



City of San Antonio Discretionary Contracts Disclosure

Office of the
City Clerk

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see [Section 2-59 through 2-61](#) of the City's Ethics Code.

*This is a New Submission or Correction or Update to previous submission.

***1. Name of person submitting this disclosure form.**

First: Mitsuko M.I. E Last: Ramos Suffix: _____

***2. Contract information.**

a) Contract or project name: 4th Amendment to the Convention Center Food & Beverage & Concessions Agreement

b) Originating department: _____

***3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract).**

RK Group, LLC.

***4. List any business entity(ies) that is a partner, parent, or subsidiary business entity(ies) of the individual or entity listed in Question 3.**

Not applicable. Contracting party(ies) does not have partner, parent, or subsidiary business entities.

Names of partner, parent, or subsidiary business entities:

Catering by Rosemary, Inc.

***5. List any individuals or entities that will be subcontractors on this contract.**

Not applicable. No subcontractors will be retained for this contract.

Subcontractors may be retained, but have not been selected at the time of this submission.

List of subcontractors:

Black Tie Affairs Catering, Inc.	JAD Services, Inc.
True Flavors, LLC	Its Your Choice Catering
Chelsea's Catering & Bar Service	Catering by Rosemary, Inc.
ESSO Enterprises, LLC	
La Casita Enterprise, Inc.	

***6. List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:



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Kaufman & Killen, Inc.

***7. Disclosure of political contributions.**

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a) any individual seeking contract with the city (Question 3)
- b) any owner or officer of entity seeking contract with the city (Question 3)
- c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not applicable. No campaign or officeholder contributions have been made in preceding 24 months by these individuals.

List of contributions:

Name of Contributor	To Whom	Date(s) of Contribution(s)	Total Amount of Contribution(s)	Add
Please see attached list				Delete

Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a) Legal signatory of a high-profile contract
- b) Any individual seeking a high-profile contract
- c) Any owner or officer of an entity seeking a high-profile contract
- d) The spouse of any of individual listed in response to (a) through (c) above
- e) Any attorney, lobbyist, or consultant retained to assist in seeking a high-profile contract

Penalty. A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

***8. Disclosure of conflict of interest.**

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?



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- I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.
- I am aware of the following conflict(s) of interest:

Acknowledgements

***1. Updates Required**

- I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

***2. No Contact with City Officials or Staff during Contract Evaluation**

- I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in Section 2-61 of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

Acknowledgements (continued)

***3. Contribution Prohibitions for "High-Profile" Contracts**

- This is not a high-profile contract.
- This is a high-profile contract.

I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.

- I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

***4. Conflict of Interest Questionnaire (CIQ)**

Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

- I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.



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*Oath

I swear or affirm that the statements contained in this Discretionary Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

Your Name: Mitsuko E. Ramos Title: Government Relations Manager

Company Name or DBA: Kaufman & Killen, Inc. Date: 10/22/2014

Please fill this form out online, print completed form and submit with proposal to originating department. All questions must be answered.

If necessary to mail, send to:

Purchasing

P.O. Box 839966

San Antonio, Texas 78283-3966

Greg & Bekki Kowalski
Transaction Detail By Account
 October 21, 2012 through October 21, 2014

Greg and Bekki Kowalski Political Contributions

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Check	11/05/2012	3869	Carlton Soules Campaign	Greg Kowalski	500.00
Check	11/26/2012	3890	Leticia Ozuna Campaign	Greg Kowalsk Contribution	500.00
Check	12/10/2012	3901	Ray Lopez Campaign	Greg Kowalsk Contribution	500.00
Check	01/21/2013	3950	Julian Castro for Mayor	Greg and Bekki Kowalski	1,000.00
Check	01/28/2013	3960	Elisa Chan Campaign	Greg & Bekki Kowalski Contribution	500.00
Check	02/25/2013	3984	Campaign for Ivy Taylor	Greg Kowalski Contribution	500.00
Check	03/11/2013	3993	Leticia Ozuna Campaign	Greg Kowalsk Contribution	500.00
Check	04/07/2013	4027	David Medina Jr. Campaign	Greg Kowalski	500.00
Check	09/09/2013	4146	Julian Castro for Mayor	Greg and Bekki Kowalski	1,000.00
Check	09/09/2013	4147	Ray Lopez Campaign	Greg Kowalsk Contribution	500.00
Check	10/15/2013	4179	The Cris Medina Campaign	Greg Kowalski	500.00
Check	11/05/2013	4196	Ron Nirenberg for City Council	Greg Kowalski	500.00
Check	11/12/2013	4205	Campaign for Ivy Taylor	Greg Kowalski Contribution	500.00
Check	03/03/2014	4296	Julian Castro for Mayor	Greg and Bekki Kowalski	1,000.00
Check	03/31/2014	4318	Joe Krier for City Council Campaign	Greg Kowalski	500.00
Check	03/31/2014	4319	Joe Krier for City Council Campaign	Bekki Kowalski	500.00

Check #	Date	Pay to the order of:	Unit Amount
3769	11/2/2012	Leticia Ozuna Campaign	\$ 50.00
3787	11/16/2012	Ivy R. Taylor Campaign	\$ 250.00
3789	11/19/2012	Leticia Ozuna Campaign	\$ 500.00
3806	11/30/2012	Diego Bernal Campaign	\$ 500.00
3807	11/30/2012	Ray Lopez Campaign	\$ 500.00
3904	3/27/2013	David Medina Campaign	\$ 150.00
4045	9/3/2013	Julian Castro for Mayor Campaign	\$ 250.00
4051	9/10/2013	Ray Lopez Campaign	\$ 500.00
4070	10/4/2013	Diego Bernal Campaign	\$ 250.00
4104	11/11/2013	Ivy Taylor Campaign	\$ 250.00
4136	12/6/2013	Shirley Gonzales Campaign	\$ 250.00

Political Contributions (October 21, 2012- October 21, 2014)

William T. Kaufman

Date	Name	Amount
1/9/13	Debra Guerrero	\$500.00
4/3/13	Kevin Wolff	\$7,500.00
9/4/13	Lyle Larson	\$1,000.00
10/21/13	Philip Cortez Campaign	\$500.00
1/6/14	Friends of Nelson Wolff	\$1,000.00
2/5/14	Debra Guerrero Campaign	\$1,000.00
3/10/14	Julian Castro Campaign	\$1,000.00
3/13/14	Joe Krier Campaign	\$500.00
3/19/14	Kevin Wolff Campaign	\$2,500.00
3/25/14	Debra Guerrero Campaign	\$1,000.00
5/7/14	Friends for Nelson Wolff	\$2,500.00

Political Contributions- Rob Killen (2012-2013)

Date	Name	Amount
1/11/13	Debra Guerrero	\$500.00
10/30/13	Philip Cortez Campaign	\$250.00
11/20/13	Justin Rodriguez Campaign	\$250.00
12/30/13	Friends of Nelson Wolff	\$2,500.00

Political Contributions – Rob & Melissa Killen (2014)

Date	Name	Amount
2/5/14	Debra Guerrero Campaign	\$974.70 (In-Kind)
3/13/14	Julian Castro Campaign	\$1,000.00
3/21/14	Debra Guerrero Campaign	\$1,000.00
4/08/14	Joe Krier for City Council	\$500.00
		\$500.00 *Melissa Killen
5/20/14	Nelson Wolff Campaign	\$500.00

Political Contributions – Ashley Farrimond (2014)

Date	Name	Amount
3/13/14	Joe Krier for City Council	\$250.00
3/13/14	Julian Castro for Mayor	\$500.00

Political Contributions – Mitsuko Ramos (2014)

Date	Name	Amount
4/8/2014	Joe Krier for City Council	\$100.00