

AN ORDINANCE **2014-12-04-0942**

AUTHORIZING AN AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH FAITH GROUP, LLC IN AN AMOUNT NOT TO EXCEED \$197,329.00 FOR CONSTRUCTION ADMINISTRATION AND ADDITIONAL DESIGN SERVICES FOR INFORMATION TECHNOLOGY AND SECURITY PROJECTS AT SAN ANTONIO INTERNATIONAL AIRPORT.

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WHEREAS, in December 2012, the City Council authorized a professional services agreement with Faith Group, LLC (Faith Group) for design services at San Antonio International Airport for three Information Technology (IT) and security projects: Parking Area Surveillance, Security Camera Upgrades, and Communications Center Renovations; and

WHEREAS, this Ordinance will amend the scope of services for the Parking Area Surveillance and Security Camera Upgrades projects to add drawing modifications, bidding support, construction administration, on-site construction administration support services (part time), and revisions to the specifications for the parking garage elevators to include security cameras; and

WHEREAS, it is now necessary to authorize the execution of an amendment with Faith Group in an amount not to exceed \$197,329.00; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee is authorized to execute an amendment to the Professional Services Agreement with Faith Group, LLC in an amount not to exceed \$197,329.00 for construction administration services and additional IT design services for IT and security projects at the San Antonio International Airport. A copy of the Agreement, in substantially final form, is set out in **Exhibit I**.

SECTION 2. The amount of \$110,310.00 is appropriated in SAP Fund 51013000, Airport Capital Improvement Fund, SAP WBS AV-00006-01-02-23, SAP GL account 6102100 - Interfund Transfer out entitled Transfer to 33-00041-90-01. The amount of \$110,310.00 is authorized to be transferred to SAP Fund 51099000.

SECTION 3. The budget in SAP Fund 51099000, Airport Capital Projects, SAP Project Definition 33-00041, Parking Area Surveillance, shall be revised by increasing SAP WBS element 33-00041-90-01 entitled Transfer from AV-00006-01-02-23, SAP GL account 6101100 - Interfund Transfer In, by the amount \$110,310.00.

SECTION 4. The amount up to \$110,310.00 is appropriated in SAP Fund 51099000, Airport Capital Projects, SAP Project Definition 33-00041, Parking Area Surveillance, SAP WBS Element 33-00041-05-02, entitled Construction, SAP GL Account 5201140.

SECTION 5. The amount of \$87,019.00 is appropriated in SAP Fund 2605833063, Surveillance Systems, SAP Internal Order # 133000000119, SAP GL account 6102100 - Interfund Transfer out entitled From 2605833063 to 33-00072-90-13-01. The amount of \$87,019.00 is authorized to be transferred to SAP Fund 51099000.

SECTION 6. The budget in SAP Fund 51099000, Airport Capital Projects, SAP Project Definition 33-00072, Security Camera Upgrade, shall be revised by increasing SAP WBS Element 33-00072-90-13-01 entitled Transfer from I/O# 133000000119, SAP GL Account 6101100 - Interfund Transfer In, by the amount \$87,019.00.

SECTION 7. The amount up to \$87,019.00 is appropriated in SAP Fund 51099000, Airport Capital Projects, SAP Project Definition 33-00072, Security Camera Upgrade, SAP WBS Element 33-00072-05-01, entitled Administration, SAP GL Account 5201140.


SECTION 8. Payment in the amount not to exceed \$110,310.00 in SAP Fund 51099000, Airport Capital Projects, SAP Project Definition 33-00041, Parking Area Surveillance, is authorized to be encumbered and made payable to Faith Group, LLC., for previously-authorized construction administration services and additional IT design services for IT and security projects at the San Antonio International Airport.

SECTION 9. Payment in the amount not to exceed \$87,019.00 in SAP Fund 51099000, Airport Capital Projects, SAP Project Definition 33-00072, Security Camera Upgrade, is authorized to be encumbered and made payable to Faith Group, LLC., for previously-authorized construction administration services and additional IT design services for IT and security projects at the San Antonio International Airport.

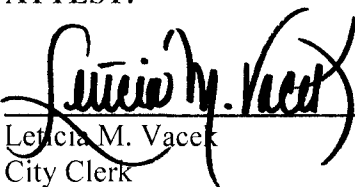
SECTION 10. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 11. This Ordinance shall be effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

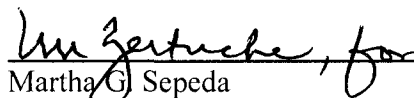
PASSED and APPROVED this 4th day of December, 2014.


M A Y O R
Ivy R. Taylor

ATTEST:


Leticia M. Vacek
City Clerk

APPROVED AS TO FORM:


Martha G. Sepeda
Acting City Attorney

Agenda Item:	9 (in consent vote: 4, 5, 6, 7, 8, 9, 11, 12, 13, 14, 15A, 15B, 16A, 16B, 16C, 16D, 16E, 17, 18, 19, 20, 21, 22A, 22B, 23, 24, 26, 27, 28, 30, 31, 33, 34)						
Date:	12/04/2014						
Time:	09:28:18 AM						
Vote Type:	Motion to Approve						
Description:	An Ordinance amending a professional services agreement with Faith Group, LLC for additional design services in an amount not to exceed \$197,329.00 for the Parking Area Surveillance, Security Camera Upgrade and Communications Center Renovations project at the San Antonio International Airport. [Ed Belmares, Assistant City Manager; Frank Miller, Director, Aviation]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
	District 1	x					
Keith Toney	District 2		x				
Rebecca Viagran	District 3	x					
Rey Saldaña	District 4		x				x
Shirley Gonzales	District 5		x				
Ray Lopez	District 6	x					
Cris Medina	District 7	x					
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Michael Gallagher	District 10		x			x	

Exhibit I

**AMENDMENT NO. 3
TO
PROFESSIONAL SERVICES AGREEMENT
FOR
IT & SECURITY DESIGN SERVICES FOR PARKING AREA SURVEILLANCE, SECURITY
CAMERA UPGRADE, & COMMUNICATIONS CENTER RENOVATIONS
AT
SAN ANTONIO INTERNATIONAL AIRPORT**

This Amendment (herein called the "Amendment") to the Professional Services Agreement for It & Security Design Services for Parking Area Surveillance, Security Camera Upgrade, & Communications Center Renovations at San Antonio International Airport is entered into by and between the City of San Antonio (herein called the "City"), a Texas municipal corporation, acting by and through its City Manager, and Faith Group, LLC (hereinafter called "Consultant"), both of which may be referred to herein collectively as the "Parties", as set out below. WITNESSETH:

WHEREAS, on December 6, 2012 the City and Consultant, as a result of a formal solicitation process, entered into a Professional Services Agreement for It & Security Design Services for Parking Area Surveillance, Security Camera Upgrade, & Communications Center Renovations at San Antonio International Airport ("Agreement") pursuant to Ordinance No. 2012-12-06-0935; and

WHEREAS, this Amendment adds drawing modifications, bidding support, construction administration and part time on-site construction administration support services for the parking area surveillance and security camera upgrade projects, as well as revising drawing and specification to add cameras in terminal elevators in the not to exceed amount of \$197,329.00;

NOW THEREFORE, in consideration of the terms, covenants, agreements and demises herein contained, and in consideration of other good and valuable consideration, each to the other given, the sufficiency and receipt of which are hereby acknowledged, the Agreement entered into by and between the City and the Consultant is amended as follows:

1. **Compensation.** The total fee to be paid to Consultant pursuant to Article V. Compensation of the Agreement is hereby increased by one hundred ninety-seven thousand, three hundred seventy-nine and 00/100 dollars (\$197,329.00) for a total not to exceed fee of FOUR HUNDRED TWENTY-SEVEN THOUSAND, NINE HUNDRED SEVENTY-NINE DOLLARS AND 00/100 CENTS (\$427,929.00). Attachment A, Revised Fee Schedule of this Amendment is hereby inserted into and made a part of Exhibit 2, Fee Schedule, of the Agreement.
2. **Exhibit 1, Scope of Services.** The Scope of Services set out in Attachment B, Additional Scope of Services, are hereby added to and made a part of the services to be provided by Consultant pursuant to Exhibit 1, Scope of Services of the Agreement.

Except as amended hereby, all other provisions of the Agreement are hereby retained in their entirety and remain unchanged.

EXECUTED AND AGREED TO this _____ day of _____, 2014.

CITY OF SAN ANTONIO

FAITH GROUP, LLC

By: _____
Frank R. Miller
Aviation Director

By: _____
Signature

Printed Name & Title

APPROVED:

By: _____
City Attorney

ATTACHMENT A

Revised Task Fee Schedule

TASK	Project Manager	On-Site Manager	Garage Project Engineer	Terminal Project Engineer	CADD	Admin	Total
	PG	PG	PG	PG	PG	PG	
Hourly Rate	\$180.00	\$145.00	\$145.00	\$145.00	\$75.00	\$65.00	
Task Description							
1 Remove Hourly Garage from Parking package							
Modify I/F Drawing sheets, including plan views, network, and corresponding details			22		12		34
Modify I/F Cost Estimate			14				14
2 Update Construction Documents to Include General Conditions							
Clarify bid requirements, forms, documents, dwgs	4		20	20			44
Liquidated Damages Backup			4				4
Meetings to Review Procurement Options	2		2	2			6
Review General Conditions			26				26
Add Final End Specifications including another cost estimate version			42	20			70
NAJCS cost estimate sheet			36	13			43
3 Bidding Support							
Lead/Attend Pre-bid Meeting				24			24
Develop addendum			8	16		4	28
Review contractor bids	2		4	4			10
4 Construction Administration Services							
Attend Pre-construction meeting	8	8		8			24
Shop drawing and product review							0
Review RFIs and propose clarifications			8	18	8		34
2 Site Inspections by Project Engineer							0
Bi-Weekly construction coordination calls				20			20
Punch list and final inspections							0
As-built Drawings preparation			8	16	8		32
5 Construction Management On Site Support							
2.5 days per week for 6 months	24	480					504
4 hours/week for 6 months on-site office time		96					96
Contractor Communication and Coordination in regards to unknown conditions, street closures, nonconforming work issues, contract time extensions, and property damage issues.							0
Coordinate with owner for sequencing and procedures upon Contractor safety issue notifications							0
Review Contractor Schedule of Values and Pay Applications for Approval or Rejection							0
Assist Contractor in Obtaining Permits, Licenses, and Inspections							0
Receive, Process, and Resolve Contractor Claims							0
6 Post-Construction Management On-Site Support for Warranty							
2.5 days	1	20					21
Task Hours Subtotal	49	604	188	161	28	4	1,034
Task Labor Fee Subtotal	\$8,820.00	\$87,580.00	\$27,260.00	\$26,565.00	\$2,100.00	\$260.00	\$182,585.00
7 Aviation Elevator Cameras							
Investigate new camera type suitable for elevator use				8			8
Coordinate with elevator contractor on traveling cable capabilities				8			8
Coordinate with TSA on funding eligibility for inside elevators				4			4
Review existing system hardware for ability to accommodate 10 extra cameras				4			4
Revise drawings to indicate camera locations				6	8		14
Revise camera schedule for added cameras				4	2		6
Revise specifications for added work				4		2	6
CA services to review submittals, installation, propose clarifications		64		16			80
							0
Task Hours Subtotal	0	64	0	54	10	2	130
Task Labor Fee Subtotal	\$0.00	\$9,280.00	\$0.00	\$8,910.00	\$750.00	\$130.00	\$19,070.00
Total Hours by Person	49	668	188	215	38	6	1,164
Labor Fee by Person	\$8,820.00	\$96,860.00	\$27,260.00	\$35,475.00	\$2,850.00	\$390.00	\$171,655.00
Total Labor Fee							\$171,655.00

Reimbursable Expenses Estimate^{1A1}

TASK			
Expense Description	Unit Cost	Units	Extended Cost
1 Remove Hourly Garage from Parking Package			
Airfare	\$600.00	0	\$0.00
Lodging	\$150.00	0	\$0.00
Rental Car	\$50.00	0	\$0.00
Meals	\$50.00	0	\$0.00
Miscellaneous (Reproduction, Telephone, Courier, etc.)	\$500.00	0	\$0.00
Task 1 Total			\$0.00
2 Update Construction Documents to Include General Conditions			
Airfare	\$600.00	1	\$600.00
Lodging	\$150.00	1	\$150.00
Rental Car	\$50.00	0	\$0.00
Meals	\$50.00	1	\$50.00
Miscellaneous (Reproduction, Telephone, Courier, etc.)	\$500.00	4	\$2,000.00
Task 2 Total			\$2,800.00
3 Bidding Support			
Airfare	\$600.00	2	\$1,200.00
Lodging	\$150.00	2	\$300.00
Rental Car	\$50.00	0	\$0.00
Meals	\$50.00	2	\$100.00
Miscellaneous (Reproduction, Telephone, Courier, etc.)	\$500.00	0	\$0.00
Task 3 Total			\$1,600.00
4 Construction Administration Services			
Airfare	\$600.00	3	\$1,800.00
Lodging	\$150.00	3	\$450.00
Rental Car	\$50.00	0	\$0.00
Meals	\$50.00	6	\$300.00
Miscellaneous (Reproduction, Telephone, Courier, etc.)	\$500.00	1	\$500.00
Task 4 Total			\$3,050.00
5 Construction Management On Site Support			
Mileage	\$224.00	24	\$5,376.00
Lodging (2 night's week)	\$150.00	48	\$7,200.00
Rental Car	\$0.00	0	\$0.00
Meals (3 days per week)	\$50.00	72	\$3,600.00
Miscellaneous (Reproduction, Telephone, Courier, etc.)	\$500.00	2	\$1,000.00
Task 5 Total			\$17,176.00
6 Post-Construction Management On-Site Support-Warranty Inspection			
Mileage	\$224.00	1	\$224.00
Lodging (2 night's week)	\$150.00	2	\$300.00
Rental Car	\$0.00	0	\$0.00
Miscellaneous (Reproduction, Telephone, Courier, etc.)	\$500.00	0	\$0.00
Task 6 Total			\$524.00
7 Aviation Elevator Cameras			
Mileage	\$224.00	1	\$224.00
Lodging (2 night's week)	\$150.00	2	\$300.00
Rental Car	\$0.00	0	\$0.00
Miscellaneous (Reproduction, Telephone, Courier, etc.)	\$500.00	0	\$0.00
Task 7 Total			\$524.00
Total Expenses			\$25,674.00

TASK		Total
Expense Description		
1 Remove Hourly Garage from Parking Package		
Labor Fee Total	\$6,120.00	
Reimbursable Expenses Total	\$0.00	
Task 1 total	\$6,120.00	
2 Update Construction Documents to Include General Conditions		
Labor Fee Total	\$29,575.00	
Reimbursable Expenses Total	\$2,800.00	
Task 2 total	\$32,375.00	
3 Bidding Support		
Labor Fee Total	\$9,620.00	
Reimbursable Expenses Total	\$1,600.00	
Task 3 total	\$11,220.00	
4 Construction Administration Services		
Labor Fee Total	\$16,350.00	
Reimbursable Expenses Total	\$3,050.00	
Task 4 Total	\$19,400.00	
5 Construction Management On-Site Support		
Labor Fee Total	\$87,840.00	
Reimbursable Expenses Total	\$17,176.00	
Task 5 Total	\$105,016.00	
6 Post-Construction Management On-Site Support-Warranty Inspection		
Labor Fee Total	\$3,080.00	
Reimbursable Expenses Total	\$524.00	
Task 6 Total	\$3,604.00	
7 Aviation Elevator Cameras		
Labor Fee Total	\$19,070.00	
Reimbursable Expenses Total	\$524.00	
Task 7 Total	\$19,594.00	
Total	\$197,329.00	

**ATTACHMENT B
ADDITIONAL SCOPE OF SERVICES**

Consultant shall appoint a part time On Site Manager (OSM) to work with Aviation Department staff to provide overall coordination of these concurrent construction programs to avoid duplicative and unnecessary cost and schedule impacts including coordination effort with the Information Technology Services Department (ITSD) and other on-going contracts. The scope of services shall include the following tasks:

Task 1 – Remove Hourly Garage

- Modify Invitation for Bid (IFB) drawing sheets, including plan views, network, and corresponding details.
- Modify IFB cost estimate

Task 2 – Update Construction Documents to include General Conditions

- Clarify bid requirements, forms, documents and drawings
- Liquidated damages backup
- Meetings to review procurement options
- Review General Conditions
- Add front end specifications including another cost estimate version
- NAICS cost estimate sheet

Task 3 – Bidding Support

- Lead/Attend pre-bid meeting
- Develop addendum as required
- Review contractor bids

Task 4 – Construction Administration Services

- Attend pre-construction meeting
- Shop drawing and product data review
- Review Requests for Information (RFI's) and prepare clarifications
- 2 Site inspections by Project Engineer
- Bi-weekly construction coordination calls
- Punch list and final inspections
- As-Built Drawing preparation

Task 5 – Construction Management On-Site Support

- Part time On-Site Manager
 - Provide on-site manager for 2.5 days per week for 6 months
 - Provide 4 hours/week for 6 months on-site office time
- Contractor Communication and Coordination
 - Unknown conditions, street closures, nonconforming work issues, contract time extensions, and property damage issues.
 - Coordinate with City for sequencing and procedures upon Contractor safety issue notifications.
 - Review Contractor schedule of values and pay applications for approval or rejection.
 - Assist Contractor in obtaining permits, licenses, and inspections.

- Receive, process, and resolve contractor claims.

Task 6 – Post Construction Management On-Site Support for Warranty

- Post Construction On-Site Manager
 - Provide on-site manager as the warranty expiration date approaches.
 - Perform a detailed inspection of Contractor installation and advise Contractor of items that require correction.
 - Provide a subsequent inspection to assure corrections have been performed properly.

Task 7 – Aviation Elevator Cameras

- Add Cameras to each of the Terminal Elevators
 - Investigate new camera type suitable for elevator use
 - Coordinate with elevator contractor on traveling cable capabilities
 - Coordinate with TSA on funding eligibility for airside elevators
 - Review existing system hardware for ability to accommodate 10 extra cameras
 - Revise drawings to indicate camera locations
 - Revise camera schedule to add cameras.
 - Revise specifications for added work
 - Provide construction administration to include review of submittals, installation and testing observation.

