

CITY OF SAN ANTONIO

Issued By: Transportation and Capital Improvements
ID NO.: 35-00044A

Date Issued: March 28, 2018

(010) FORMAL INVITATION FOR BIDS (IFB) to CONTRACT
Municipal Records Storage Facility HVAC Upgrade #35-00044A

Sealed bids, subject to the Terms and Conditions of this Invitation for Bids and other contract provisions, will be received at the Office of the City Clerk, City Hall, 100 Military Plaza, San Antonio, TX 78205 until 2:00 P.M. CST on Tuesday, May 1, 2018 and publicly read aloud in City Council Chambers at 114 W. Commerce, Municipal Plaza Building. This is the solicitation deadline. Bids must be submitted in a sealed envelope and clearly marked with the due date of bid, bidder name, Project Name and ID NO. The City is not responsible for submissions not clearly and appropriately marked. Late submissions will be rejected and returned to bidder. A Non-Mandatory Pre-bid meeting will be held at the Municipal Records Storage Facility, 719 South San Rosa, San Antonio, TX 78204 on Monday, April 16, 2018 at 10:00 A.M. Deadline for questions: 12:00 P.M., April 20, 2018.

This invitation includes the following Contract Documents:

- 010 Invitation for Bids and Contract Signature Page
020 Bid Form
040 Standard Instructions to Respondent
041 Certificate of Interested Parties (TEC Form 1295)
050.01 SBEDA Guidelines
060 Supplemental Conditions
075 Performance Bond
076 Payment Bond
081 General Conditions for Construction Contracts
Wage Decision
Subcontractor/Supplier Commitment Form
Determined off of base bid

The City of San Antonio point of contact for all questions regarding the solicitation is Manuel G. Garcia and can be reached at manuel.g.garcia@sanantonio.gov. Plans, Specifications and Special Conditions are available at no cost on the City's website along with the solicitation. Changes to Plans, Specifications and Special Conditions will be included in an addendum and will be posted on the web at http://www.sanantonio.gov/purchasing/biddingcontract/opportunities.aspx along with this solicitation. Bidder understands and agrees that bidder is responsible for obtaining addenda and adhering to all requirements in addenda. City is not responsible for incorrect information obtained through other sources.

The following documents (fully completed and with original signatures) constitute the required information to be submitted as a part of the bid proposal:

Bid Documents must contain "Legal Name of Company" as listed by the Texas Secretary of State Registry

- 010 Invitation for Bids and Contract Signature Page
020 Bid Form
Bid Bond
Subcontractor/Supplier Commitment Form
Signed Addenda Acknowledgement Forms
Form 1295 with Certification Number, Date Filed, & Notarized
Proof of "Active" registration with the Texas Secretary of State Registry (website: www.sos.state.tx.us)

It is understood and agreed that the work is to be substantially completed on or before 120 calendar days. This project does not include hazardous environmental work. This project requires 0 project sign(s).

Small Business Economic Development Advocacy (SBEDA) Program Compliance - Respondents shall meet the subcontracting requirements as stated on 050.01 Form and on the Subcontractor/Supplier Commitment Form posted with this solicitation on the City's website.

Wage Decision - Respondent shall meet the prevailing wage rate requirements established for this contract and shall reference the wage decision posted with this solicitation on the City's website.

The undersigned, by his/her signature, represents that he/she is authorized to bind the bidder to fully comply with Contract Documents for the amount(s) shown on the accompanying bid sheet(s). The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the City. The undersigned certifies all prices contained in this bid have been carefully checked and are submitted as correct and final. The bidder by submitting this bid and signing below, acknowledges that he/she has received & read the entire Bid and Contract document and agrees to be bound by the terms therein, has received all Addenda, and agrees to the terms, conditions, and requirements of the bidder's bid proposal and all documents listed in the tables above and the enabling Ordinance and associated documentation that form the entire Contract upon approval by the City Council.

Official Name of Company (legal): Consolidated Installation Support, LLC

Original Signature of Person Authorized to Sign Bid/Contract [Signature] Date 123 Apr 18 Signer's Name: Joe Monroe (Please Print or Type)

CITY OF SAN ANTONIO

Project Name: Municipal Records Storage Facility HVAC Upgrade
ID NO.: 35-00044A

Date Issued: March 28, 2018
Page 1 of 2

The estimated construction budget for this contract is \$144,338

020
BID FORM

Consolidated Installation Support, LLC
Legal Name of Company (print)

I. BASE BID

Total Amount of Base Bid Insert Amount in Words and Numbers):

Ninety seven Thousand dollars \$ 97,000
(UTILIZATION PLAN SHOULD BE DETERMINED FROM THE BASE BID)

II. ALTERNATES

Amount of each Alternates (if applicable) insert in Numbers:

Additive Alternate #1 - Replacement of rooftop unit RTU-2

Total Amount of Bid for Additive Alternate #1 (Insert Amount in Words and Numbers):

Thirteen Thousand and five hundred dollars \$ 13,500

Additive Alternate #2 - Replacement of rooftop units RTU-1 & RTU-8

Total Amount of Bid for Additive Alternate #2 (Insert Amount in Words and Numbers):

Twenty five Thousand and six hundred dollars \$ 25,600

Additive Alternate #3 - Replacement of split DX systems FCU-1/CU-1 & FCU-2/CU-2

Total Amount of Bid for Additive Alternate #3 (Insert Amount in Words and Numbers):

Thirteen Thousand dollars \$ 13,000

[Signature] / Joe Monroe
Person Authorized to Sign Bid/Contract (Print)

President/CEO
Title of Person Signing

30-0505867
Tax Id No.

6531.FM78, Suite 110-496
Address

210-595-7896
Fax No.

RECEIVED
CITY OF SAN ANTONIO
CITY CLERK
2018 MAY -1 PM 1:24

ID NO.: 35-00044A

San Antonio, Tx., 78244
City, State and Zip Code

10-387-0097
Telephone No.

Local Headquarters (Check one)

Local Branch Office

joe@vetcis.com
E-mail Address

Name of the proposed **Project Manager:** Joe Monroe

Name of the proposed **Site Superintendent:** Omar Corpus

THE CINCINNATI INSURANCE COMPANY

Bid Bond

CONTRACTOR (Name, legal status and address):

Consolidated Installation Support, LLC
2005 Martin Luther King Dr
San Antonio, TX 78203

SURETY (Name, legal status and principal place of business):

THE CINCINNATI INSURANCE COMPANY
6200 S. GILMORE ROAD
FAIRFIELD, OHIO 45014-5141

OWNER (Name, legal status and address):

CITY OF SAN ANTONIO
100 MILITARY PLZ
SAN ANTONIO, TX 78205

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

BOND AMOUNT:

Five Percent of the Greatest Amount Bid (5% G.A.B.)

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT (Name, location or address, and Project number, if any):

HVAC Upgrades at Municipal Records Storage Facility, #35-00044A

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond the sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirements shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 1st day of May, 2018

Consolidated Installation Support, LLC

(Principal)

(Seal)

(Witness)

(Title)

THE CINCINNATI INSURANCE COMPANY

(Surety)

(Seal)

(Witness) Neira Hernandez

(Title)

Blaine Allen, Attorney-in-Fact

The Company executing this bond vouches that this document conforms to American Institute of Architects Document A310, 2010 Edition.

S-2000-AIA (11/10) PUBLIC

TEXAS IMPORTANT NOTICE

To obtain information or make a complaint:

You may call our toll-free telephone number for information or to make a complaint at:

1-800-635-7521

You may also write to us at:

The Cincinnati Insurance Companies
6200 South Gilmore Road
Fairfield, Ohio 45014 - 5141

or The Cincinnati Insurance Companies
P.O. Box 145496
Cincinnati, Ohio 45250-5496

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

1-800-252-3439

You may write the Texas Department of Insurance:

P.O. Box 149104
Austin, TX 78714-9104
FAX# (512) 475-1771
Web: <http://www.tdi.state.tx.us>
E-mail: ConsumerProtection@tdi.state.tx.us

PREMIUM OR CLAIM DISPUTES: Should you have a dispute concerning your premium or about a claim you should contact the agent first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY: This notice is for information only and does not become a part or condition of the attached document.

THE CINCINNATI INSURANCE COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY, a corporation organized under the laws of the State of Ohio, and having its principal office in the City of Fairfield, Ohio, does hereby constitute and appoint

Monica Campos, Lindsay Mitchell, Blaine Allen, Michael Hill, Brady Cox, Brock Baldwin, Brent Baldwin, William Baldwin,

of Dallas, TX

and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows:

its true and lawful Attorney(s)-in-Fact to sign, execute, seal and deliver on its behalf as Surety, and as its act and deed, any and all bonds, policies, undertakings, or other like instruments, as follows:

Twenty Five Million Dollars and 00/100 (\$25,000,000.00)

This appointment is made under and by authority of the following resolution passed by the Board of Directors of said Company at a meeting held in the principal office of the Company, a quorum being present and voting, on the 6th day of December, 1958, which resolution is still in effect:

"RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company."

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company at a meeting duly called and held on the 7th day of December, 1973.

"RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Secretary and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company."

IN WITNESS WHEREOF, THE CINCINNATI INSURANCE COMPANY has caused these presents to be sealed with its corporate seal, duly attested by its Vice President this 10th day of May, 2012.



THE CINCINNATI INSURANCE COMPANY

Staple A. Justice

Vice President

STATE OF OHIO) ss:
COUNTY OF BUTLER)

On this 10th day of May, 2012, before me came the above-named Vice President of THE CINCINNATI INSURANCE COMPANY, to me personally known to be the officer described herein, and acknowledged that the seal affixed to the preceding instrument is the corporate seal of said Company and the corporate seal and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporation.



Mark J. Huller

MARK J. HULLER, Attorney at Law
NOTARY PUBLIC - STATE OF OHIO
My commission has no expiration date. Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of THE CINCINNATI INSURANCE COMPANY, hereby certify that the above is a true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in full force and effect.

GIVEN under my hand and seal of said Company at Fairfield, Ohio.

this 20th day of April 2018



Scott R. Colen

Assistant Secretary



City of San Antonio Subcontractor/Supplier Utilization Commitment Form

Solicitation Name: *Municipal Records Storage Facility HVAC Upgrades*

Respondent Name: Consolidated Installation Support, LLC

Please acknowledge the statements below by initialing the box:

jm

In responding to this solicitation, I hereby affirm my firm's commitment to meet the subcontracting requirement(s) indicated in the solicitation.

jm

I understand a Minority/Women Business Enterprise (M/WBE) subcontracting goal of **twenty-four percent (24%)** applies to this solicitation .

jm

I understand that for a Prime or Subcontractor to count toward a City required subcontracting goal(s), the Prime or Subcontractor must be SBEDA eligible and have the same certification(s) as the City required subcontracting goal(s).

jm

I understand that to be SBEDA eligible, a Prime or Subcontractor must be certified as a Small Business Enterprise (SBE) through the South Central Texas Regional Certification Agency (www.SCTRCA.org) **AND** they must be headquartered or have a significant business presence in the San Antonio Metropolitan Statistical Area.

jm

I understand that absent a Subcontracting Goal-Waiver approved by the Small Business Office, failure to include a completed, signed copy of this Commitment Form to satisfy the subcontracting goal(s) for this solicitation will render this response **NON-RESPONSIVE**.

jm

I understand my firm is required to submit the Change to Utilization Plan to CITY on a quarterly basis based on the SBO's job order, on-call, and/or indefinite delivery contracts reporting schedule resulting from this solicitation (except for the last quarter of this contract term, during which my firm shall submit for each accepted task order).

jm

I understand in the absence of a waiver granted by the SBO, the failure of firm to attain these subcontracting goals for S/M/WBE firm participation in the performance of a Commercially Useful Function under the terms of its contract shall be a material breach and subject to penalties and/or sanctions available under the terms of this Agreement for violations of the SBEDA Ordinance, or under any other law.

Prime Contractor's Authorized Agent:

Name:

Joe Monroe

Sign and Date:

Joe Monroe

Digitally signed by Joe Monroe
Date: 2018.04.25 03:16:15 -05'00'



CITY OF SAN ANTONIO
TRANSPORTATION & CAPITAL IMPROVEMENTS

Note: The Addenda Acknowledgement Form for Addendum 1 is attached hereto. This Addenda Acknowledgement Form must be signed and submitted with Contractor's bid package.

ACKNOWLEDGEMENT FORM

RECEIPT OF ADDENDUM NUMBER(S) 1 IS HEREBY ACKNOWLEDGED BY THE UNDERSIGNED REGARDING THE SOLICITATION OF THE CONSTRUCTION OF MUNICIPAL RECORDS STORAGE FACILITY HVAC UPGRADE – PROJECT NO. 35-00044A, FOR WHICH BIDS ARE SCHEDULED TO BE OPENED ON TUESDAY, MAY 1, 2018 AT 2:00 P.M.

THIS ACKNOWLEDGEMENT FORM MUST BE SIGNED AND RETURNED WITH CONTRACTOR'S BID PACKAGE.

Company Name: Consolidated Installation Support, LLC

Address: 2005 Martin Luther King Dr.

City/State/Zip Code: San Antonio, Tx, 78203

Date: 23 April 2018



Signature

Joe Monroe/ President

Print Name/Title

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2018-344230

Date Filed:
04/25/2018

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.
Consolidated Installation Support, LLC
San Antonio, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.
City of San Antonio-TCI

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
#35-00044A
Work of the Project includes upgrading the existing HVAC systems serving Record Storage and Administrative Office areas at the COSA Municipal Records Facility.

4	Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is Joe Monroe and my date of birth is 13 Jan 1963.

My address is 10512 Hausman Way, Schertz, Tx. 78244 Schertz, Tx, 78154, US.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Bexar County, State of Tx, on the 25 day of April, 2018.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)



Office of the Secretary of State

**CERTIFICATE OF FILING
OF**

**Consolidated Installation Support, LLC
File Number: 800822657**

The undersigned, as Secretary of State of Texas, hereby certifies that the statement of change of registered agent/office for the above named entity has been received in this office and has been found to conform to law.

ACCORDINGLY the undersigned, as Secretary of State, and by virtue of the authority vested in the Secretary by law hereby issues this Certificate of Filing.

Dated: 03/03/2009

Effective: 03/03/2009



A handwritten signature in black ink, appearing to read "Hope Andrade".

Hope Andrade
Secretary of State