

AN ORDINANCE 2017-08-31-0599

AUTHORIZING A CONTRACT WITH MIDWEST TAPE, LLC TO PROVIDE MEDIA, CATALOGING, AND DIGITAL PROCESSING SERVICES FOR THE SAN ANTONIO PUBLIC LIBRARY FOR AN ESTIMATED ANNUAL COST OF \$2,500,000.00, FUNDED FROM THE GENERAL FUND.

* * * * *

WHEREAS, proposals were submitted to provide the City of San Antonio with media, cataloging, and digital processing services for the San Antonio Public Library; and

WHEREAS, these materials will support the collections of the Central Library, twenty-four branches, and one school/public library; and

WHEREAS, two responsive proposals were received and evaluated; and

WHEREAS, the proposal submitted by Midwest Tape, LLC received the highest ranking and is recommended for award by the evaluation committee; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by Midwest Tape, LLC to provide the City with media, cataloging, and digital processing services for the San Antonio Public Library for an estimated annual cost of \$2,500,000.00 is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. Attached hereto and incorporated herein for all purposes as **Exhibit I** is the Score Summary. Copies of the proposals are available for inspection in the offices of the Purchasing Division of the Finance Department.

SECTION 2. Funding for this ordinance in the amount of \$2,500,000.00 is contingent upon approval of the Fiscal Year 2018 Budget for Fund 11001000, Cost Center 0402010001 and General Ledger 5304060.


SECTION 3. Payment not to exceed of \$2,500,000.00 is authorized to Midwest Tape, LLC and should be encumbered with a purchase order.

SECTION 4. Additional funding for this ordinance is contingent upon City Council approval of the City's operating budget and the availability of funds for Fiscal Years 2019, 2020, 2021, and 2022.

SECTION 5. The financial allocations in this ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

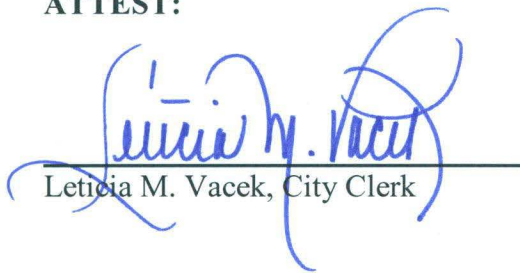
SECTION 6. This ordinance is effective immediately upon passage by eight affirmative votes; otherwise it is effective on the tenth day after passage.

PASSED and APPROVED this 31st day of August, 2017.



M A Y O R
Ron Nirenberg

ATTEST:



Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:



Andrew Segovia, City Attorney

Agenda Item:	6						
Date:	08/31/2017						
Time:	09:39:31 AM						
Vote Type:	Motion to Approve						
Description:	An Ordinance authorizing a contract with Midwest Tape, LLC to provide media, cataloging, and digital processing services for the San Antonio Public Library for an estimated annual cost of \$2,500,000.00, funded from the General Fund. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Deputy Chief Financial Officer, Finance]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ron Nirenberg	Mayor		x				
Roberto C. Treviño	District 1		x				
William Cruz Shaw	District 2		x				
Rebecca Viagran	District 3		x				x
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Greg Brockhouse	District 6		x				
Ana E. Sandoval	District 7		x				
Manny Pelaez	District 8		x				
John Courage	District 9		x			x	
Clayton H. Perry	District 10		x				

LC
08/31/17
Item No. 6

Exhibit I

RFP 17-056, SAPL Media, Cataloging and Digital Processing Services Score Summary	Maximum Points	Baker & Taylor, LLC 2550 West Tyvola Road, Suite 300 Charlotte, NC 28217	Midwest Tape, LLC 1417 Timberwolf Drive Holland, OH 43528
A - Experience, Background, Qualifications	30	22.00	28.40
B - Proposed Plan	35	19.60	32.20
A - B Sub-Total	65	41.60	60.60
C - Price	15	13.13	15.00
D - SBEDA Program	20	0.00	0.00
TOTAL SCORE	100	54.73	75.60
RANK BASED ON TOTAL SCORE		2	1