

**MUNICIPAL COURT ADVISORY COMMITTEE
MEETING MINUTES
NOVEMBER 5, 2019 at 3:30 PM
MUNICIPAL PLAZA B ROOM**

Committee Present:	Councilmember Melissa Cabello Havrda, <i>District 6, Chair</i> Councilmember Adriana Rocha Garcia, <i>District 4</i> Councilmember Ana Sandoval, <i>District 7</i> Honorable Judge Catherine Torres Stahl Honorable Judge Peter Sakai Jaclyn Y. Roberson, J.D.
Staff Present:	Camila Kunau, <i>Assistant City Attorney</i> ; Fred Garcia, <i>Municipal Court</i> ; John Peterek, Caitlin Krobot, & Carlos Morgan, <i>City Manager's Office</i> ; Tim Salas, <i>District 4 Staff</i> ; Ashley Barth, <i>District 6 Staff</i> ; Lina Rodriguez, <i>Executive Assistant to the City Clerk</i>
Others Present:	Rich Acosta, <i>Citizen</i>

CALL TO ORDER

Chair Cabello Havrda called the meeting to order.

1. Approval of Minutes from Municipal Court Advisory Committee Meeting of April 2, 2019.

Judge Sakai moved to approve the Minutes for the Municipal Court Advisory Committee Meeting of April 2, 2019. Councilmember Rocha Garcia seconded the motion. Motion carried by those present.

Councilmember Sandoval and Ms. Roberson entered the meeting at this time.

Items 2 and 3 were addressed concurrently.

2. Overview of Responsibilities of the Municipal Court Advisory Committee.

3. Overview of Proposed Full-Time Night Magistrate Municipal Judge and Presiding Judge Calendar.

Assistant City Attorney Camila Kunau briefed the Municipal Court Advisory Committee on their charge and distributed a draft calendar for potential meeting dates. She noted that the Committee was to interview applicants for the Full-Time Night Magistrate Municipal Judge and Presiding Judge to select nominee(s) for full City Council approval.

Judge Sakai inquired of the timeline for the nomination process for the Full-Time Night Magistrate and the Presiding Judge. Mrs. Kunau replied that the two nomination processes would be separate; with the selection of the Night Magistrate occurring before that of the Presiding Judge. She noted that current Presiding Judge John Bull's contract would conclude January 2020 and the nomination process would occur prior to that.

4. Application Review and Interview Selections for Full-Time Night Magistrate Municipal Judge.

Mrs. Kunau stated that a total of 15 applicants had applied for the Full-Time Night Magistrate Municipal Judge and the Committee would narrow the list of applicants for interview.

EXECUTIVE SESSION

Chair Cabello Havrda recessed the meeting into Executive Session at 3:45 pm to discuss the following:

- A. Consultation with the City Attorney to discuss legal issues relating to personnel pursuant to Texas Government Code Section 551.071 (Consultation with Attorney) and 551.074 (Personnel).

RECONVENED

Chair Cabello Havrda reconvened the meeting at 4:33 pm and announced that no action was taken in Executive Session.

Councilmember Rocha Garcia moved to interview the following applicants: (1) Anthony Arriaga; (2) Kenneth Bell; (3) Melanie Castillo; (4) Robert Garcia; (5) Michael Granados; (6) Carmen Rojo; (7) Frank Sandoval; and (8) Alexandra Williamson. Councilmember Sandoval seconded the motion. Motion carried unanimously.

ADJOURNMENT

There being no further discussion, Chair Cabello Havrda adjourned the meeting at 4:35 pm.

ATTEST:

Councilmember Melissa Cabello Havrda
Chairperson

Lina Rodriguez
Executive Assistant to the City Clerk