



# City of San Antonio

## Contract Summary Sheet

Date: 09/11/2014  
Agenda Item: 14-1728

<b>Name/Title (Caption as shown on agenda):</b> Annual Contract for City Wide Janitorial Supplies 6100004447 JM	
<b>Brief Description of Item(s) and Use:</b> This contract will provide City departments with two contractors to provide and deliver janitorial supplies in the categories of chemicals & cleaners, cleaning equipment and supplies and hand soap and sanitizers on an as needed basis. These janitorial supplies will be utilized by staff to provide custodial services throughout city offices and facilities. Additionally, the catalog awards will allow the City access to a variety of janitorial supplies and departments will have the option to select janitorial supplies from either contractor.	
<b>Total \$:</b>	\$710,000.00 annually
<b>Contract Period:</b>	Upon award through August 31, 2015
<b>Method of Procurement:</b>	Cooperative - Texas BuyBoard Contract No. 397-12
<b>Price Trend:</b>	20% decrease due to items being procured using a different cooperative
<b>Contract Info:</b>	Formal ___ Annual <u> X </u> Support/Maintenance ___ Lease ___
<b>Recommended Contractor(s):</b>	<b>Austin Vacuum S.A. Inc., 11765 West Avenue, Suite 2, San Antonio, TX 78216 (Local)</b> <b>Gulf Coast Paper Co., 8655 N.E. Loop 410, San Antonio, TX 78219 (Local)</b>
<b>Previous Contractor(s):</b>	HD Supply - Facility Maintenance, 10641 Scripps Summit Court, San Diego, CA 92131
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, the departments would be required to process solicitations on an as needed basis. However, processing procurements as the inventory diminishes will force the departments to pay non-contract rates.
<b>Using Department (s):</b>	City Wide