

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

AN ORDINANCE

AUTHORIZING THREE ON-CALL FACILITY PROGRAMMING SERVICES AGREEMENTS WITH VISSPIRO STRATEGIES, FACILITY PROGRAMMING AND CONSULTING, AND WESTEAST DESIGN GROUP, LLC, EACH IN THE AMOUNT NOT TO EXCEED \$300,000.00 PER YEAR PER FIRM WITH TWO ONE-YEAR OPTIONS FOR AS NEEDED PROGRAMMING AND MASTER PLANNING CONSULTING SERVICES FOR CITY-OWNED FACILITIES AND IMPROVEMENTS, CONSTRUCTION PROJECTS AND PLANNING PROJECTS LOCATED CITY WIDE.

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WHEREAS, the three on-call facility programming services with VisSpiro Strategies, Facility Programming and Consulting, and WestEast Design Group, LLC will provide as-needed on-call facility programming services for City-owned facilities and improvements, construction projects and planning projects located City-wide; and

WHEREAS, the City received three responses to a Request for Qualifications(RFQ) for on-call facility programming services released in January 2017, and an evaluation committee comprised of representatives from the Transportation and Capital Improvements Department representatives evaluated the proposals, and recommends awarding agreements to VisSpiro Strategies, Facility Programming and Consulting, and WestEast Design Group, LLC; and

WHEREAS, it is necessary to authorize the execution of these on-call facility programming services agreements in an amount not to exceed \$300,000.00 each with a one year term with two one-year extension options; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The terms and conditions of three on-call facility programming services agreements with VisSpiro Strategies, Facility Programming and Consulting, and WestEast Design Group, LLC, each in an amount not to exceed \$300,000.00, are approved. The City Manager, or her designee, is authorized to execute the Agreements, copies of which, in substantially final form, are set out in **Exhibit 1**.

SECTION 2. Funding for this Ordinance will be identified when work orders are issued. If funding for any work orders is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. Payment is limited to the amounts budgeted in the Operating and/or Capital Budget funding sources identified. All expenditures will comply with Operating and/or Capital Budgets for current and future fiscal years.

SECTION 3. Payment not to exceed \$300,000.00 per annual contract, is authorized to be encumbered with a purchase order and made payable to VisSpiro Strategies, for programming and master planning consulting services.

SECTION 4. Payment not to exceed \$300,000.00 per annual contract, is authorized to be encumbered with a purchase order and made payable to Facility Programming and Consulting, for programming and master planning consulting services.

SECTION 5. Payment not to exceed \$300,000.00 per annual contract is authorized to be encumbered with a purchase order and made payable to WestEast Design Group, LLC, for programming and master planning consulting services.

SECTION 6. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 7. This Ordinance shall be effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED and APPROVED this _____ day of May, 2018.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Andrew Segovia, City Attorney