

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

AN ORDINANCE

**AUTHORIZING A CONTRACT WITH STAFF PRO, INC. TO PROVIDE
EVENT ATTENDANT SERVICES FOR THE CONVENTION AND
SPORTS FACILITIES DEPARTMENT FOR AN ESTIMATED ANNUAL
COST OF \$1,200,000.00, FUNDED FROM THE FY2017 COMMUNITY &
VISITOR FACILITIES FUND.**

* * * * *

WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the City with event attendant services for the Convention and Sports Facilities Department for events held at the Alamodome for an estimated annual cost of \$1,200,000.00; and

WHEREAS, of the six responses received, three were deemed responsive and evaluated; and

WHEREAS, the proposals from Whelan Event Staffing Services, Inc., GP Event Services and Community Area Management were deemed non-responsive for failing to meet the requirements of the RFCSP; and

WHEREAS, staff recommends Staff Pro, Inc. for award of this contract; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by Staff Pro, Inc. to provide the City with event attendant services for the Convention and Sports Facilities Department for an estimated annual cost of \$1,200,000.00 is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score summary, RFCSP, and price schedule are attached hereto as **Exhibit I**. A copy of the proposal may be inspected in the offices of the Purchasing Division of the Finance Department.

SECTION 2. It has been found and declared that the proposals from Whelan Event Staffing Services, Inc., GP Event Services and Community Area Management failed to meet the City's specifications and/or requirements.

SECTION 3. Funding in an amount up to \$1,200,000.00 for this ordinance is available in Fund 29016000, Cost Center 45040140001, and General Ledger 5202020, as part of the Fiscal Year 2017 Budget. Payment not to exceed the budgeted amount is authorized to Staff Pro, Inc. and should be encumbered with a purchase order. All expenditures will be in accordance with the Fiscal Year 2017 budget, and such other appropriations necessary to fund the contract through its term as evidenced by subsequent ordinances.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Director of

LOC/rk
00/00/16
Item No. ____

Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 5. This ordinance is effective immediately upon passage by eight affirmative votes; otherwise it is effective on the tenth day after passage.

PASSED AND APPROVED this ____ day of _____, 2016.

M A Y O R
Ivy R. Taylor

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

City Attorney