

ORDINANCE

2020-10-29-0764

APPROVING THE SUBMISSION OF AN APPLICATION FOR AND ACCEPTANCE UPON AWARD OF 2021 COMMUNITY SERVICES BLOCK GRANT FUNDS IN AN AMOUNT UP TO \$2,051,128 FOR THE PERIOD JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 AND UP TO \$600,000 IN 2020 DISCRETIONARY FUNDS FOR THE PERIOD OF OCTOBER 12, 2020 THROUGH SEPTEMBER 30, 2021, FROM THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS, AND APPROVING A BUDGET AND PERSONNEL COMPLEMENT.

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WHEREAS, the City of San Antonio Department of Human Services (DHS), the designated Community Action Agency for San Antonio and Bexar County, has operated the Community Action Program since 1979; and

WHEREAS, the Department of Housing and Community Affairs (TDHCA) has awarded DHS \$2,051,128.00 in funds for 2021, and \$600,000.00 in discretionary funds for a pilot program of the Texas Eviction Diversion Program through September 30, 2021; and

WHEREAS, the primary purpose of the Community Services Block Grant is to transition individuals and families out of poverty and provide safety net assistance, including utility, rental and tuition, and long-term case management focusing on education, employment, emergency support and financial education to San Antonio and Bexar County residents at or below 125% of the Federal Poverty Level; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The application for and acceptance of Community Services Block Grant funds upon award in the amount of \$2,051,128.00 from the Texas Department of Housing and Community Affairs (TDHCA) for the period January 1, 2021 through December 31, 2021, is approved. A copy of the grant is on file with the DHS.

SECTION 2. The acceptance of an amount up to \$600,000.00 in 2020 discretionary funds from TDHCA for the Texas Eviction Diversion Program for the period January 1, 2020 through September 30, 2021, is approved. A copy of the grant is on file with the DHS.

SECTION 3. The initiation, negotiation, and execution of any and all necessary documents to effectuate the acceptance of this grant, and to execute amendments pertaining to the grant contract when approved by TDHCA, to include a) carry-over funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to

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20% of the total amount initially awarded; f) reimbursement increases of administrative funds for each participant served; (g) one-time equipment purchases or defined program services; and h) changes in regulations; is approved.

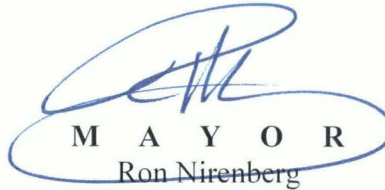
SECTION 4. New funds and internal order numbers will be created upon the acceptance and award of the grants, and the sum of up to \$2,651,128.00 will be appropriated from TDHCA. The budget, which is attached and incorporated for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

SECTION 5. The personnel complement of twenty-six (26) positions, which is attached and incorporated for all purposes as **Attachment II**, is approved.

SECTION 6. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 7. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 29th day of October, 2020.



M A Y O R
Ron Nirenberg

ATTEST:



Tina J. Flores, City Clerk

APPROVED AS TO FORM:



for Andrew Segovia, City Attorney



City of San Antonio

City Council

October 29, 2020

Item: 24

Enactment Number:

File Number: 20-5580

2020-10-29-0764

Ordinance approving the submission of an application for and acceptance upon award of 2021 Community Services Block Grant funds in an amount up to \$2,051,128.00 for the period January 1, 2021 to December 31, 2021 and up to \$600,000.00 in 2020 Discretionary Funds for the period October 12, 2020 to September 30, 2021, from the Texas Department of Housing and Community Affairs, and approving a budget and personnel complement. [Colleen M. Bridger, MPH, PhD, Assistant City Manager; Melody Woosley, Director, Human Services]

Councilmember John Courage made a motion to approve. Councilmember Jada Andrews-Sullivan seconded the motion. The motion passed by the following vote:

Aye: 11 Nirenberg, Treviño, Andrews-Sullivan, Viagran, Rocha Garcia, Gonzales, Cabello Havrda, Sandoval, Pelaez, Courage and Perry

ATTACHMENT I

**2021 Community Service Block Grant
January 1, 2021 - December 31, 2021**

		2021	2020	+/-
REVENUES:		Budget	Budget	
4501000	Grants Federal Operating	\$ 2,051,128	\$ 2,051,128	\$ -
	TOTAL REVENUES	\$ 2,051,128	\$ 2,051,128	\$ -

APPROPRIATIONS

13800000XXXX 2021 CSBG Administration

5101010	Reg Salaries & Wages	\$ 148,801	\$ 154,958	\$ (6,157)
5101050	Language Skill Pay	600	600	-
5103005	FICA	11,383	11,854	(471)
5103010	Life Insurance	149	155	(6)
5103035	Personal Leave Buy Back Pay	2,362	4,534	(2,172)
5103056	Transportation Allowance	1,560	1,560	-
5105010	Retirement Expense	17,767	18,068	(301)
5170040	Civln Actv Healthcr	21,001	20,048	953
5201025	Education - Classes	2,000	2,000	-
5201040	Fees to Professional Contractor	2,000	2,000	-
5202010	Temporary Services	-	-	-
5203040	Advertising and Publications	3,620	1,500	2,120
5203050	Membership Dues	2,800	8,750	(5,950)
5203060	Binding Printing & Repro.	4,000	4,000	-
5204050	Maint - Buildings	5,664	6,646	(982)
5204060	Cleaning Services	14,497	14,271	226
5205010	Mail & Parcel Post	250	250	-
5205020	Rental of Equipment	7,000	7,000	-
5207010	Travel-Official	8,000	8,000	-
5208530	Alarm and Security Services	28,373	29,020	(647)
5302010	Office Supplies	8,000	8,000	-
5304010	Food	4,500	4,500	-
5404530	Gas and Electricity	6,409	5,935	474
5404540	Water and Sewer Charges	4,727	5,684	(957)
5404520	Software Licenses	50,000	50,000	-
5501065	Furniture & Fixtures	-	50,000	(50,000)
	Total 13800000xxxx	\$ 355,463	\$ 419,333	\$ (63,870)

13800000XXXX 2021 CSBG Training For Job Success

5101010	Reg Salaries & Wages	\$ 503,936	\$ 514,034	\$ (10,098)
5101050	Language Skill Pay	2,400	2,400	-
5103005	FICA	38,551	39,324	(773)
5103010	Life Insurance	504	514	(10)
5103035	Personal Leave Buy Back Pay	7,206	5,805	1,401
5105010	Retirement Expense	60,170	59,936	234
5170040	Civln Actv Healthcr	81,675	81,675	-
5203090	Transportation Fees	3,000	3,000	-
5407032	Direct Assistance	230,000	213,250	16,750
	Total 13800000xxxx	\$ 927,442	\$ 919,938	\$ 7,504

**2021 Community Service Block Grant
January 1, 2021 - December 31, 2021**

13800000XXXX 2021 CSBG Emergency Assistance

5101010	Reg Salaries & Wages	\$ 285,856	\$ 290,267	\$ (4,411)
5101050	Language Skill Pay	600	600	-
5103005	FICA	21,868	22,205	(337)
5103010	Life Insurance	286	290	(4)
5103035	Personal Leave Buy Back Pay	6,375	7,191	(816)
5105010	Retirement Expense	34,131	33,845	286
5170040	CivIn Actv Healthcr	51,975	51,975	-
5203090	Transportation Fees	2,500	2,500	-
5407032	Direct Assistance	68,656	5,000	63,656
	Total 13800000xxxx	\$ 472,247	\$ 413,873	\$ 58,374

13800000XXXX 2021 CSBG Financial Counseling

5101010	Reg Salaries & Wages	\$ 200,868	\$ 204,350	\$ (3,482)
5101050	Language Skill Pay	1,800	1,800	-
5103005	FICA	15,367	15,633	(266)
5103010	Life Insurance	200	204	(4)
5103035	Personal Leave Buy Back Pay	4,057	2,470	1,587
5105010	Retirement Expense	23,984	23,827	157
5170040	CivIn Actv Healthcr	29,700	29,700	-
	Total 13800000xxxx	\$ 275,976	\$ 277,984	\$ (2,008)

13800000XXXX 2021 CSBG VITA

5302010	Office Supplies	20,000	20,000	-
	Total 13800000xxxx	\$ 20,000	\$ 20,000	\$ -

TOTAL APPROPRIATIONS

\$ 2,051,128	\$ 2,051,128	\$ 0
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ATTACHMENT II

**2021 Community Service Block Grant
January 1, 2021 - December 31, 2021**

Personnel Complement

POSITIONS	JOB CLASS	BEGINNING OF YEAR	ADD/DELETE	BUDGET 2021 POSITIONS
CSBG-Administration				
Assistant City Attorney	0066	1		1
Admin Associate	2063	1		1
Management Analyst	0046	1		1
Fiscal Analyst	2218		1	1
CSBG - Training For Job Success				
Family Support Coordinator	2290	1		1
Community Svcs Supervisor	2054	1		1
Admin Assistant I	0040	2		2
Community Svcs Specialist	2062	7		7
CSBG - Emergency Assistance				
Admin Associate	2063	4		4
Community Svcs Specialist	2062	3		3
CSBG - Financial Counseling				
Senior Management Analyst	0999	1		1
Family Support Supervisor	2289	3		3
Total Positions		25	1	26