

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**AUTHORIZING CONTRACTS WITH GATEWAY PRINTING &  
OFFICE SUPPLY, INC., OFFICESOURCE, LTD., STAPLES  
CONTRACT & COMMERCIAL, INC., TEXAS WILSON OFFICE  
FURNITURE & SERVICES, AND WORKPLACE RESOURCE, LLC  
TO PROVIDE THE CITY WITH OFFICE FURNITURE FOR AN  
ESTIMATED COST OF \$1,650,000.00 ANNUALLY, FUNDED FROM  
THE FY2017 OPERATING BUDGET.**

\* \* \* \* \*

**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) for the purchase, delivery and installation of office furniture; and

**WHEREAS**, staff recommends the following proposals for contract awards: Gateway Printing & Office Supply, Inc. for HON office furniture, Staples Contract & Commercial, Inc. for Allsteel office furniture, Texas Wilson Office Furniture & Services for Global, Mayline and Steelcase office furniture, and Workplace Resource, LLC for National office furniture for various City departments on an as-needed basis; and

**WHEREAS**, an offer was submitted by OfficeSource, Ltd., using the TXMAS-3-7110570 contract to provide the City with Teknion office furniture; and

**WHEREAS**, the purchase of Teknion furniture meets the requirements under the terms of the State of Texas Cooperative Purchasing Agreement adopted by the City of San Antonio by Resolution No. 91-39-53 on September 12, 1991; and

**WHEREAS**, offers were submitted by Workplace Resource, LLC. to provide the City with both Herman Miller and Kimball office furniture, using the U.S. Communities Contract No. 4400003403 and the National IPA Contract No. P15-150-DT, respectively; and

**WHEREAS**, the purchase of Herman Miller furniture meets the requirements under the terms of the intergovernmental cooperative purchasing agreement with U.S. Communities entered into by the City of San Antonio by Ordinance No. 98797 on February 12, 2004; and

**WHEREAS**, the purchase of Kimball furniture meets the requirements under the terms of the National Intergovernmental Purchasing Alliance Cooperative Program authorized by Ordinance 2013-06-13-0414; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposals submitted by Gateway Printing & Office Supply, Inc. for HON office furniture, Staples Contract & Commercial, Inc. for Allsteel office furniture, Texas Wilson Office Furniture & Services for Global, Mayline and Steelcase office furniture, and Workplace Resource, LLC. for National office furniture, and the offers submitted by OfficeSource, Ltd. for Teknion office furniture and Workplace Resource, LLC. for Herman Miller and Kimball office furniture hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. Copies of the score summary, RFCSP, and contracts are attached hereto as **Exhibit I**. Copies of the proposals submitted in response to the RFCSP may be inspected in the offices of the Purchasing Division of the Finance Department.

**SECTION 2.** Funds will be encumbered upon issuance of purchase orders, and payment is authorized to the vendors identified herein. All expenditures will be in accordance with the Fiscal Year 2016 budget, and such other appropriations necessary to fund the contracts through their terms as evidenced by subsequent ordinances.

**SECTION 3.** This ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_\_ day of \_\_\_\_\_, 2016.

**M A Y O R**  
Ivy R. Taylor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leticia M. Vacek, City Clerk

\_\_\_\_\_  
City Attorney