

AN ORDINANCE 2015-04-02-0236

AUTHORIZING A CONTRACT FOR ELECTION SERVICES FOR THE MAY 9, 2015 JOINT ELECTION WITH THE BEXAR COUNTY ELECTIONS ADMINISTRATOR IN AN AMOUNT NOT TO EXCEED \$837,896.97.

* * * * *

WHEREAS, on January 15, February 12 and 26, 2015, by Ordinance Nos. 2015-01-15-0016, 2015-02-12-0077 and 2015-02-26-0144, the City of San Antonio ordered elections for Saturday, May 9, 2015, for the purpose of electing the Mayor and City Council members; extending the current 1/8th sales tax for the Edwards Aquifer Protection and Parks Development & Expansion Venue Projects; and amendment of the City Charter; and

WHEREAS, the City of San Antonio has historically contracted with the Bexar County Elections Administrator to conduct its municipal elections jointly with other political subdivisions within the county and provide services including, but not limited to:

- a) Procuring and distributing election supplies, to include the printing and distribution of ballots for mail balloting;
- b) Copying the ordinances ordering the sales and use tax and Charter amendment elections, and providing copies in English and Spanish at all early voting and election day polling places;
- c) Hiring, training, and paying Election Judges, Clerks, and other election personnel;
- d) Securing early voting and election day polling sites;
- e) Programming Election equipment to be utilized during early voting and election day;
- f) Transporting Election equipment to each polling site;
- g) Conducting early voting, in person, and by mail;
- h) Conducting election day voting; and
- i) Tabulating election returns; and

WHEREAS, it is now necessary to authorize a contract in accordance with Section 31.092 of the Texas Election Code, whereby the Bexar County Elections Administrator will provide election services to the City in connection with the Saturday, May 9, 2015 Joint Election; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager, or her designee, is authorized to execute a contract with Bexar County through the Bexar County Elections Administrator for conducting the Joint Election on Saturday, May 9, 2015. A copy of the contract for election services for the Election, in substantially final form, is attached and incorporated as **Attachment 1**. The Joint

Election Agreement is attached as **Attachment 2**. The list of early voting polling places is attached as **Attachment 3**. The list of election day precincts and polling places is attached as **Attachment 4**.

SECTION 2. Funds are authorized to be encumbered in Cost Center 270101001 in the estimated amount of \$837,896.97. Funds will be expended from General Ledger 5201030, entitled "Fees for Governmental Contractors," Fund 11, entitled "General Fund," with other General Ledger Accounts being utilized when appropriate. The funds are authorized to be payable to Bexar County for election services in connection with the Saturday, May 9, 2015 election. Bexar County shall refund to the City any and all City of San Antonio funds remaining after the payment of all election costs.

SECTION 3. The Bexar County Elections Administrator shall provide copies of the ordinances ordering the sales and use tax election and the Charter amendment election at each early voting and election day voting site.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director may, subject to concurrence by the City Manager or her designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 5. The Bexar County Elections Administrator is authorized to appoint election officials to serve as judges and clerks for early voting and election day, members of the Early Voting Ballot Board, Signature Verification Committee and Central Counting Station, in connection with the election.

SECTION 6. The City of San Antonio will canvass the City's election returns on Wednesday, May 20, 2015.

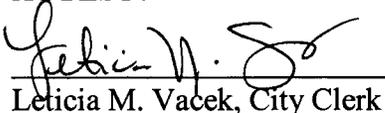
SECTION 7. This ordinance is effective immediately, upon passage by eight affirmative votes; otherwise, the effective date shall be ten days from the date of passage.

PASSED AND APPROVED this 2nd day of April, 2015.

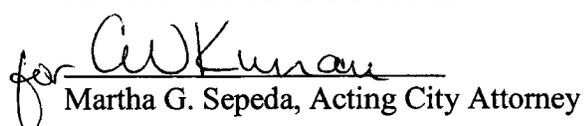


M A Y O R
Ivy R. Taylor

ATTEST:


Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:


Martha G. Sepeda, Acting City Attorney

Agenda Item:	36 (in consent vote: 5, 6, 7, 8, 9, 11, 13, 14, 15, 16, 17, 18, 19, 20, 23, 24, 27, 28, 29, 30, 31, 33, 34, 35, 36, 37, 38, 41, 42, 43, 44)						
Date:	04/02/2015						
Time:	11:33:45 AM						
Vote Type:	Motion to Approve						
Description:	An Ordinance approving a contract for election services with Bexar County for the May 9, 2015 General, Special Sales Tax and Charter Amendment elections in the approximate amount of \$837,896.97. [Leticia M. Vacek, City Clerk]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
Roberto C. Trevino	District 1		x				x
Alan Warrick	District 2		x				
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7		x				
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x			x	
Michael Gallagher	District 10		x				

ATTACHMENT 1

**Contract for Election Services
(to be attached upon receipt)**

ATTACHMENT 2

JOINT ELECTION AGREEMENT

This Agreement is entered into by and between Bexar County Elections Administrator (“ADMINISTRATOR”), acting on behalf of Bexar County; with City of San Antonio (“COSA”); Alamo Heights Independent School District (“AHISD”); San Antonio Independent School District (“SAISD”); Harlandale Independent School District (“HISD”); Northside Independent School District (“NISD”); Southside Independent School District (“SSISD”); Trinity Glen Rose Ground Water Conservation District (“TGRGCD”); the City of Alamo Heights (“COAH”); the City of Balcones Heights (“COBH”); the City of Castle Hills (“COCH”); the City of Helotes (“COH”); the City of Hill Country Village (“COHCV”); the City of Hollywood Park (“COHP”); the City of Kirby (“COK”); the City of Leon Valley (“COLV”); the City of Live Oak (“COLO”); the City of Olmos Park (“COOP”); the City of Shavano Park (“COSP”); the City of Somerset (“COS”); the City of Terrell Hills (“COTH”); the City of Von Ormy (“COVO”); Bexar County W.C.I.D.# 10 (BCWCID#10); BCESD #3 (BCESD #3) and the City of Universal City (“COUC”) and they may also be referred to, individually, as an “Entity” or, collectively, as the “Entities,” acting by and through their duly appointed and qualified representatives, pursuant to Texas Election Code Section 271.002(a), for the May 9, 2015 election.

WHEREAS, COSA will conduct a general, special, and charter election on Saturday, May 9, 2015; and

WHEREAS, AHISD will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, HISD will conduct a general and bond election on Saturday, May 9, 2015; and

WHEREAS, JISD will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, NISD will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, SAISD will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, SSISD will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, TGRGCD will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COAH will conduct a general and special election on Saturday, May 9, 2015; and

WHEREAS, COBH will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COCH will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COH will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COHCV will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COHP will conduct a general and special election on Saturday, May 9, 2015; and

WHEREAS, COK will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COLV will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COLO will conduct a general and charter election on Saturday, May 9, 2015; and

WHEREAS, COOP will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COSP will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COS will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COTH will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COVO will conduct a general and special election on Saturday, May 9, 2015; and

WHEREAS, BCWCID#10 will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, BCESD#3 will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, COUC will conduct a general election on Saturday, May 9, 2015; and

WHEREAS, Section 271.002(a) of the Texas Election Code authorizes two or more political subdivisions to enter into an agreement to hold elections jointly in the election precincts that can be served by common polling places; and

WHEREAS, the Entities desire that a joint election be held in order to provide a convenient, simple, and cost-saving election to the voters in their respective jurisdictions; and

WHEREAS, the Entities desire to enter into an agreement setting out their respective duties and responsibilities for the May 9, 2015 election;

NOW THEREFORE, it is agreed that the Entities will hold a joint election on Saturday, May 9, 2015 (the "Joint Election") under the following terms and conditions:

I.

The Entities are each required to enter into their own separate contract with ADMINISTRATOR for election services and will hold elections jointly with other Entities in the election precincts that can be served by common polling places, using joint election officer and clerks as ADMINISTRATOR determines is necessary and appropriate.

II.

The Entities agree to conduct early voting jointly. ADMINISTRATOR will arrange for and handle early voting in person and by mail for the Joint Election in accordance with her contracts with those Entities.

III.

The Entities agree that a single ballot, containing all the measures and offices to be voted on at a particular polling place, shall be used in this Joint Election.

IV.

Each Entity is responsible for its own posting of public notices in connection with the Joint Election. ADMINISTRATOR shall be responsible for publishing a Notice of Election in a newspaper of general circulation in the territory as required of all the Entities under Section 4.003 of the Election Code, and each Entity shall pay ADMINISTRATOR its proportionate share of the publishing cost.

V.

Each Entity is responsible for paying ADMINISTRATOR for any and all other election costs, as applicable to the specific Entity and agreed upon by separate contract for election services between each Entity and ADMINISTRATOR.

VI.

ADMINISTRATOR will tabulate the ballots and provide a set of copies of the affidavit page of each return along with the returns of the election, as agreed upon by separate contract between each Entity and ADMINISTRATOR.

VII.

Each Entity will be responsible for canvassing its respective precinct returns for the Joint Election.

VIII.

Each Entity is responsible for preparing and sending its own Department of Justice Preclearance Submission in the required timely manner.

IX.

The Entities agree to comply with any and all applicable state and federal record retention statutes. Each Entity shall be the custodian of its respective election records.

X.

If an Entity determines not to participate in the Joint Election to be held on Saturday, May 9, 2015, because it has no contested positions, the nonparticipating Entity shall promptly notify ADMINISTRATOR and the other Entities, and this Agreement shall be automatically amended to delete the nonparticipating Entity as a party to the Agreement.

XI.

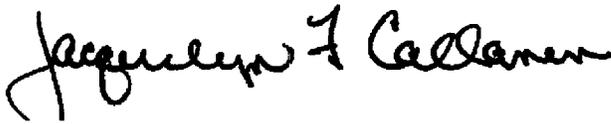
The undersigned persons are the duly authorized signatories of their Entities, and their signatures represent acceptance of the terms and conditions of this Agreement, as passed and approved by their respective governing bodies.

XII.

This Agreement may be executed in two or more counterparts. Together the counterparts shall be deemed an executed original instrument. The Entities may execute this Agreement and exchange counterparts of the signature pages by means of facsimile transmission, and the receipt of executed counterparts by facsimile transmission shall be binding on the Entities. Following a facsimile exchange, the Entities shall promptly exchange original signature pages.

SIGNED and AGREED this _____ day of _____, 2015.

BEXAR COUNTY ELECTIONS ADMINISTRATOR



Jacquelyn F. Callanen

ENTITY: _____

BY: _____

TITLE: _____

ENTITY: _____

BY: _____

TITLE: _____

ENTITY: _____

BY: _____

TITLE: _____

ATTACHMENT 3

**JOINT GENERAL AND SPECIAL ELECTION
Bexar County
Political Subdivisions
MAY 9, 2015
9 de mayo de 2015**

THE HOURS OF EARLY VOTING WILL BE: (LAS HORAS Y FECHAS DE VOTACION ADELANTADA SERAN:)

Mon., April 27 thru Fri., May 1.....8:00 a.m. to 6:00 p.m.
 Lunes 27 de abril de 2015 hasta el viernes 1 de mayo de 2015.....8:00 a.m. to 6:00 p.m.
 Sat., May 2, 2015.....8:00 a.m. to 8:00 p.m.
 Sabado 2 de mayo de 2015.....8:00 a.m. to 8:00 p.m.
 Sun., May 3, 2015.....CLOSED
 Domingo 3 de mayo de 2015.....CERRADO
 Mon., May 4 thru Tues., May 5..... 8:00 a.m. to 8:00 p.m.
 Lunes 4 de mayo de 2015 hasta el martes 5 de mayo de 2015..... 8:00 a.m. to 8:00 p.m.

April 27, 2015 – May 5, 2015

SUN	MON	TUES	WED	THURS	FRI	SAT
	27 *****	28 *****	29 *****	30 *****	1 *****	2 *****
3 CLOSED	4 *****	5 *****	6	7	8	9 Election Day

Main Early Voting Location: (Localidad Principal de Votacion Adelantada:)

***BEXAR COUNTY JUSTICE CENTER.....300 Dolorosa**

***DEAF LINK available at these sites
(Basement, south end across from cafeteria)
(Sotano, lado sur, frente de la cafeteria)**

BROOKHOLLOW LIBRARY.....530 Heimer Road
CASTLE HILLS CITY HALL... (SE CORNER OF COUNCIL CHAMBERS).....209 Lemonwood Dr
CLAUDE BLACK CENTER.....2805 East Commerce
CODY LIBRARY.....11441 Vance Jackson
COLLINS GARDEN LIBRARY.....200 North Park
COPERNICUS COMMUNITY CENTER..... 5003 Lord Rd.
EDISON HIGH SCHOOL..... 701 Santa Monica
FAIR OAKS RANCH CITY HALL.....7286 Dietz Elkhorn
GREAT NORTHWEST LIBRARY.....9050 Wellwood
HENRY A. GUERRA, JR. LIBRARY.....7978 W. Military Drive
HOLLYWOOD PARK CITY HALL.....2 Mecca Drive
JOHN IGO LIBRARY.....13330 Kyle Seale Parkway
JOHNSTON LIBRARY..... 6307 Sun Valley Drive

JULIA YATES SEMMES LIBRARY @ Comanche Lookout Park.....15060 Judson Road
KIRBY CITY HALL.....112 Bauman
LAS PALMAS LIBRARY.....515 Castroville Road
LEON VALLEY CONFERENCE CENTER..... 6421 Evers Rd
LION’S FIELD.....2809 Broadway
LOSOYA INTERMEDIATE SCHOOL.....1610 Martinez-Losoya
MAURY MAVERICK, JR. LIBRARY.....8700 Mystic Park
MCCRELESS LIBRARY.....1023 Ada Street
MEMORIAL LIBRARY.....3222 Culebra
MISSION LIBRARY.....3134 Roosevelt Ave
NORTHSIDE ACTIVITY CENTER... (CONFERENCE ROOM).....7001 Culebra
OLMOS PARK CITY HALL.....120 El Prado W
PARMAN LIBRARY@STONE OAK.....20735 Wilderness Oak
PRECINCT 1 SATELLITE OFFICE.....3505 Pleasanton Rd
SHAVANO PARK CITY HALL... (COUNCIL CHAMBERS).....900 Saddletree Ct.
SOMERSET CITY HALL..... 7360 E. 6th, Somerset
SOUTH PARK MALL...(NEXT TO SEARS MALL ENTRANCE).....2310 S.W. Military
TOBIN LIBRARY @OAKWELL.....4134 Harry Wurzbach
UNIVERSAL CITY – CITY HALL... (FOYER).....2150 Universal City Blvd.
UTSA - UNIVERSITY CENTER.....1 UTSA Circle
WINDCREST TAKAS PARK CIVIC CENTER.....9310 Jim Seal Dr
WONDERLAND OF THE AMERICAS@CROSSROADS..... 4522 Fredericksburg Rd

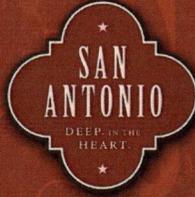
Subject to change
(sujeto a cambio)

For more information contact the office of the Bexar County Elections Administrator, Jacquelyn F. Callanen, at (210) 335-VOTE (8683).

(Para mas informacion comuniquese con la oficina del Condado de Bexar Administrador de Elecciones, Jacquelyn F. Callanen, al telefono (210) 335-VOTE (8683).

ATTACHMENT 4

**Election Day Precincts and Polling Places
(to be attached upon receipt)**

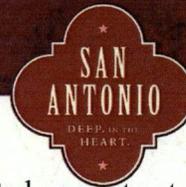


**SATURDAY, MAY 9, 2015
CITY ELECTION**

Leticia M. Vacek, City Clerk

**Item 36
April 2, 2015**

Contract for Election Services



- This Ordinance will approve the Contract for Election Services with Bexar County in an estimated amount not to exceed \$837,896.97 for the General, Sales Tax, and Charter Amendment Election scheduled for May 9, 2015.
- Services included in the Contract:
 - Procuring and distributing election supplies, to include the printing and distribution of mail ballots;
 - Hiring, training, and paying Election Judges, Clerks, and other Election Personnel;
 - Programming Election equipment to be utilized during Early Voting and Election Day; and
 - Tabulating Election Returns.

Contract for Election Services



- For this Election, Bexar County will also
 - Make Copies of the Ordinances Ordering the Sales and Use Tax and Charter Amendment Elections, and provide copies in English and Spanish at all Early Voting and Election Day Polling Places.

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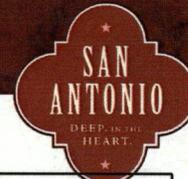
Election Calendar May 9, 2015 Election



Wednesday, April 9, 2015	5:00 p.m. – Last day to Register to Vote in the May 9, 2015 Election.
Monday, April 27, 2015	First day of Early Voting by Personal Appearance.
Friday, May 5, 2015	Last day of Early Voting by Personal Appearance.
Saturday, May 9, 2015	ELECTION DAY ; 7:00 a.m. to 7:00 p.m.
Wednesday, May 20, 2015	2:00 p.m. – Council Meeting to Canvass Election Results.

3

Polling Sites May 9, 2015 Election



A total of 36 Early Voting Sites will be utilized

Bexar County Justice Center	Johnston Library	Parman Library @ Stone Oak
Brookhollow Library	Julia Yates Semmes Library	Precinct 1 Satellite Office
Castle Hills City Hall	Kirby City Hall	Shayano Park City Hall
Claude Black Center	Las Palmas Library	Somerset City Hall
Cody Library	Leon Valley Conf. Center	South Park Mall
Collins Garden Library	Lion's Field	Tobin Library @ Oakwell
Copernicus Comm. Center	Losoya Intermediate School	Universal City - City Hall
Edison High School	Maury Maverick, Jr. Library	UTSA (University Center)
Fair Oaks Ranch City Hall	McCreless Library	Windcrest Takas Park Civic Center
Great Northwest Library	Memorial Library	
Henry A. Guerra, Jr. Library	Mission Library	Wonderland Mall of the Americas @ Crossroads
Hollywood Park City Hall	Northside Activity Center	
John Igo Library	Olmos Park - City Hall	

A total of 263 Election Day sites will be utilized.

All Polling Sites are Subject to Change

4

Coordination/Recommendation



- This Ordinance was coordinated with the City Attorney's Office and the Bexar County Elections Office.
- Recommend adoption of the Ordinance approving a Contract with Bexar County for Election Services related to the May 9, 2015 Election.

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