

**FINANCE DEPARTMENT  
Certificate of Exemption Form**

Date: 09/10/2018

Originating Department: AVI/FAC 2-489832 (FY18)  
2-503535 (FY19)

The City is authorized under limited conditions to make procurements outside of the competitive solicitation process. Chapter 252 of the Local Government Code provides guidance regarding sixteen general exemptions from the competitive solicitation. Please select one exemption.

- a procurement made because of a public calamity that requires funds to relieve the needs of the residents or to preserve city property
- a procurement to preserve or protect the public health or safety of the city's residents
- a procurement necessary because of unforeseen damage to machinery, equipment or other property
- a procurement for personal, professional or planning services
- a procurement for work that is performed and paid for by the day as the work progresses
- a purchase of land or right-of-way
- a procurement of items available from only one source
- a purchase of rare books, papers and other materials for a public library
- paving, drainage, street widening and other public improvements or related matter where at least one-third of the costs are paid by special assessments
- a public improvement project which has been authorized but for which there is deficiency of funds to complete in accordance with the plans as authorized
- a payment under a contract by which a developer participates in the construction of a public improvement as provided by subchap. c, ch 212.
- personal property sold
- services performed by blind or severely disabled persons
- goods purchased by a municipality for subsequent retail sale by the municipality
- electricity
- advertising, other than legal notices

This Certificate of Exemption is executed and filed with the Finance Department as follows:

- The undersigned is authorized to approve an exemption.
- An exemption according to Section 252.022 of the Local Government Code exists. More specifically, the following event has occurred:

On August 21 an Aviation employee discovered a substantial amount of mold within the women's vanity cabinet located within the Maintenance Yard offices. An Industrial Hygienist (IH) was hired and identified elevated mold spores on several of the back offices and air samples identified elevated mold concentrations within the mens and womens' restrooms as well as the back offices. The IH determined through his investigation that the source of the mold growth in the back offices is the long-term result of inefficient HVAC operation combined with the building's negative air pressure. One Aviation employee who works within the maintenance yard offices was immediately relocated to an alternative work location due to a heavy allergy to mold. Other office employees within the affected areas are being relocated in preparation for mold abatement. Currently, 4 High-Efficiency Particulate Air (HEPA) air filters have been placed within the offices and women's restroom, which showed the highest concentrations of airborne mold. Airport ESD does not have an On-Call Contract in-place for services needed, therefore Airport ESD has coordinated with Blackmon Mooring to coordinate and conduct the emergency mold abatement.

- Because the exemption stated above exists, the City of San Antonio intends to contract with Blackmon Mooring which will cost approximately \$ ~~29,120.33~~ [A] [B]

*[Handwritten Signature]*  
11/16/18

9/12/18

Chalene Harting for Randy Gray  
Originator

Therese Holt  
Department Director Approval

*[Handwritten Signature]*  
\$76,770.57  
9/17/18

City Manager  
Procurement Administrator Approval  
(approval required only for ratification by City Council)

Revised 3/12/2014

Tracking Number: FY180366  
(For Finance Use Only)

[A] Initial quote increased to \$35,376.67 actual in FY18.  
[B] FY19 costs (in SC2-503535) will be \$41,393.90 for a total job cost of \$76,770.57  
YAW  
11/5/18

**COE –PHS-AVI-20180917**

**Amended as of 11/15/18**

**Additional Response to Item #2:**

Based on a quote received from Blackmon Mooring, the initial work was anticipated to cost \$29,128.53 as reflected on the face of the Certificate of Exemption. Additional costs were incurred that brought the FY2018 total for this mold remediation project to \$35,676.67.

In October, lab results were returned from air and tape samples collected on-site. The samples did not meet clearance criteria. Additional mold remediation was necessary in the Men’s restroom in order to pass subsequent air quality tests.

It was also determined that asbestos containing materials were present in the same areas (bathroom/hall/break room) where the mold was being remediated. Since the area was already under containment for the mold remediation, it was decided to proceed with the asbestos removal work as part of the overall project which also included restoration of the ceilings, walls, cabinets, fixtures and flooring.

**Summary of Costs and COE Attachments**

<b>FY 18</b>	<b>Cost</b>	<b>Attachment</b>
Initial Mold Removal Scope	29,128.53	
Additional Mold Removal	6,248.14	
Total for Purchase Order #8-282624 (from SC 2-489832)	35,376.67	A
<b>FY19</b>		
Additional Mold Removal	9,360.98	B
Asbestos Removal	7,633.04	C
Restoration	24,399.88	D
Total for Purchase Order #8-XXXXXX (from SC 2-503535)	41,393.90	
<b>Total FY 18 and FY 19 Expenditures</b>	<b>76,770.57</b>	