

Attachment A: 2016 CCTA Grant Ordinance

OFFICE OF EMERGENCY MANAGEMENT GRANT POSITION DESCRIPTIONS:

The following 4 positions have been approved by the State as authorized grant-funded positions:

- **Sr. Management Analyst (0999)** - Under administrative direction, this position is responsible for maintaining regional planning and exercise requirements necessary to maintain grant compliance and eligibility.
- **Sr. Management Analyst (0999)** - Under administrative direction, this position will develop and maintain a regional homeland security strategic plan, mutual aid agreements, and other special projects as necessary to support the Homeland Security Grant Program and the San Antonio Urban Area. This position also will support regional emergency management activities.
- **Management Analyst (046)** - Under administrative direction, this position is responsible for assisting in managing homeland security and emergency management exercises including planning, developing, and implementation of a full-scale regional exercise.
- **Management Analyst (046)** - Under administrative direction, this position is responsible for assisting in coordinating homeland security and emergency managing training including Incident Management, Active Shooter, and Stop the Bleed program.