



City of San Antonio

Contract Summary Sheet

Date: 10/20/16
Agenda Item: 16-5105

Name/Title (Caption as shown on agenda): Annual Contract for SWMD "Pay as You Throw" Program Door Hangers 6100007907 JF	
Brief Description of Item(s) and Use: This contract will provide a contractor to print, score, cut, die cut, and fold door hangers that will enable the Solid Waste Management Department (SWMD) to inform residents about the City's Solid Waste "Pay as You Throw" program.	
Total \$:	\$62,000.00 annually
Contract Period:	Upon award through December 31, 2017 with one, one year renewal option
Method of Procurement:	Competitive (4 bids received)
Price Trend:	No change
Contract Info:	Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___
Recommended Contractor(s):	The Watermark Group, 4271 Gate Crest, San Antonio, TX 78217 (Local)
Previous Contractor(s):	N/A
Comments:	NAS: Quad Graphics Inc - Bid does not comply with the terms and conditions, or specifications and/or requirements of the solicitation.
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the SWMD would be required to procure solid waste door hangers on an as needed basis. Lack of a contract could result in an inefficient and less cost effective method of informing residents about the City's Solid Waste "Pay as You Throw" program.
Using Department (s):	SWMD