

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**ACCEPTING A PROPOSAL FROM ARINC INCORPORATED TO PROVIDE THE SAN ANTONIO INTERNATIONAL AIRPORT WITH A COMMON USE PASSENGER PROCESSING SYSTEM FOR A TOTAL CUMULATIVE AMOUNT OF \$1,774,502.00, FUNDED FROM AIRPORT CAPITAL IMPROVEMENT FUNDS AND AIRPORT OPERATING AND MAINTENANCE FUNDS.**

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**WHEREAS**, the San Antonio International Airport requires a Common Use Passenger Processing System (CUPPS) that enables multiple airlines, service providers, or other users to share physical check-in or gate podium positions; and

**WHEREAS**, the CUPPS will enable sharing of low use gates to support the addition of new air carrier service and maximize the efficient use of existing airport assets; and

**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the City with a Common Use Passenger Processing System; and

**WHEREAS**, three responses were received and evaluated; and

**WHEREAS**, staff recommends AIRINC Incorporated for award of this contract; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposal submitted by AIRINC Incorporated to provide the City with a Common Use Passenger Processing System is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score summary and RFCSP are attached hereto and incorporated herein for all purposes as **Exhibit A**.

**SECTION 2.** The amount of \$1,060,535.00 is authorized to be transferred from SAP Fund 51013000, Airport Capital Improvements Fund, SAP WBS AV-00006-01-02-69, SAP GL account 6102100 - Interfund Transfer out entitled Transfer to 33-00066-90-11-01 to SAP Fund 51099000.

**SECTION 3.** The budget in SAP Fund 51099000, Airport Capital Projects, SAP Project Definition 33-00066, Common Use Implementation, shall be revised by increasing SAP WBS element 33-00066-90-11-01 entitled Transfer from AV-00006-01-02-69, SAP GL account 6101100 - Interfund Transfer In, by the amount \$1,060,535.00.

**SECTION 4.** The amount up to \$743,498.00 is appropriated in SAP Fund 51099000, Airport Capital Projects, SAP Project Definition 33-00066, Common Use Implementation, SAP WBS Element 33-00066-01-02, entitled Design/Planning, SAP GL Account 5201140.

**SECTION 5.** The amount up to \$317,037.00 is appropriated in SAP Fund 51099000, Airport Capital Projects, SAP Project Definition 33-00066, Common Use Implementation, SAP WBS Element 33-00066-01-02, entitled Design/Planning, SAP GL Account 5201040.

**SECTION 6.** Payment in the amount of \$1,060,535.00 in 1<sup>st</sup> year of contract, in SAP Fund 51099000, Airport Capital Projects, SAP Project Definition 33-00066, Common Use Implementation, is authorized to be encumbered and made payable to AIRINC Incorporated, for a Common Use Passenger Processing System.

**SECTION 7.** Maintenance in the subsequent years will be funded from will be funded from the Aviation Operating and Maintenance Funds as follows: \$172,510.40 for Year 2, \$176,218.40 for Year 3, and if renewed, \$180,652.40 for Year 4 and \$184,585.40 for Year 5. All expenditures will comply with subsequent budgets that fall within the term period of this contract approved by City Council.

**SECTION 8.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 9.** This Ordinance is effective immediately upon passage by eight affirmative votes; otherwise it is effective on the tenth day after passage.

**PASSED AND APPROVED** this \_\_\_\_ day of March, 2018.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Leticia M. Vacek, City Clerk

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Andrew Segovia, City Attorney

# **EXHIBIT A**

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