agreement) is made and entered into by and between the CITY OF SAN ANTONIO ("CITY"), a Texas Home Rule Municipality, on behalf of the San Antonio Metropolitan Health District ("Metro Health") pursuant to Ordinance No. _____ passed and approved on the _____ day of 2019, and THE UNIVERSITY OF TEXAS HEALTH SCIENCE CENTER AT SAN ANTONIO (UTHSCSA) on behalf of its Department of Developmental Dentistry. CITY and UTHSCSA shall collectively be referred to as "the Parties."

WITNESSETH

WHEREAS, CITY provides dental services for children at non-traditional setting such as Head Start and elementary schools; and

WHEREAS the Department of Developmental Dentistry is part of the UTHSCSA School of Dentistry; and

WHEREAS, the CITY does not have the capacity or resources to meet the demand for dental services for children that require comprehensive dental treatment; and

WHEREAS, the CITY believes it is in the best interest of the CITY for UTHSCSA to provide children with quality dental care in an appropriate clinical and/or surgical environment;

NOW THEREFORE, in consideration of the mutual covenants and agreements stated herein, the Parties agree as follows:

ARTICLE I.
PURPOSE/DEFINITIONS

1.1 The purpose of this Agreement is to establish the terms and conditions under which UTHSCSA will provide CITY with certain specified dental health services for uninsured or underinsured children eligible for care through the Title V Child Health Services Dental Grant. This Agreement shall also establish the CITY's and UTHSCSA's obligations, costs, and the manner and method of payment for provided services.

1.2 As used in this Agreement, the following terms shall have meanings as set out below:

"CGUS," shall be defined as the Comptroller General of the United States.

"City is defined in the preamble of this Agreement and includes its successors and assigns.

"Department" shall mean the Texas Department of State Health Services.

"UTHSCSA" is defined in the preamble of this Agreement and includes its successors.

"Director" shall mean the Director of the San Antonio Metropolitan Health District.

"HHSC" shall be defined as the Texas Health and Human Services, the agency that funds, oversees the statewide Title V Child Health Services Dental Grant, and evaluation efforts.

"Title V Dental Grant" shall be defined as the HHSC Title V Child Health Services Dental Grant which is the funding source for this contract.

"SAO," shall be defined as the Texas State Auditor's Office.

"OIG," shall be defined as the Office of the Inspector General.

ARTICLE II.

TERM

2.1 The term of this Agreement commences on September 1, 2019 and terminates on August 31, 2020.

2.2 UTHSCSA acknowledges that CITY has projected costs for this Agreement and that CITY expects to pay all obligations of this Agreement from projected revenue sources, but that all obligations of CITY are subject to funding from the United States Department of Health and Human Services (HHS) and annual appropriation by the Texas Health and Human Services. Accordingly, if HHS should fail to appropriate sums to pay any of CITY's obligations under the terms of this Agreement this Agreement shall terminate upon thirty (30) days written notice to UTHSCSA and neither UTHSCSA nor CITY shall have any further obligations hereunder. Lack of funding is not and shall not be considered a breach of this Agreement. Payment for services performed by UTHSCSA through the effective date of termination shall be made pursuant to Article VI herein.

ARTICLE III.

DESIGNATED REPRESENTATIVES

3.1 UTHSCSA hereby appoints Kevin Donly, DD.S., M.S., Chairman of the Department of Developmental Dentistry, as its designated representative with regard to the services to be performed herein. UTHSCSA may change its designated representative at any time and must provide CITY with written notice of the change.

3.2 CITY hereby appoints Jennifer M. Bankler, DDS, Dental Clinical Director, San Antonio Metropolitan Health District, as its designated representative with regard to the services to be performed herein. CITY may change its designated representative at any time and must provide UTHSCSA with written notice of the change.

ARTICLE IV.
CITY'S OBLIGATIONS

- 4.1 In conjunction with its public health dental program activities, Metro Health will perform Title V Grant eligibility screening and program intake documentation for children in need of dental care.
- 4.2 Metro Health will refer eligible children to UT Health Science Center School of Dentistry, Pediatric Dental Clinics for further evaluation and treatment when appropriate.
- 4.3 CITY agrees to pay UTHSCSA for services provided as outlined in the HHSC Title V Dental Grant Fee Schedule.

ARTICLE V.
UTHSCSA'S SERVICES

- 5.1 Upon referral by Metro Health, UTHSCSA shall:
- 5.1.1 Provide diagnostic and preventive care services as set out in the HHSC Title V Dental Grant Fee Schedule for each referred child and determine treatment plan of care;
 - 5.1.2 Determine the family's income eligibility for sliding scale/reduced fees based on the established protocol at the Ricardo Salinas Dental Clinic;
 - 5.1.3 Waive all co-payments for procedures covered by the program and assess fees for non-covered procedures based on the established sliding scale based on family income;
 - 5.1.4 Provide required dental treatment for each child in an outpatient setting through the Ricardo Salinas Dental Clinic and/or other facilities designated by the UT Health Science Center School of Dentistry for pediatric dental patients;
 - 5.1.5 Communicate on an ongoing basis with Metro Health Case Managers regarding treatment plan/plan of care for each referred child through the program;
 - 5.1.6 Adhere to all subcontractor requirements for HHSC Title V Dental Grant subcontractors and provide related documentation required for inclusion in any report concerning the HHSC Title V Dental Grant.
- 5.2 UTHSCSA understands and agrees that the services to be provided under this agreement are expected to have a total value of \$271,064.00, but that the cumulative total for all invoices presented by UTHSCSA under this Agreement shall not exceed a total amount of \$216,852.00.
- 5.3 All work performed by UTHSCSA hereunder shall be performed to the reasonable

satisfaction of the Director. CITY shall be under no obligation to pay for any work performed by UTHSCSA, which is not reasonably satisfactory to Director. CITY shall have the right to terminate this Agreement, in whole or in part, should UTHSCSA's work not be satisfactory to Director;

5.4 UTHSCSA and the Director or his designee shall engage in an annual quality assurance evaluation for the purpose of: 1) maintaining the highest standards of clinical care, appropriate for the public health program; 2) ensuring compliance with clinical licensure regulations 3) other matters of interest raised by UTHSCSA or the Director.

5.5 UTHSCSA agrees to comply with and be subject to all applicable subcontractor provisions as outlined in the FY20 Statement of Work and HHSC Uniform Terms and Conditions for the Title V Dental Grant.

ARTICLE VI. CONSIDERATION

6.1 In consideration of UTHSCSA's performance in a satisfactory and efficient manner, as determined solely by the Director, of all services, activities, duties and responsibilities set forth in this agreement, CITY agrees to pay UTHSCSA as set out below:

6.1.1 CITY shall pay an amount up to a maximum of \$216,852.00.

6.1.2 The maximum amount to be paid by CITY and the cumulative total of all invoices from UTHSCSA shall not exceed the amount of \$216,852.00.

6.2 UTHSCSA shall submit patient receipts/encounter forms with detailed description of services rendered within 30 days from the date of service. CITY shall pay UTHSCSA within thirty days of receipt of the invoice.

ARTICLE VII. PAYMENT FOR SERVICES

7.1 UTHSCSA shall issue a monthly invoice to CITY addressed to:

City of San Antonio
Finance Attn: Accounts Payable
P.O. Box 839976
San Antonio, TX 78283-3976

Email: ap@sanantonio.gov

Such invoice shall separately detail the amount of compensation due for services. CITY shall make its payment within thirty (30) days of receipt of each invoice. If any amount set out in any invoice is disputed by CITY, then CITY agrees to notify UTHSCSA in writing of the disputed amount, and the basis for the dispute, within fifteen (15) days of receipt of such invoice. The Parties agree that only the disputed amount may be retained by CITY until the disputed matter is resolved, and that the undisputed balance must be paid in accordance with the terms of this

Section.

7.2 CITY and UTHSCSA will determine fees for additional services by mutual agreement through an amendment(s) of this Agreement. In the event the Parties agree that UTHSCSA is to provide additional services and also agree as to the basis for calculating the compensation for such services, the CITY agrees to pay for such services in accordance with the terms of this Agreement.

ARTICLE VIII. TERMINATION

8.1 For purposes of this Agreement, "termination" of this Agreement shall mean termination by expiration of the Agreement term or earlier termination pursuant to any of the provisions hereof.

8.2 **TERMINATION BY NOTICE:** The Agreement may be canceled by either party upon written notice, provided such notice specifies an effective date of termination, which shall be not less than thirty (30) calendar days nor more than ninety (90) calendar days from the date such notice is received by the other party. If the notice does not specify date of termination, the effective date of termination shall be thirty (30) calendar days after receipt of the notice by the other party.

8.3 **TERMINATION FOR CAUSE:** Should either party default in the performance of any of the terms or conditions of this Agreement, the other party shall deliver to the defaulting party written notice thereof specifying the matters on default. The defaulting party shall have ten (10) calendar days after its receipt of the written notice to cure such default. If the defaulting party fails to cure the default within such ten (10) day period, this Agreement shall terminate at 11:59 p.m. on the tenth day after the receipt of the notice by the defaulting party.

8.4 **TERMINATION BY LAW:** If any state or federal law or regulation is enacted or promulgated which prohibits the performance of any of the duties herein or if any law is interpreted to prohibit such performance, this Agreement shall automatically terminate as of the effective date of such prohibition.

8.5 Within thirty (30) calendar days of the effective date of termination (unless an extension is authorized in writing by the CITY), UTHSCSA shall submit to the CITY, its claim, in detail, for the monies owed by the CITY for services performed under this Agreement through the effective date of termination.

8.6 In the event that through action or no action initiated by the City of San Antonio, the CITY'S legislative body does not appropriate funds for the continuation of this contract and has no funds to do so from other sources, this contract may be terminated. To effect this termination, the CITY shall, 30 days prior to the period for which funds are not appropriated, send UTHSCSA written notice stating that the City of San Antonio failed to appropriate funds. Lack of funding is not and shall not be considered a breach of this Agreement.

ARTICLE IX. INDEPENDENT CONTRACTOR

9.1 It is expressly understood and agreed that UTHSCSA shall be responsible for its respective

acts or omissions and that the CITY shall in no way be responsible therefore, and that neither party hereto has authority to bind the other or to hold out to third parties that it has the authority to bind the other.

9.2 Nothing contained herein shall be deemed or construed by the parties hereto or by any third party as creating the relationship of employer-employee, principal-agent, partners, joint venture, or any other similar such relationship, between the parties hereto.

9.3 Any and all of the employees of UTHSCSA, wherever located, while engaged in the performance of any work required by the CITY under this Agreement shall be considered employees of UTHSCSA only, and not of the CITY, and any and all claims that may arise from the Workers' Compensation Act on behalf of said employees while so engaged shall be the sole obligation and responsibility of the UTHSCSA.

ARTICLE X.
INSURANCE

10.1 UTHSCSA and CITY each maintain a self-insurance fund for general liability and worker's compensation claims and causes of action to meet their statutory obligations to their respective employees.

ARTICLE XI.
NO INDEMNIFICATION BY PARTIES

11.1 UTHSCSA and CITY acknowledge they are subject to, and comply with, the applicable provisions of the Texas Tort Claims Act, as set out in Civil Practices and Remedies Code, Section I 01.001 et. seq. and the remedies authorized therein regarding claims or causes of action that may be asserted by third parties for accidents, injuries or deaths.

ARTICLE XII.
STATISTICS AND DOCUMENTATION

12.1 CITY and UTHSCSA will follow medical records standards in exchanging client care information. Both Parties shall comply with applicable confidentiality statutory provisions and rules, including the Health Insurance Portability and Accountability Act (HIPAA) requirements and state medical privacy laws.

ARTICLE XIII.
AUDIT

13.1 UTHSCSA shall keep at all times during the term of this Agreement complete financial records documenting the services provided to CITY. Authorized representatives of CITY shall have the right to examine all financial records of UTHSCSA pertaining to the services rendered for CITY as necessary for the City to meet the requirements of federal awards and subawards as set out in federal regulations. The written request for an audit, which shall list with specificity all records CITY desires to examine during a particular audit, must be submitted to the Director of External Relations for the City of San Antonio and the UTHSCSA at least ten (10) days prior to the requested date of examination by CITY representatives. CITY agrees to provide UTHSCSA with a copy of CITY's

final report regarding each audit within thirty (30) days of completion. UTHSCSA shall maintain all pertinent financial records for the term of this Agreement and for four (4) years after termination of this Agreement, or as required by law, whichever is longer.

**ARTICLE XIV.
NOTICES**

14.1 All notices to be given under this Agreement shall be in writing and shall either be personally delivered or sent by certified mail or registered mail, return receipt requested, postage prepaid and addressed to the proper party at the address which appears below or at such other address as the Parties may designate.

If intended for City to:

City Clerk
City of San Antonio
P.O. Box 839966
San Antonio, Texas 78283-3966

AND City of San Antonio
San Antonio Metropolitan Health District
Attn: Director
111 Soledad, Suite 1000
San Antonio, Texas 78205

If intended for UTHSCSA to:

The University of Texas Health Science
Center at San Antonio
School of Dentistry
Department of Developmental Dentistry
Attn: Dr. Kevin Donly, Chair
San Antonio, Texas 78220-3900

AND The Office of Sponsored Programs
7703 Floyd Curl Drive, MSC 7828
San Antonio, TX 78229-3900
Attn: Director

**ARTICLE XV.
ASSIGNMENT**

15.1 Neither Party may assign its rights, privileges or obligations under this Agreement, in whole or in part, without the written consent of the other Party. Any attempt to assign without such approval shall be void.

**ARTICLE XVI.
SPECIAL PROVISIONS**

UTHSCSA acknowledges that funds for this agreement are from the HHSC Title V Dental Grant. UTHSCSA agrees to comply with all HHSC terms and conditions associated with said funds as directed by the City or as required by this Agreement, including but not limited to:

16.1 Access to records, books and documents

In addition to any right of access arising by operation of law, UTHSCSA and any of

UTHSCSA's affiliate or subsidiary organizations, or Subcontractors will permit the System Agency or any of its duly authorized representatives, as well as duly authorized federal, state or local authorities, unrestricted access to and the right to examine any site where business is conducted or Services are performed, and all records, which includes but is not limited to financial, client and patient records, books, papers or documents related to this Contract. If the Contract includes federal funds, federal agencies that will have a right of access to records as described in this section include: the federal agency providing the funds, the Comptroller General of the United States, the General Accounting Office, the Office of the Inspector General, and any of their authorized representatives. In addition, agencies of the State of Texas that will have a right of access to records as described in this section include: the System Agency, HHSC, HHSC's contracted examiners, the State Auditor's Office, the Texas Attorney General's Office, and any successor agencies. Each of these entities may be a duly authorized authority. If deemed necessary by the System Agency or any duly authorized authority, for the purpose of investigation or hearing, UTHSCSA will produce original documents related to this Contract. The System Agency and any duly authorized authority will have the right to audit billings both before and after payment, and all documentation that substantiates the billings. UTHSCSA will include this provision concerning the right of access to, and examination of, sites and information related to this Contract in any Subcontract it awards.

16.2 SAO Audit

UTHSCSA understands that acceptance of funds directly under the Contract or indirectly through a Subcontract under the Contract acts as acceptance of the authority of the State Auditor's Office (SAO), or any successor agency, to conduct an audit or investigation in connection with those funds. Under the direction of the legislative audit committee, an entity that is the subject of an audit or investigation by the SAO must provide the SAO with access to any information the SAO considers relevant to the investigation or audit. UTHSCSA agrees to cooperate fully with the SAO or its successor in the conduct of the audit or investigation, including providing all records requested. UTHSCSA will ensure that this clause concerning the authority to audit funds received indirectly by Subcontractors through UTHSCSA and the requirement to cooperate is included in any Subcontract it awards.

16.3 Intellectual Property

HHSC and City will retain ownership, all rights, title, and interest in and to, their respective pre-existing Intellectual Property. A license to either Party's pre-existing Intellectual Property must be agreed to under this or another contract.

UTHSCSA grants to the HHSC and the State of Texas a royalty-free, paid up worldwide, perpetual, non-exclusive, non-transferable license to use any Intellectual Property invented or created by UTHSCSA, UTHSCSA contractor, or a subcontractor in the performance of the Project. UTHSCSA will require its contractors to grant such a license under its contracts.

16.4 Response/compliance with audit or inspection findings

UTHSCSA must act to ensure its and its Subcontractor's compliance with all corrections necessary to address any finding of noncompliance with any law, regulation, audit requirement, or generally accepted accounting principle, or any other deficiency identified in any audit, review, or inspection of the Contract and the goods or services provided hereunder. Any such correction

will be at UTHSCSA or its Subcontractor's sole expense. Whether UTHSCSA's action corrects the noncompliance will be solely the decision of the HHSC.

As part of the Services UTHSCSA must provide to HHSC upon request a copy of those portions of UTHSCSA's and its Subcontractors' internal audit reports relating to the Services and Deliverables provided to the State under the Contract.

16.5 Conduct and Removal

While performing the Project, UTHSCSA must comply with applicable Contract terms, State and Federal rules, regulations, HHSC's requests regarding personal and professional conduct; and otherwise conduct themselves in a businesslike and professional manner.

ARTICLE XVII. COMPLIANCE WITH LAWS AND ORDINANCES

17.1 The Parties hereby agree to comply with all federal, state, and local laws and ordinances applicable to the work or services to be performed under this Agreement.

ARTICLE XVIII. LICENSES/CERTIFICATIONS

18.1 UTHSCSA represents and certifies that UTHSCSA faculty and any other person designated to provide services hereunder has the requisite training, license and/or certification to provide said services, and meets all competence standards promulgated by all other authoritative bodies, as applicable to the services provided herein.

18.2 UTHSCSA faculty and any other person designated to provide services must carry an original of his/her license/credentials and shall present said license/credentials for posting at their designated work station under this agreement.

18.3 UTHSCSA faculty and any other person designated to provide services must, where applicable, have current CPR certification and have a hepatitis B vaccination or be made aware of its availability and has declined it.

ARTICLE XIX. TEXAS LAW TO APPLY

19.1 This Agreement shall be construed under and in accordance with the laws of the State of Texas. The Parties agree that venue for any action is proper in Bexar County, Texas.

ARTICLE XX. PRIOR AGREEMENTS SUPERSEDED

20.1 This Agreement constitutes the sole and only agreement of the Parties and supersedes all prior understandings or written or oral agreements between the Parties regarding the subject matter of the Agreement.

ARTICLE XXI. AMENDMENT

21.1 No amendment, modification, or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the CITY and UTHSCSA. The Director may execute contract amendments on behalf of CITY in the following circumstances a) no cost extensions up to one year, b) modifications to the scope of service listed in the contract so long as the terms of the amendment stay within the parameters set forth in the statement of work of said contract and c) changes in state or federal regulations mandated by the funding agency.

ARTICLE XXII.
MULTIPLE COUNTERPARTS

22.1 This Agreement may be executed in several counterparts by the Parties hereto and each counterpart, when so executed and delivered, shall constitute an original instrument and such separate counterparts shall constitute but one and the same instrument.

ARTICLE XXIII.
PARTIES BOUND

23.1 This Agreement shall be binding upon and inure only to the benefit of the Parties hereto and their respective successors and assigns where permitted by this Agreement. There are no third-party beneficiaries to this Agreement.

ARTICLE XXIV.
CONFLICT OF INTEREST

24.1 The Charter of the City of San Antonio and its Ethics Code prohibit a City officer or employee, as defined in Section 2-52 of the Ethics Code, from having a financial interest in any contract with the City or any City agency such as city owned utilities. An officer or employee has a "prohibited financial interest" in a contract with the City or in the sale to the City of land, materials, supplies or service, if any of the following individual(s) or entities is a party to the contract or sale:

- (i) a City officer or employee;
- (ii) his parent, child or spouse;
- (iii) a business entity in which the officer or employee, or his parent, child or spouse owns (i) 10% or more of the voting stock or shares of the business entity, or (ii) 10% or more of the fair market value of the business entity;
- (iv) a business entity in which any individual or entity above listed is a (i) subcontractor on a City contract, (ii) a partner, or (iii) a parent or subsidiary business entity.

24.2 UTHSCSA represents and certifies as follows:

- (i) UTHSCSA and its officers, employees and agents are neither officers nor employees of the City.
- (ii) UTHSCSA has tendered to the City a Contracts Disclosure Statement in compliance with the City's Ethics Code.

24.3 UTHSCSA acknowledges that City's reliance on the above representations and certifications is reasonable.

**ARTICLE XXV.
DEBARMENT**

25.1 UTHSCSA certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in any State or Federal Program.

25.2 UTHSCSA shall provide immediate written notice to CITY, in accordance with Article XIV. Notice, if, at any time during the term of this contract, including any renewals hereof, UTHSCSA learns that its certification was erroneous when made or has become erroneous by reason of changed circumstances.

**ARTICLE XXVI.
LEGAL CONSTRUCTION**

26.1 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalid, illegal, or unenforceable provision shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

EXECUTED IN DUPLICATE ORIGINALS, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL, this the _____ day of _____.

CITY OF SAN ANTONIO

**THE UNIVERSITY OF TEXAS HEALTH
SCIENCE CENTER AT SAN ANTONIO
VIN No. 1018367**

Colleen M. Bridger, MPH, PhD
Director
San Antonio Metropolitan Health District

Adriana Segura, D.D.S.
Interim Dean
UTHSCSA School of Dentistry

Approved as to Form:

Kevin Donly, D.D.S., M.S.,
Chair, Department of Developmental Dentistry
UTHSCSA School of Dentistry

City Attorney