

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

AN ORDINANCE

**AUTHORIZING THE SELECTION OF TESTING SPECIALTY INC. FOR
NEGOTIATION AND EXECUTION OF AN ON-CALL BUILDING SYSTEMS
TESTING AND BALANCING SERVICES AGREEMENTS IN AN AMOUNT
NOT TO EXCEED \$500,000.00 PER YEAR FOR A ONE-YEAR TERM WITH
AN OPTION TO EXTEND THE AGREEMENT FOR THREE ADDITIONAL
ONE YEAR TERM TO PROVIDE AS NEEDED HEATING VENTILATION
AND AIR-CONDITIONING (HVAC) SYSTEMS TESTNG, ADJUSTING AND
BALANCING SERVICES FOR CITY-OWNED FACILITIES LOCATED
CITY-WIDE.**

* * * * *

WHEREAS, currently the Transportation & Capital Improvements Department (TCI) contracts with PHI Service Agency, Inc. PHI has provided as-needed heating, ventilation and air-conditioning (HVAC) systems testing, and balancing services for City-owned facilities located City-wide; and

WHEREAS, the current contract will expire in September of 2016; and

WHEREAS, this service agreement and capacity ensures that staff from City departments such as Building and Equipment Services, Aviation and TCI, has the ability to utilize these services on an immediate and as needed bases without delay; and

WHEREAS, the utilization of these professional HVAC testing, adjusting and balancing services will be defined by the needs of each project. Services to be provided under this agreement may include, but are not limited to the following:

- Analysis of existing and new systems
- Testing, Adjusting and Balancing (TAB) and LEED Certification
- Certify TAB data reports and plans
- Comprehensive examination of equipment performance data
- Instrument calibration reporting and systems recommendations
- Complete system readiness checks and final reporting

WHEREAS, this Ordinance authorizes the execution of one on-call Building Systems Testing, Adjusting & Balancing Services agreement with **Testing Specialty Inc** to provide as-needed On-Call Building Testing Adjusting & Balancing Services in an amount not to exceed \$500,000.00 per year for a one-year term, with an option to extend the agreement for three one-year extensions at the City's discretion; and

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. TSI is hereby selected for negotiation and execution of an on-call Building Systems Testing and Balancing Services agreement with **Testing Specialty Inc** in an amount not to exceed \$500,000.00 per year for a one-year term with an option to extend each agreement for three additional one year term to provide as needed Heating Ventilation and Air-Conditioning (HVAC) systems testing, adjusting and balancing services for City-owned facilities located City-wide.

SECTION 2. The City Manager or her designee is authorized to negotiate and execute an on-call Building Systems Testing and Balancing Services agreement with **Testing Specialty Inc.** in an amount not to exceed \$500,000.00 per year for a one-year term with an option to extend each agreement for three additional one year term at the City's sole discretion.

SECTION 3. The following financial adjustments are hereby approved:

- a) FINANCIALS WILL BE ADDED WHEN AVAILABLE.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 5. This Ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage hereof.

PASSED and APPROVED this ____ day of _____, 2016.

M A Y O R
Ivy R. Taylor

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Martha G. Sepeda, Acting City Attorney