



Review of Head Start and EHS-CCP Fiscal Report

Head Start Fiscal Reports GY 19-20 as of June 30, 2020

BUDGET BY CATEGORY

	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	Variance	Var %
PERSONNEL	\$3,770,473	\$3,770,473	\$3,762,351	\$8,123	0.2%
FRINGE	\$1,391,857	\$1,391,857	\$1,355,628	\$36,229	2.6%
TRAVEL	\$27,820	\$27,820	\$27,714	\$105	0.4%
SUPPLIES	\$224,258	\$224,258	\$218,448	\$5,810	2.6%
EQUIPMENT	\$0	\$0	\$0	\$0	0.0%
CONTRACTUAL	\$17,871,237	\$17,871,237	\$17,781,437	\$89,800	0.5%
COSA	\$145,442	\$145,442	\$129,963	\$15,479	10.6%
Edgewood	\$4,414,573	\$4,414,573	\$4,385,103	\$29,469	0.7%
San Antonio ISD	\$13,013,343	\$13,013,343	\$12,968,492	\$44,851	0.3%
SAMH/UIW	\$297,879	\$297,879	\$297,879	\$0	0.0%
FACILITIES/CONSTRUCTION	\$0	\$0	\$0	\$0	0.0%
OTHER	\$478,971	\$478,971	\$495,121	(\$16,150)	-3.4%
TOTAL FEDERAL BUDGET	\$23,764,616	\$23,764,616	\$23,640,700	\$123,916	0.5%
Non Federal/In Kind	\$5,941,154	\$5,941,154	\$5,941,154	\$0	0.0%
TOTAL BUDGET	\$29,705,770	\$29,705,770	\$29,581,854	\$123,916	0.4%

Variance Explanations:

Personnel Salaries	
Fringe Benefits	Variances associated with Health Insurance Assessment Rebates for the Prior Year
Travel	
Supplies	
Contractual - COSA	Variance tied to funds left unutilized by Professional Contractors, The Mighty Group and Language Line Services.
- SAISD/EISD	
- SAMH/UIW	
Other	Tied to underprojecting anticipated costs for Binding and Printing, Cell Phone/Wireless Data Services, and unanticipated Alarm/Security repairs through Intertech Services
Non Federal/In Kind	

TRACKED COSTS	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	VARIANCE	%
Administrative Cost	\$4,455,866	N/A	\$3,392,542	N/A	11.5%
(may not exceed 15% of Actual Expenditure)					
Training and Technical Assistance*	\$277,322	\$277,322	\$277,322.00	\$0	0.0%
(Earmarked costs)					

* \$64,621 in Training & Technical Assistance allocated to San Antonio Independent School District

Head Start Fiscal Reports GY 20-21 as of June 30, 2020

BUDGET BY CATEGORY

	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	Variance	Var %
PERSONNEL	\$4,135,379	\$1,748,578	\$1,508,107	\$240,471	13.8%
FRINGE	\$1,598,791	\$627,469	\$534,078	\$93,391	14.9%
TRAVEL	\$25,000	\$250	\$227	\$23	9.0%
SUPPLIES	\$175,051	\$11,909	\$11,770	\$139	1.2%
EQUIPMENT	\$0	\$0	\$0	\$0	0.0%
CONTRACTUAL	\$17,398,832	\$4,299,275	\$4,264,527	\$34,748	0.8%
COSA	\$208,171	\$34,484	\$32,623	\$1,861	5.4%
Edgewood	\$4,332,294	\$1,123,360	\$1,112,992	\$10,367	0.9%
San Antonio ISD	\$12,507,147	\$3,050,261	\$3,047,733	\$2,528	0.1%
SAMH/UIW	\$351,220	\$91,170	\$71,179	\$19,991	21.9%
FACILITIES/CONSTRUCTION	\$0	\$0	\$0	\$0	0.0%
OTHER	\$431,563	\$92,597	\$78,526	\$14,071	15.2%
TOTAL FEDERAL BUDGET	\$23,764,616	\$6,780,078	\$6,397,236	\$382,843	5.6%
Non Federal/In Kind	\$5,941,154	\$2,026,017	\$2,037,598	(\$11,581)	-0.6%
TOTAL BUDGET	\$29,705,770	\$8,806,095	\$8,434,833	\$371,262	4.2%

Variance Explanations:

Personnel Salaries	Variance associated with Head Start Division Vacancies, Vacancies will continue to persist for a short while due to current events. Head Start will
Fringe Benefits	review and reallocate funds as necessary.
Travel	Funds to be reallocated, travel is not anticipated to this degree for HS GY20-21
Supplies	
Contractual - COSA	
- SAISD/EISD	Invoiced 45 days after period close
- SAMH/UIW	SAMH - \$273,740.00 Budgeted - \$52,946.27 Invoiced / \$72,178.00 projected. Variance of \$19,231. Variance tied to COVID-19 difficulties UIW - \$70,244.00 - Unit Cost per number of children serviced. Variance tied to COVID-19 difficulties
Other	Variance associated with Utilities expenditures and Staff Mileage. As a result of COVID-19, reduced use of the Brady Facility has lead to a reduction in utilities expenditures. In addition, HS has experienced a reduction in staff mileage reimbursements. Funds to be reallocated
Non Federal/In Kind	In-Kind received to date in excess of projections.

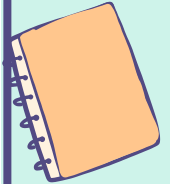
TRACKED COSTS	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	VARIANCE	%
Administrative Cost	\$4,455,865	N/A	\$1,004,451	N/A	11.9%
<small>(may not exceed 15% of Actual Expenditure)</small>					
Training and Technical Assistance*	\$277,322	\$21,867	\$19,932	\$1,935	8.8%
<small>(Earmarked costs)</small>					

* \$64,621 in Training & Technical Assistance allocated to San Antonio Independent School District

Mary Vazquez

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Early Head Start Fiscal Reports GY 19-20 as of June 30, 2020

BUDGET BY CATEGORY

	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	Var (\$)	Var (%)
PERSONNEL	\$738,257	\$657,729	\$660,728	(\$2,999)	-0.5%
FRINGE	\$273,892	\$246,293	\$237,106	\$9,187	3.7%
TRAVEL	\$3,130	\$3,130	\$2,138	\$992	31.7%
EQUIPMENT	\$0	\$0	\$0	\$0	0.0%
SUPPLIES	\$30,045	\$27,538	\$16,397	\$11,141	40.5%
CONTRACTUAL	\$1,760,800	\$1,584,120	\$1,554,510	\$29,610	1.9%
COSA	\$89,600	\$55,487	\$26,097	\$29,391	53.0%
Blessed Sacrament	\$215,600	\$197,637	\$197,637	\$0	0.0%
Ella Austin	\$492,800	\$451,737	\$451,737	\$0	0.0%
Healy Murphy	\$431,200	\$395,274	\$395,274	\$0	0.0%
Inman Christian	\$215,600	\$197,637	\$197,637	\$0	0.0%
Seton Home	\$154,000	\$141,174	\$141,174	\$0	0.0%
YWCA	\$154,000	\$141,174	\$141,174	\$0	0.0%
UIW	\$8,000	\$4,000	\$3,780	\$220	5.5%
OTHER	\$41,408	\$32,831	\$32,289	\$542	1.7%
TOTAL FED BUDGET	\$2,847,532	\$2,551,641	\$2,503,168	\$48,474	1.9%
NON FED SHARE/IN KIND	\$711,883	\$532,103	\$560,592	(\$28,489)	-5.4%
TOTAL BUDGET	\$ 3,559,415	\$ 3,083,744	\$ 3,063,759	\$ 19,985	0.6%

Variance Explanations:

Personnel	2 Vacant positions - Saving redirected to Supplies for emergency purchases due to COVID-19
Fringes	Related to Personnel variance
Travel	Travel suspended in March due to COVID-19
Supplies	Pending 2nd emergency order of diapers (\$19K) and supplies (\$9K) to be purchased in July
Contractual	\$26K to be reallocated from Contractual to Supplies
Other	
Non Federal Share/In Kind	

TRACKED COSTS	TOTAL BUDGET	YTD BUDGET	YTD ACTUAL	Var	%
Administrative Cost	\$533,912	N/A	\$183,502		6.0%
<small>(may not exceed 15% of actual expenditures)</small>					
Training and Technical Assistance	\$64,800	\$56,774	\$47,741	\$9,034	15.9%
<small>(Earmarked costs)</small>					

