



PreK-4 SA Alignment and Program Assessment Year 2 Mid-Year Progress Report

Report prepared January 15, 2015 for

San Antonio Early Childhood Education Municipal Development Corporation

Kathy Bruck, CEO



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YEAR 2 MID-YEAR PROGRESS REPORT

Edvance Research, Inc. signed the professional services agreement between the San Antonio Early Childhood Education Municipal Corporation and Edvance Research, Inc. on September 23, 2013. At the request of the San Antonio Early Childhood Education Municipal Corporation Board of Directors, Edvance has prepared the following Mid-Year Progress report for Year 2 to evaluate contract accountability and performance between September 1, 2013 and January 15, 2015.

The following information is included in the Year 2 Mid-Year Progress Report:

- Overview of Contracted Scope of Services for Years 1 and 2
 - Section 3.2 (general scope of services)
 - Section 4.1 Alignment Study
 - Section 5.1 Program Assessment
- Year 1 Timeline Updates
- Year 2 Timeline Updates
- Expenditures

Overview of Contracted Scope of Services

Section 3.2

Section 3.2 of Edvance's Professional Services Agreement states the following:

“Contractor will provide the Corporation with a comprehensive plan and schedule for project deliverables and activities, including monthly written progress reports with a task title; description of task; deliverable (if applicable); date completed; and the results and progress of the project/work. The contractor shall be responsible to develop and submit a detailed monthly progress report to CEO.”

To accomplish this task, Edvance prepared a comprehensive work plan for both Year 1 and 2 which included tasks and activities for the project with deliverables and a timeline. The work plans were submitted and approved on the following dates:

- Year 1 Work Plan submitted November 18, 2013 to Kathy Bruck, CEO
- Year 1 Work Plan presented and approved by the Board on November 19, 2013.
- Year 2 Work Plan submitted September 1, 2014 to Kathy Bruck, CEO
- Year 2 Work Plan presented to Board on October 9, 2014.
- Year 2 Work Plan approved by Board on November 4, 2014.

Also each month Edvance, from contract inception, has prepared and submitted a monthly progress report to the CEO. Each report is submitted on the last day of the month. Monthly progress reports

review monthly program evaluation activities accomplished/completed each month, any risks to schedule or budget and lists of planned activities for the upcoming month.

Section 4.1 Alignment Study

Edvance contracted with Rutgers, The State University of New Jersey, to conduct a kindergarten alignment readiness assessment study to include up to 15 school districts with the City of San Antonio. The kindergarten alignment study, per the contract was to be conducted in four phases to address the following:

- 4.1.1 Content and standards alignment– Contractor will obtain copies of the kindergarten readiness assessments used in up to 15 districts in the City in mathematics, literacy, social/emotional and science domains (if available).
- 4.1.2 Concurrent validity assessment – A sample of children who will take the kindergarten readiness assessments will be given an assessment agreed to by Corporation to evaluate the concurrent validity of the assessments. A psychometric review of the assessments will be conducted in this phase.
- 4.1.3 Comprehensive content and range of achievement – Contractor will evaluate the extent to which the assessments used in the districts that participate in the alignment readiness assessment study accurately measure kindergarten readiness.
- 4.1.4 Classroom quality – Contractor will use Classroom Assessment Scoring System (CLASS) and the Emerging Academics Snapshot (Snapshot) to determine if teacher practices align with the Texas Education Agency’s Prekindergarten Guidelines and readiness standards and assessments implemented by local school districts.

To accomplish section 4.1 Rutgers, with the help of Edvance Research Inc., completed the following activities:

- Requested and received blank kindergarten readiness assessments (e.g., Tejas Lee, TPRI, Woodcock Munoz Language Survey) used by 6 San Antonio school districts, by December 2013.
- Edvance and Rutgers submitted a Year 1 mid-year progress report (interim report) on the program evaluation and a preliminary report of the alignment study on February 27, 2014.
- Edvance presented Year 1 mid-year progress report and progress on the alignment study to Board on March 4, 2014.
- Edvance completed classroom quality observations and child data collection by May 31, 2014.
- Submitted final Alignment study results (in compliance with section 4.1.1; 4.1.2; 4.1.3 and 4.1.4) to CEO on July 30, 2014.
- Alignment study results presented to Board on September 9, 2014.

Additional in Section 4 of the contract Section 4.2 states the “Corporation will seek school district participation in the alignment readiness assessment study in partnership with the Contractor by

assisting with setting up meetings and/or communicating with superintendents and key contacts within school districts.”

- As the contract states the “Corporation” /Pre-K 4 SA will seek school district participation in the alignment study in partnership with Edvance. This was accomplished for the alignment study by end of November 2013.

Also in Section 4.3, “Contractor will provide at least two preliminary draft reports to the Corporation for review by staff, to specifically include a preliminary draft report that will serve as a mid-year progress report to be delivered in February 2014. The preliminary draft reports will serve to guide and ensure the delivery of the alignment study to the Corporation by August 1, 2014.”

- Edvance submitted a Year 1 mid-year progress and draft report to Corporation on February 27, 2014.
- Edvance submitted alignment study report on July 30, 2014.

Section 5.1 Program Assessment

The Pre-K 4 SA program assessment begins in Year 1 with a formative evaluation guided by logic model and fidelity of implementation measure development. In subsequent years, the Pre-K 4 SA program assessment will consist of an impact evaluation to measure the effect of Pre-K 4 SA on student elementary academic achievement. Section 5.1 states the following:

Program Assessment. Contractor will conduct a program assessment to evaluate the impact of the Pre-K 4 SA program. The proposed assessment will include detailed reporting, analysis and answers to the following questions:

5.1.1 What are the demographic characteristics of students participating in Pre-K 4 SA?

- Provided in Year 1 Evaluation report submitted September 3, 2014.

5.1.2 Is the Pre-K 4 SA program associated with a change in the pre-K students’ outcomes at the end of Pre-K 4 SA and at the beginning of kindergarten? Do differences in findings exist based on student demographic characteristics or the area of readiness for kindergarten (e.g., academic, social, emotional, physical)?

- End of pre-K year results provided in Year 1 Evaluation report submitted September 3, 2014. *Note:* Kindergarten data will not be available until the end of Year 2.

5.1.3 How are the program inputs and outputs (i.e., program activities and participation) hypothesized to work together to produce intended student outcomes?

- Provided in Year 1 Evaluation report specifically located in theory of change and final logic model submitted September 3, 2014.

5.1.4 What are the demographic characteristics of families whose children participate in Pre-K 4 SA?

- Demographic information on families was not provided to Edvance Research; therefore this information could not be presented. Discussions have since occurred with Pre-K 4 SA staff working towards collection of this information.

5.1.5 What were the reported levels of parent engagement during the prekindergarten year?

- Provided in Year 1 Evaluation report submitted September 3, 2014.

5.1.6 Is the level of parent engagement during the prekindergarten year related to student outcomes in prekindergarten?"

- Parent engagement data was not collected per individual participant by Pre-K 4 SA; therefore, connections between particular family members and individual children could not be made. Discussions have since occurred with Pre-K 4 SA staff working towards collection of this information.

5.2 Contractor will provide six-month report to the Corporation and end-of-the-year report for each year of the contract. Contractor may be required to make presentations to the Corporation of report findings.

- Edvance submitted mid-year report for Year 1 on February 27, 2014.
- Edvance submitted Year 1 Evaluation report on September 3, 2014.
- Edvance presented Year 1 Evaluation report findings to City Manager on September 8, 2014.
- Edvance presented Year 1 Evaluation findings to Board on September 9, 2014.
- Edvance submitted mid-year report for Year 2 on January 15, 2015.

5.3 Contractor will work with Corporation to develop processes so that the assessment uses a longitudinal pre/post design with the Pre-K 4 SA group only during the prekindergarten year and a randomly assigned control group added in grades K-3.

- Edvance worked with Pre-K 4 SA to develop a process to serve as the outcome of a pre/post design in the pre-K year and utilizes the Teaching Strategies Gold assessment collected by Pre-K 4 SA. During the kindergarten year of the first group of students (Year 2), use of a randomly assigned control group is not possible as Pre-K 4 SA did not maintain information on those children who were not randomly assigned to attend Pre-K 4 SA. Edvance with support from Pre-K 4 SA and the Board, submitted an IES grant proposal on July 31, 2014, that would provide the necessary funding to conduct random assignment utilizing the lottery system currently in place.

5.4 Contractor will track Pre-K 4 SA students and analyze impact of program for the five years of the initial contract, adding and tracking new student cohorts as they enter Pre-K 4 SA.

- Edvance has completed the Year 1 Evaluation and is in the middle of the Year 2 evaluation. Edvance tracks and manages data for all cohorts of students. During Year 2, the second cohort of children is attending Pre-K 4 SA; therefore, the Year 2 report will include pre-K information of the second cohort of children and kindergarten information for the first cohort of children.

Year 1 Timeline Updates

See Attached Year 1 MS Project Schedule on pages 8–9 for complete list of tasks and activities completed in Year 1.

ID	Task Name	Actual Finish	Notes
1	Year 1 PreK-4-SA Schedule	NA	
2	Complete Contract with PreK-4-SA	Thu 9/26/13	
3	Alignment Study	Fri 5/30/14	
4	Task 1. Content and Standards Alignment	Fri 5/30/14	
5	Collect instruments/names of Assessments used by Districts	Fri 11/8/13	
6	Rutgers review content of assessments	Mon 12/30/13	
7	Rutgers evaluate alignment of assessments to standards	Wed 1/22/14	
8	Rutgers develops Alignment Table	Wed 1/29/14	
9	Evaluate Kindergarten readiness skills utilizing FALL/SPRING data and Assessment alignment	Fri 5/30/14	
10	Task 2. Concurrent Validity	Fri 5/30/14	
11	IRB for for Concurrent Validity Study	Tue 10/22/13	
12	Develop parent consent forms and translate to Spanish	Fri 9/6/13	
13	Complete Initial IRB for Alignment Study	Fri 9/6/13	
14	IRB approval	Tue 10/22/13	
15	Data Collectors for Concurrent Validity Study	Thu 10/10/13	
16	Recruit data collectors	Mon 9/9/13	
17	Hold 2 day training for data collectors	Fri 9/20/13	
18	Complete data collector training for FALL	Fri 9/20/13	
19	Data collectors complete background checks thru PreK-4-SA	Thu 10/10/13	
20	District Recruitment for for Concurrent Validity Study	Tue 10/22/13	
21	Receive approval from PreK-4-SA to contact PreK-4-SA NON-participating districts for data collection	Mon 9/16/13	
22	Receive approval from PreK-4-SA to contact PreK-4-SA PARTICIPATING districts for data collection	Fri 9/20/13	
23	Contact/meet with districts	Tue 10/22/13	
24	Complete District IRB/research approval requirements	Tue 10/22/13	
25	Districts participating in Alignment study data collection submit signed forms	Fri 10/11/13	
26	Assign Data Collectors to Districts in Alignment study	Fri 10/11/13	
27	Send out Parent Consent to District in Alignment study	Fri 10/11/13	
28	Concurrent Validity Study Data Collection (Hybrid: Fall and Spring data collection)	Fri 5/30/14	
29	Data Collectors schedule data collection appointments with assigned schools	Fri 10/25/13	
30	Complete Student testing FALL	Tue 11/19/13	
31	FALL Concurrent validity data cleaned and entered	Fri 12/20/13	
32	Train Data Collectors for SPRING data collection in PreK-4-SA programs	Fri 2/21/14	
33	Data Collectors schedule data collection appointments with assigned schools SPRING	Fri 3/7/14	
34	Complete student testing SPRING	Fri 5/30/14	
35	Task 3. Pre-K Classroom Quality	Fri 5/23/14	
36	Train data collectors in CLASS	Fri 2/21/14	
37	Assign observations of PreK-4-SA classrooms to data collectors	Fri 2/28/14	
38	Data collectors complete PreK-4-SA classroom observations	Fri 3/28/14	
39	Rutgers cleans and enters CLASS data from PreK-4-SA classroom observations	Fri 4/18/14	
40	Rutgers analyzes data from CLASS	Fri 5/23/14	
41	Program Evaluation	NA	

ID	Task Name	Actual Finish	Notes
42	Task 4. Logic Model	Thu 7/31/14	Moved out due to scheduling conflicts with City of San Antonio/Kathy
43	Edvance collect publically available information on program and from PreK-4-SA	Fri 11/15/13	
44	Edvance drafts Logic Model based on current information	Mon 2/10/14	
45	Submit to PreK-4-SA for review	Thu 2/27/14	
46	Edvance meets with PreK-4-SA program leaders/developers to build and gather feedback on Logic Model	Fri 6/27/14	
47	Edvance complete Logic Model	Fri 7/25/14	
48	Edvance submit Logic Model to PreK-4-SA	Fri 7/25/14	
49	PreK-4-SA reviews/approves Logic Model	Thu 7/31/14	
50	Task 5. Fidelity of Implementation Measure	NA	Hold on fidelity measure as based on report findings team prefers conducting in Spring 2015.
64	Task 6. Teacher-student Interaction Descriptive Analysis	Mon 6/2/14	
65	Receive data from Rutgers on CLASS	Mon 6/2/14	
66	Edvance Complete student/teacher interaction analysis	Mon 6/2/14	
67	Task 7. Parent Engagement Descriptive Analysis	Wed 7/30/14	
68	Determine what data PreK-4-SA is collecting on Parent Engagement	Fri 12/13/13	
69	Acquire data from PreK-4-SA on Parent Engagement	Fri 7/4/14	
70	Clean data on Parent Engagement	Fri 7/18/14	
71	Analyze data on Parent Engagement	Wed 7/30/14	
72	Task 8. Change Score Analysis	Wed 7/30/14	
73	Meet with PreK-4-SA PEIMS coordinator to discuss data requirements	Thu 12/5/13	
74	PreK-4-SA coordinator works with Edvance to upload data files to secure server	Fri 6/20/14	
75	Edvance cleans and analyzes student level data	Wed 7/30/14	
76	Interim Report	Thu 2/27/14	
77	Rutgers and Edvance draft INTERIM REPORT (assessment alignment and logic model)	Thu 2/27/14	
78	Submit INTERIM REPORT to PreK-4-SA	Thu 2/27/14	
79	Final Report	Tue 9/9/14	
80	Rutgers and Edvance draft YEAR 1 FINAL REPORT (alignment, concurrent validity, classroom quality, logic model, fidelity measures, outcome results)	Wed 7/30/14	
81	Submit year 1 final alignment report	Wed 7/30/14	
82	Submit YEAR 1 FINAL REPORT to PreK-4-SA	Wed 9/3/14	
83	Receive feedback from PreK-4 SA	Fri 9/5/14	
84	Revise final report based on feedback	Mon 9/8/14	
85	Submit final report	Mon 9/8/14	
86	Presented report findings to Board	Tue 9/9/14	

Year 2 Timeline Updates

See attached Year 2 MS Project Schedule on pages 10–11 for complete list of task and activities planned for in Year 2.

ID	Task Name	Start	Finish	Actual Finish
1	Pre-K 4 SA Year 2 Work Plan Program Evaluation	Tue 9/2/14	Mon 8/31/15	NA
2	Additional Year 2 proposal based on Year 1 report findings	Thu 11/6/14	Tue 12/2/14	Tue 12/2/14
3	Complete additional Year 2 proposals	Thu 11/6/14	Thu 11/6/14	Thu 11/6/14
4	Review Year 2 proposals to Board	Thu 11/6/14	Tue 12/2/14	Tue 12/2/14
5	IRB process	Tue 12/2/14	Fri 7/31/15	NA
6	Board approval of IRB process development	Tue 12/2/14	Tue 12/2/14	Tue 12/2/14
7	Meet with PreK staff to discuss feedback on IRB process	Tue 12/2/14	Mon 2/2/15	NA
8	Draft IRB materials	Tue 2/3/15	Tue 3/31/15	NA
9	Submit to PreK documents for review	Wed 4/1/15	Tue 4/28/15	NA
10	Revise IRB documents based on feedback	Wed 4/29/15	Wed 5/27/15	NA
11	Convert final forms to electronic format for web	Thu 5/28/15	Wed 6/24/15	NA
12	Complete all forms and process	Thu 6/25/15	Fri 7/31/15	NA
13	Advisory Group	Fri 11/21/14	Wed 12/3/14	Wed 12/3/14
14	Prepare materials for Advisory Group meeting	Fri 11/21/14	Fri 11/21/14	Fri 11/21/14
15	Hold Advisory Group meeting	Wed 12/3/14	Wed 12/3/14	Wed 12/3/14
16	Task 1. Fidelity of Implementation Measure	Tue 9/2/14	Fri 7/24/15	NA
17	Development of Fidelity of Implementation Observation Checklist	Tue 9/2/14	Mon 1/12/15	Mon 1/12/15
18	Develop Fidelity of Implementation Measure	Tue 9/2/14	Mon 1/12/15	Mon 1/12/15
19	Pilot Fidelity of Implementation Measure	Tue 1/13/15	Fri 2/20/15	NA
20	Edvance collects pilot data with Fidelity of Implementation Measure	Tue 1/13/15	Thu 1/15/15	Thu 1/15/15
21	Edvance analyses the pilot data on the Fidelity of Implementation Measure	Fri 1/16/15	Thu 1/22/15	NA
22	Edvance revises Fidelity of Implementation Measure based on findings and meeting	Fri 1/23/15	Thu 2/5/15	NA
23	Revised Fidelity of Implementation Measure reviewed and approved by Pre-K 4 SA	Fri 2/6/15	Fri 2/20/15	NA
24	Fidelity of Implementation Data Collection	Mon 3/2/15	Fri 7/24/15	NA
25	Schedule Fidelity of Implementation data collection site visits (24: 6 per site)	Mon 3/2/15	Thu 5/28/15	NA
26	Complete Fidelity of Implementation data collection	Thu 5/28/15	Thu 5/28/15	NA
27	Draft Fidelity of Implementation section of report	Fri 5/29/15	Fri 7/24/15	NA
28	Recruit Data Collectors	Tue 12/2/14	Fri 5/29/15	NA
29	Recruit data collectors for CLASS observations	Tue 12/2/14	Fri 12/19/14	Fri 12/19/14
30	Complete contracts with data collectors	Mon 12/22/14	Tue 1/20/15	NA
31	Train data collectors	Wed 1/21/15	Thu 2/26/15	NA
32	Assign classrooms to data collectors	Fri 2/27/15	Fri 5/29/15	NA
33	Task 2. Cohort 2 Teacher/child interaction descriptive analysis	Fri 3/13/15	Mon 7/27/15	NA
34	During fidelity data collection site visit, complete classroom observations with CLASS	Fri 3/13/15	Fri 5/29/15	NA
35	Edvance complete teacher/child interaction analysis	Mon 6/1/15	Mon 7/27/15	NA
36	Task 3. Cohort 2 Parent/Family Engagement Descriptive Analysis	Tue 9/2/14	Fri 7/24/15	NA
37	Work with Pre-K 4 SA to refine Parent/Family Engagement data collection processes	Tue 9/2/14	Mon 9/29/14	Mon 9/29/14
38	Acquire data from 1st semester from Pre-K 4 SA on Parent/Family Engagement	Mon 1/12/15	Fri 1/30/15	NA
39	Acquire data from Pre-K 4 SA on Parent/Family Engagement	Fri 6/5/15	Thu 6/25/15	NA
40	Clean data on Parent/Family Engagement	Fri 6/26/15	Fri 7/10/15	NA
41	Analyze data on Parent/Family Engagement	Mon 7/13/15	Fri 7/24/15	NA
42	Task 4. Cohort 2 Comparison of Kindergarten readiness scores with Nationally Normed Sample (GOLD)	Fri 11/14/14	Mon 7/27/15	NA

ID	Task Name	Start	Finish	Actual Finish
43	GOLD assessment data entry completed and uploaded by Pre-K 4 SA (for Fall)	Fri 11/14/14	Fri 11/14/14	NA
44	GOLD assessment data entry completed and uploaded by Pre-K 4 SA (for Winter)	Tue 3/31/15	Tue 3/31/15	NA
45	GOLD assessment data entry completed and uploaded by Pre-K 4 SA (for Spring)	Fri 6/12/15	Fri 6/12/15	NA
46	Pre-K 4 SA coordinator works with Edvance to upload data files to secure server	Mon 6/15/15	Fri 6/26/15	NA
47	Edvance cleans and analyzes student level data	Mon 6/29/15	Mon 7/27/15	NA
48	Task 5. Cohort 1 Matched Comparison Group Using District Collected Student Data	Tue 9/2/14	Fri 7/31/15	NA
49	Edvance meet with Ana Acevede to review DSA	Tue 10/21/14	Tue 10/21/14	Tue 10/21/14
50	Draft district DSA	Tue 9/2/14	Thu 10/30/14	Thu 10/30/14
51	Edvance meet with Kathy Bruck to review DSA	Mon 11/3/14	Mon 11/3/14	Mon 11/3/14
52	Revised DSA	Fri 10/31/14	Fri 10/31/14	Fri 10/31/14
53	Kathy to meet with District superintendents to review DSA	Wed 1/7/15	Wed 1/7/15	Wed 1/7/15
54	Collected signed district DSA	Fri 1/30/15	Fri 1/30/15	NA
55	Collect student level data from district	Fri 6/5/15	Tue 6/30/15	NA
56	Clean student level data from district	Wed 7/1/15	Wed 7/15/15	NA
57	Analyze student level data from district	Thu 7/16/15	Fri 7/31/15	NA
58	Final Report	Mon 8/3/15	Mon 8/31/15	NA
59	Edvance Year 2 draft report	Mon 8/3/15	Wed 8/19/15	NA
60	Edit Year 2 draft report	Thu 8/20/15	Mon 8/24/15	NA
61	Finalize and Submit Year 2 report	Tue 8/25/15	Mon 8/31/15	NA

Funding

Edvance submitted and received payments per contract terms for the alignment study.

- Payment submitted and received of \$104,132.00; September 3, 2013.
- Payment submitted and received of \$52,066.00; February 3, 2014.
- Payment submitted and received of \$52,066.00; July 31, 2014.

Edvance submitted and received payments per contract terms for the Program Assessment activities.

- Payment submitted and received of \$36,232.33 on September 3, 2013;
- Payment submitted for \$36,232.33 on January 8, 2015 for payment on February 2, 2015.

Total funding anticipated to be received from contract start date thru February 2, 2015, is \$276,728.66.

See table below for date funding was received by Edvance.

Date funding received by Edvance	Funding Amount
9/3/2013	\$ 104,132.00
2/3/2014	\$ 52,066.00
7/31/2014	\$ 52,066.00
9/3/2013	\$ 36,232.33
anticipate payment on 2/2/2015	\$ 32,232.33
Total	\$ 276,728.66

Expenditures

Edvance has expended all funding to date for work in Year 1 and thru January 2015.

For a breakdown of subcontractor costs see table below.

Category of Expenditures	Expenditure	Notes
Edvance Research Inc	\$ 84,434.66 +	Fully loaded staff labor and other misc expense (e.g., travel, materials)
Rutgers University	\$ 180,986.00	Subcontractor to Edvance for Alignment Study and advisor for evaluation
Analytica Inc	\$ 10,000.00	Subcontractor to Edvance for Research methods advisor
Advisory Board	\$ 1,000.00	Honorarium paid by Edvance Advisory Group member
Misc- Office Team	\$ 308.00	Administrative support for data entry
Total Expenditures	\$ 276,728.66	
Total funding received by 2/2/15	\$ 276,728.66	