

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A PROFESIONAL SERVICES CONTRACT WITH MEDICAL-DENTAL-HOSPITAL BUREAU OF SAN ANTONIO, INC. DBA BUSINESS AND PROFESSIONAL SERVICE TO PROVIDE EMERGENCY MEDICAL SERVICE (EMS) BILLING AND COLLECTION SERVICES FOR THE SAN ANTONIO FIRE DEPARTMENT FOR THE PERIOD BEGINNING APRIL 1, 2019 AND ENDING ON SEPTEMBER 30, 2024, WITH THE OPTION FOR THE CITY TO RENEW FOR TWO (2), ADDITIONAL ONE (1) YEAR PERIODS. REVENUES FROM THIS CONTRACT WILL BE DEPOSITED INTO THE GENERAL FUND IN ACCORDANCE WITH THE ADOPTED BUDGET.**

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**WHEREAS**, on September 1, 2018, the City released a Request for Proposals (RFP) to provide the City with Emergency Medical Service (EMS) billing and collection services; and

**WHEREAS**, five responses were received and evaluated; and

**WHEREAS**, the evaluation committee recommends Medical-Dental-Hospital Bureau of San Antonio, Inc. dba Business and Professional Service for award of this contract; and

**WHEREAS**, this ordinance will authorize a contract with Business and Professional Service for the period beginning April 1, 2009 and ending September 30, 2024 with the option for the City renew for two, additional one-year periods; and

**WHEREAS**, this contract generates annual revenues of approximately \$25 million which will be deposited into the General Fund; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or City Manager’s designee, or the Chief of the San Antonio Fire Department is hereby authorized to execute the Professional Services Agreement for EMS Billing and Collection with Business and Professional Service. The contract is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funding of \$1,117,756.11 for this Ordinance is available in Fund 11001000, Cost Center 2015010005 and General Ledger 5201040 as part of the Fiscal Year 2019 budget approved by City Council. Future funding for this ordinance is contingent upon City Council approval of subsequent budgets that fall within the term of this contract.

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**SECTION 3.** Payment not to exceed the budgeted amount is authorized to Medical-Dental-Hospital Bureau of San Antonio, Inc. dba Business and Professional Service (B&P) to provide EMS billing and collection services to the City of San Antonio and should be encumbered upon issuance of a purchase order. All expenditures will be in accordance with the Fiscal Year 2019 and subsequent budgets that fall within the term of this contract approved by City Council.

**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 5.** This Ordinance is effective immediately upon passage by eight affirmative votes; otherwise it is effective on the tenth day after passage.

**PASSED and APPROVED this** \_\_ day of \_\_\_\_\_, 2019.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Leticia M. Vacek, City Clerk

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Andrew Segovia, City Attorney