



# City of San Antonio

## Contract Summary Sheet

**Date: 9/8/16**  
**Agenda Item: 16-4315**

<b>Name/Title (Caption as shown on agenda):</b> <b>Annual Contract Subscription for Aviation Emergency Notification 6100007671 MFB</b>	
<b>Brief Description of Item(s) and Use:</b> This contract will provide the Aviation Department with an annual contract for access to an interactive communication service. The service allows the Department to send emergency and non-emergency notices to as many as 1000 contacts based on various San Antonio Airport System stakeholder user lists defined by incident type, location and/or visual intelligence. This contract will also include web-based and on-site training services on an as needed basis.  This purchase is made utilizing GSA Contract No. GS-35F-0692P through a Federal Supply Schedule of the United States General Services Administration per Texas Local Government Code § 271.103.	
<b>Total \$:</b>	\$25,000.00 annually; \$125,000.00 contract period
<b>Contract Period:</b>	September 14, 2016 through July 18, 2019 with two, one year renewal options
<b>Method of Procurement:</b>	Cooperative (GSA, Contract No.GS-35F-0692P)
<b>Price Trend:</b>	N/A - due to changed requirements from previous contract
<b>Contract Info:</b>	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
<b>Recommended Contractor(s):</b>	<b>Everbridge, Inc., 155 North Lake Avenue, Suite 900, Pasadena, CA 91101 (Non-Local)</b>
<b>Previous Contractor(s):</b>	Everbridge, Inc., 155 North Lake Avenue, Suite 900, Pasadena, CA 91101
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	Two, one year renewal options are available through the contract. Pricing for each renewal option will be based on pricing in the renewed or replacement GSA contract starting July 19, 2019. If no renewal or replacement GSA contract is established, the COSA contract will not be renewed.
<b>Procurement Alternative:</b>	Should this contract not be approved, the Aviation Department will have to operate without the ability to rapidly notify relevant personnel regarding emergency and non-emergency events at the San Antonio Airport System. In the absence of access to this interactive communication service, the Department would be required to manually contact large groups of stakeholders depending on the situation at hand. A manual notification process would require significant time/manpower, divert resources from the incidents/needs and possibly delay emergency responses/coordination.
<b>Using Department (s):</b>	Aviation