

ORDINANCE 2020-04-23-0284

AUTHORIZING THE ACCEPTANCE OF FUNDS FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION, OFFICE OF GRANTS SERVICES (OGS) FOR THE IMMUNIZATION AND VACCINES FOR CHILDREN PROGRAM IN AN AMOUNT NOT TO EXCEED \$2,410,604.00 BEGINNING JULY 1, 2020 AND ENDING JULY 30, 2021 AND AUTHORIZING AN EXISTING PERSONNEL COMPLEMENT.

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WHEREAS, in collaboration with the Centers for Disease Control and Prevention (CDC), the San Antonio Metropolitan Health District (Metro Health) administers an Immunization Project (Project) that works to reduce illnesses by maximizing the number of children immunized against vaccine-preventable diseases such as measles, rubella, mumps, diphtheria, pertussis, tetanus, polio, Haemophilus influenza type b, varicella, pneumonia, hepatitis A & B, rotavirus, human papillomavirus (HPV), influenza, and meningitis; and

WHEREAS, the Project has two components, the Vaccines for Children Program (VFC Program) and the 317 Childhood Immunization Program (Section 317 Program); and

WHEREAS, the VFC Program provides vaccines recommended by the CDC and the Advisory Committee on Immunization Practices (ACIP) to over 156 VFC-enrolled healthcare providers in San Antonio; and

WHEREAS, this program targets children who are eligible for Medicaid and those who are either uninsured or underinsured (i.e. child's insurance does not cover immunizations); and

WHEREAS, the Section 317 Program provides supplemental vaccines targeted to children seen in VFC provider and Metro Health clinic settings who are not eligible for VFC vaccines; and

WHEREAS, in addition, the grant provides support for Project personnel and infrastructure; and

WHEREAS, overall, a total of 447,000 doses of vaccine are projected to be administered to the community through the Immunizations and Vaccines for Children Program; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee, or the Director of the San Antonio Metropolitan Health District or designee, is hereby authorized to accept grant funds in the amount not to exceed \$2,410,604.00 from the Centers for Disease Control and Prevention (CDC), Office of Grants Services (OGS) for the Immunization and Vaccines for Children Program of the San Antonio Metropolitan Health District (Metro Health) for a term beginning July 1, 2020 and ending June 30, 2021.

SECTION 2. The City Manager or designee, or the Director of the San Antonio Metropolitan Health District or designee, is further authorized to initiate, negotiate, and execute any and all necessary documents and a grant contract to effectuate the acceptance of the grant referenced in Section 1 of this ordinance and to execute contract amendments pertaining to this contract to include a) carry-over funds, when ascertained and approved by the funding agency through a revised notice of award; b) line item budget revisions authorized by the funding agency; c) modifications to the performance measures authorized by the funding agency and listed in the contract so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) amendments which will provide supplemental grant funds to the grant by the funding agency in an amount up to 20% of the total amount initially awarded to the grant; f) reimbursement increases of administrative funds for each participant served; g) amendments funding one time equipment purchases or defined program services; and h) changes in regulations mandated by the funding agency.

SECTION 3. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount will be appropriated from OGS. A final budget, which will include SAP Internal Orders and SAP GL Accounts, will be submitted by the San Antonio Metropolitan Health District upon award. The proposed budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

SECTION 4. The proposed personnel complement of thirty (30) positions, which is attached hereto and incorporated herein as **Attachment I**, is hereby approved. The Director of Metro Health or designee is further authorized to change personnel complement classifications within the approved personnel complement number so long as there is no increase to the overall budget.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.


PASSED AND APPROVED this 23rd day of April, 2020.


MAYOR
Ron Nirenberg

ATTEST:


Tina Flores, Acting City Clerk

APPROVED AS TO FORM:


Andrew Segovia, City Attorney



City of San Antonio

City Council

April 23, 2020

Item: 11

Enactment Number:

File Number: 20-2749

2020-04-23-0284

Ordinance approving the acceptance of funds from the Centers for Disease Control and Prevention, Office of Grants Services in an amount not to exceed \$2,410,604.00 for the Immunization and Vaccines for Children Program beginning July 1, 2020 and ending July 30, 2021 and approving an existing personnel complement. [Colleen M. Bridger, MPH, PhD, Assistant City Manager; Dawn Emerick, Ed.D, Director of Health]

Councilmember John Courage made a motion to approve. Councilmember Roberto C. Treviño seconded the motion. The motion passed by the following vote:

Aye: 11 Nirenberg, Treviño, Andrews-Sullivan, Viagran, Rocha Garcia,
Gonzales, Cabello Havrda, Sandoval, Pelaez, Courage and Perry

MH
04/23/2020
Item No. 11

ATTACHMENT I

Funding Agency: Centers for Disease Control and Prevention
Grant period: July 1, 2020 - June 30, 2021
Internal Order: 1360000007xx-7xx
Grant Contract #
Fund #22022360xx, CFDA # 93.268
Ordinance #

COMBINED COSA BUDGET

ESTIMATED REVENUES

BUDGET

GL No.		
4501000	Federal Grant -	2,410,604
6500000	Revenue	-
	Total Estimated Revenues	2,410,604

APPROPRIATIONS

Budget

5101010	Regular Salaries	1,367,325
5101020	Overtime Salaries	-
5101050	Language Skill Pay	4,800
5101070	Retiree Payout Sal	-
5103005	FICA & Medicare Exp	106,758
5103010	Life Insurance	1,396
5103035	Personal Leave Buy Back	7,800
5103056	Transportation Allowance - Parking	15,600
5105010	Retirement Exp - TMRS	166,626
5170040	Civln Actv Healthcr	219,900
5201025	Education - Classes	1,000
5201040	Fees to Professional Contactors	-
5202010	Temporary Services	-
5202025	Other Contractual Services	3,000
5203040	Advertising & Publications	47,367
5203050	Membership Dues	3,495
5203060	Binding & Printing	14,405
5203090	Transportation Fees	3,887
5204080	Maint. - M&E	-
5205010	Mail and Parcel Post	3,570
5205020	Rental of Office Equipment	3,600
5207010	Travel-Official	8,647
5302010	Office Supplies	7,240
5304050	Tools & Apparatus	-
5304075	Computer Software	-
5403040	Cellular Phone Service	1,800
5403510	Wireless Data Communications	3,000
5406530	Indirect Costs	419,390
5501000	Cap<5000 Computer Equipment	-
		2,410,604

Number	Category	Budget
1	Personnel	1,395,525
2	Fringe	494,679
3	Travel	12,534
4	Supplies	7,240
5	Contractual	3,000
6	Other	78,237
7	Equipment	-
TOTAL DIRECT		\$ 1,991,214
8	Indirect	419,390
TOTAL		\$ 2,410,604

22.19% Indirect Cost Rate

PERSONNEL COMPLEMENT:

Cost Center 3616010002
Internal Order 136000000xxx

CURRENT

TITLE	
36-0040-ADMINISTRATIVE ASSISTANT I	4.00
36-2478-HEALTH PROGRAM SPECIALIST II	2.00
36-0041-ADMINISTRATIVE ASSISTANT II	1.00
36-0046-MANAGEMENT ANALYST	2.00
36-0206-HEALTH PROGRAM MANAGER	1.00
36-0246-PUBLIC HEALTH NURSE	2.00
36-0247-PUBLIC HEALTH NURSING SUPERVISOR	1.00
36-0282-HEALTH PROGRAM SPECIALIST I	4.00
36-0999-SR MANAGEMENT ANALYST	3.00
36-2054-COMMUNITY SERVICES SUPERVISOR	4.00
36-2063-ADMINISTRATIVE ASSOCIATE	6.00
Total:	30.00

Combined Total