



# City of San Antonio

## Contract Summary Sheet

Date: 9/12/2019  
Agenda Item: 19-5917

<b>Name/Title (Caption as shown on agenda):</b> Annual Contract for Vehicle Appraisal Services 6100011478 IM	
<b>Brief Description of Item(s) and Use:</b> This contract will provide the Building and Equipment Services Department, Fleet Operations (BESD), Aviation Department, and Solid Waste Management Department, Fleet Operations (SWMD) with a contractor to provide vehicle appraisal services for damaged vehicles in conjunction with existing City collision repair contracts.	
<b>Total \$:</b>	\$90,000.00 annually
<b>Contract Period:</b>	Upon award through August 31, 2022 with two, one year renewal options
<b>Method of Procurement:</b>	Competitive (2 bids received)
<b>Price Trend:</b>	
<b>Contract Info:</b>	Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___
<b>Recommended Contractor(s):</b>	<b>Insurance Claim and Appraisal Service, 26669 IH 10 #4, Boerne, Texas 78006 (Non-Local)</b>
<b>Previous Contractor(s):</b>	Baggett Claim Service, Inc., 713 S. St. Mary's Street, San Anonio, Texas 78205
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, the City would be required to procure services on an as-needed basis. This could hinder timely completion of vehicle appraisals and result in increased down time for vehicles awaiting repairs.
<b>Using Department (s):</b>	Building and Equipment Services, Aviation and Solid Waste Management