



City of San Antonio

Contract Summary Sheet

Date: 11/07/13
Agenda Item: 13-846

Name/Title (Caption as shown on agenda): Annual Contract for Maintenance, Repair and Operating Supplies 6100002620 JF	
Brief Description of Item(s) and Use: This contract will provide the City departments with one supplier to provide maintenance, repair and operating (MRO) supplies for the City of San Antonio. The contract will be utilized by City departments to access online ordering through vendor's website, which is integrated into the City's electronic procurement system for plumbing supplies, heating, ventilation, and air conditioning/refrigeration (HVAC) supplies, swimming pool supplies, motors and accessories, hardware, outdoor garden supplies, paint and accessories, plumbing, hand tools, power tools, and appliances for delivery within 2 days of order placement. All items under these contracts are discounted off the lowest published catalog price. This contract will be utilized by city departments to provide MRO supplies for repairs and maintenance to assist with operational needs. The HD Supply catalog contains over 27,000 items and represents products from over 750 suppliers. The use of the "punch-out" to the HD Supply Facilities Maintenance catalog through SAePS ensures a reliable and efficient process for City departments to use with consistently applied contractual discount pricing. HD Supply Facilities Maintenance maintains a 96% fill ratio of orders placed online. The HD Supply Facilities Maintenance contract rebate structure provides a 2% quarterly rebate based on all net purchases.	
Total \$:	\$800,000.00 annually
Contract Period:	Upon award through December 31, 2016 with two, one year renewal options
Method of Procurement:	Competitive (3 bids received)
Price Trend:	No change
Contract Info:	Formal _____ Annual <u> X </u> Support/Maintenance _____ Lease _____
Recommended Contractor(s):	HD Supply Facilities Maintenance, Ltd., 10641 Scripps Summit Ct., San Diego, CA 92131 (Non-Local) Item(s): 1 – 9 and 12
Previous Contractor(s):	HD Supply Facilities Maintenance, Ltd, 10641 Scripps Summit Ct., San Diego, CA 92131 Home Depot, USA, Inc., 2455 Paces Ferry Road, Atlanta, GA 31297 Applied Industrial Technologies, 1 Applied Plaza Cleveland, OH 44115
Comments:	NAS: Home Depot, USA, Inc. did not meet 2 day delivery requirements NAS: Grainger, did not meet 2 day delivery requirements and took exception to City Terms & Conditions; for contract renewals and contract termination
Anticipated Future Requirements and Action:	N/A

Procurement Alternative:	Should this contract not be approved, City departments will be required to procure materials and services on an as needed basis. The City could lose the pricing advantage afforded through a competitively bid contract. While the items could be solicited individually, the department's budget could be negatively impacted through price variations and longer delivery lead times.
Using Department (s):	Citywide