

AN ORDINANCE 2015-10-08-0862

**AUTHORIZING THE SUBMISSION OF A GRANT RENEWAL APPLICATION TO THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR THE IMMUNIZATION AND VACCINES FOR CHILDREN GRANT, AND AUTHORIZING THE ACCEPTANCE OF FUNDS UPON AWARD IN AN AMOUNT UP TO \$2,400,609.00 FOR A TERM BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016.**

\* \* \* \* \*

**WHEREAS**, in collaboration with the Centers for Disease Control and Prevention (CDC), the San Antonio Metropolitan Health District (Metro Health) administers an Immunization Project (Project) that works to reduce illnesses by maximizing the number of children immunized against vaccine-preventable diseases such as measles, rubella, mumps, diphtheria, pertussis, tetanus, polio, Haemophilus influenza type b, varicella, pneumonia, hepatitis A & B, rotavirus, human papillomavirus (HPV), influenza, and meningitis; and

**WHEREAS**, the Project has two components, the Vaccines for Children Program (VFC Program) and the 317 Childhood Immunization Program (Section 317 Program); and

**WHEREAS**, the VFC Program provides vaccines recommended by the CDC and the Advisory Committee on Immunization Practices (ACIP) to over 175 VFC-enrolled healthcare providers in San Antonio; and

**WHEREAS**, this program targets children who are eligible for Medicaid and those who are either uninsured or underinsured (i.e. child's insurance does not cover immunizations); and

**WHEREAS**, the Section 317 Program provides supplemental vaccines targeted to children seen in VFC provider and Metro Health clinic settings who are not eligible for VFC vaccines; and

**WHEREAS**, in addition, the grant provides support for Project personnel and infrastructure; and

**WHEREAS**, in FY 2016, a total of 530,000 doses of vaccine are projected to be administered to the community through the VFC and Section 317 immunization programs; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee or the Director of the San Antonio Metropolitan Health District (Metro Health) or his designee is hereby authorized to submit a grant renewal application to the Centers for Disease Control and Prevention (CDC) for the Immunization and Vaccines for Children Grant, and accept funds upon award in an amount up to \$2,400,609.00 for a term beginning January 1, 2016 and ending December 31, 2016. A copy of said grant application which is incorporated herein for all purposes is on file with Metro Health.

**SECTION 2.** The City Manager or her designee or the Director of Metro Health or his designee is further authorized to execute any and all necessary documents and contracts for the efficient maintenance and delivery of program services including contract amendments pertaining to a) line item budget revisions authorized by the funding agency; b) modifications to the performance measures authorized by the funding agency and listed in the contracts so long as the terms of the amendment stay within the general parameters of the grant's intention; c) no cost extensions; and d) changes in State or Federal regulations mandated by the funding agency.

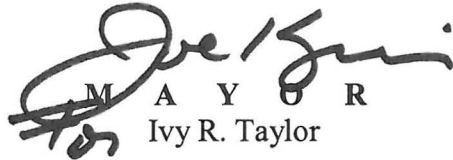
**SECTION 3.** Should funding be awarded, Fund 26022000 entitled "Dept Of Health & Human Services" is hereby designated for use in the accounting for the fiscal transaction in the acceptance of this grant funding, and the sum of \$2,400,609.00 from the CDC will be appropriated in said fund. The proposed budget attached hereto and incorporated herein for all purposes as **Attachment I** is approved. A formal final budget which will include Internal Order numbers and General Ledger numbers will be submitted by the department upon award.

**SECTION 4.** A proposed personnel complement of thirty-four positions which is attached hereto and incorporated within **Attachment I** is hereby approved. Should funding be awarded the personnel complement is approved.

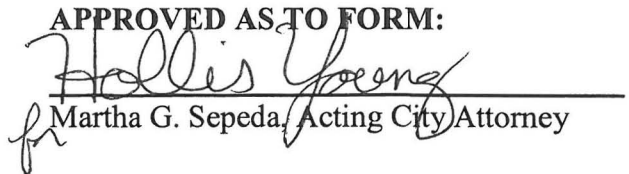
**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this 8th day of October, 2015.

  
M A Y O R  
Ivy R. Taylor

**ATTEST:**  
  
Leticia M. Vacek, City Clerk

**APPROVED AS TO FORM:**  
  
Martha G. Sepeda, Acting City Attorney

<b>Agenda Item:</b>	7 ( in consent vote: 4, 5, 6, 7, 8, 9, 11 )
<b>Date:</b>	10/08/2015
<b>Time:</b>	09:38:57 AM
<b>Vote Type:</b>	Motion to Approve
<b>Description:</b>	An Ordinance authorizing the submission of a grant renewal application to the Centers for Disease Control and Prevention for the Immunization and Vaccines for Children Grant, and authorizing the acceptance of funds upon award in an amount up to \$2,400,609.00 for a term beginning January 1, 2016 and ending December 31, 2016. [Erik Walsh, Deputy City Manager; Dr. Vincent R. Nathan, Interim Director of Health]
<b>Result:</b>	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor	x					
Roberto C. Treviño	District 1	x					
Alan Warrick	District 2		x				x
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7		x				
Ron Nirenberg	District 8		x			x	
Joe Krier	District 9		x				
Michael Gallagher	District 10		x				

# Attachment I

Funding Agency: Centers for Disease Control and Prevention  
 Immunization Project 2016  
 Grant period: January 1, 2016 - December 31, 2016  
 Internal Order: 136000000xxx  
 Grant Contract #  
 Fund #26022000, CFDA # 93-268  
 Ordinance #

ESTIMATED REVENUES	BUDGET
GL No.	
4501000 Federal Grant - 317 Operations	\$1,473,393
6500000 Revenue	
<b>Total Estimated Revenues</b>	<b>\$1,473,373</b>

APPROPRIATIONS	BUDGET
5101010 Salaries	\$914,411
5202010 Temporary Salaries	\$0
5101050 Language Skill Pay	\$5,533
5103005 FICA & Medicare Exp	\$71,118
5103007 Temp FICA	\$0
5103010 Life Insurance	\$930
5103035 Per Leave Buy Back	\$7,318
5103056 Transportation Allowance	\$2,390
5104030 Flex Benefits	\$155,501
5105010 TMRS-Retirement	\$100,216
5201025 Education	\$0
5203040 Advertising & Publication	\$0
5203060 Binding & Printing	\$4,331
5203090 Transportation Fees	\$4,000
5204020 Maint & Rep - Commerical	\$0
5205010 Mail & Parcel Post	\$0
5205020 Rental of Office Equipment	\$0
5207010 Travel-Official	\$6,000
5208530 Alarm & Security Services	\$0
5302010 Office Supplies	\$319
5304010 Food	\$0
5304020 Ice	\$0
5304040 Chem, Med, Drugs	\$0
5304050 Tools, Appar, & Access.	\$0
5304075 Computer Software	\$0
5403510 Wireless Data Communications	\$3,000
5406530 Indirect Costs	\$198,327
5501000 Computer Equipment	\$0
<b>Total Appropriations</b>	<b>\$1,473,393</b>

1	Personnel	\$929,651
2	Fringe	\$327,765
3	Travel	\$10,000
4	Supplies	\$319
5	Contractual	\$0
6	Other	\$7,331
7	Equipment	\$0
	<b>Total Direct</b>	<b>\$1,275,066</b>
8	Indirect	\$198,327
<b>TOTAL BUDGET:</b>		<b>\$1,473,393</b>
CDC TARGET BUDGET:		\$1,473,393

## PERSONNEL COMPLEMENT

Activity 36-07-10  
 Cost Center 3607070001  
 Internal Order 136000000xxx

Class No.	Title	POSITIONS
0040	Administrative Assistant I	4
2063	Administrative Associate	6
2054	Community Services Supervisor	4
0282	Health Program Specialist	2
0046	Management Analyst	1
0999	Senior Management Analyst	2
0246	Public Health Nurse	2
0247	Public Health Nursing Supervisor	1
0206	Health Program Manager	1
4001	App Solutions Senior Analyst (.50 FTE)	2
<b>Total Personnel 36-07-07:</b>		<b>25</b>

Funding Agency: Centers for Disease Control and Prevention  
 Immunization Project 2016  
 Grant period: January 1, 2016 - December 31, 2016  
 Internal Order: 136000000  
 Grant Contract #  
 Fund #26022000, CFDA # 93-268  
 Ordinance #

ESTIMATED REVENUES	BUDGET
GL No.	
4501000 Federal Grant - Pan Flu	\$151,741
6500000 Revenue	
Total Estimated Revenues	\$151,741

APPROPRIATIONS	
5101010 Salaries	\$94,944
5202010 Temporary Salaries	\$0
5101050 Language Skill Pay	\$180
5103005 FICA & Medicare Exp	\$7,361
5103007 Temp FICA	\$0
5103010 Life Insurance	\$96
5103035 Per Leave Buy Back	\$1,022
5103056 Transportation Allowance	\$81
5104030 Flex Benefits	\$12,298
5105010 TMRS-Retirement	\$10,373
5201025 Education	\$0
5203040 Advertising & Publication	\$0
5203060 Binding & Printing	\$0
5203090 Transportation Fees	\$0
5204020 Maint & Rep - Commerical	\$0
5205010 Mail & Parcel Post	\$0
5205020 Rental of Office Equipment	\$0
5207010 Travel-Official	\$0
5208530 Alarm & Security Services	\$0
5302010 Office Supplies	\$511
5304010 Food	\$0
5304020 Ice	\$0
5304040 Chem, Med, Drugs	\$0
5304050 Tools, Appar, & Access.	\$0
5304075 Computer Software	\$0
5403510 Wireless Data Communications	\$0
5406530 Indirect Costs	\$24,875
5501000 Computer Equipment	\$0
<b>Total</b>	<b>\$151,741</b>

1	Personnel	\$96,227
2	Fringe	\$30,129
3	Travel	\$0
4	Supplies	\$511
5	Contractual	\$0
6	Other	\$0
7	Equipment	\$0
	<b>Total Direct</b>	<b>\$126,866</b>
8	<b>Indirect</b>	<b>\$24,875</b>
TOTAL BUDGET:		\$151,741
CDC TARGET BUDGET:		\$151,741

**PERSONNEL COMPLEMENT**

Activity 36-07-07  
 Cost Center 3607070001  
 Internal Order 136000000xxx

Class No. Title	POSITIONS
2063 Administrative Associate	2
0247 PublicHealth Nursing Supervisor	1
0246 PublicHealth Nurse	2
0999 Senior Management Analyst	2
0206 Health Program Manager	1
2054 Community Services Supervisor	1
<b>Total Personnel 36-07-07:</b>	<b>9</b>

Funding Agency: Centers for Disease Control and Prevention  
 Immunization Project 2016  
 Grant period: January 1, 2016 - December 31, 2016  
 Internal Order: 136000000xxx  
 Grant Contract #  
 Fund #26022000, CFDA # 93-268  
 Ordinance #

ESTIMATED REVENUES	BUDGET
GL No.	
4501000 Federal Grant - PPHF	\$119,882
6500000 Revenue	
<b>Total Estimated Revenues</b>	<b>\$119,882</b>

APPROPRIATIONS	BUDGET
5101010 Salaries	\$34,708
5202010 Temporary Salaries	\$0
5101050 Language Skill Pay	\$168
5103005 FICA & Medicare Exp	\$2,905
5103007 Temp FICA	\$0
5103010 Life Insurance	\$38
5103035 Per Leave Buy Back	\$2,918
5103056 Transportation Allowance	\$177
5104030 Flex Benefits	\$5,817
5105010 TMRS-Retirement	\$4,093
5201025 Education	\$0
5203040 Advertising & Publication	\$0
5203060 Binding & Printing	\$15,000
5203090 Transportation Fees	\$0
5204020 Maint & Rep - Commerical	\$0
5205010 Mail & Parcel Post	\$15,000
5205020 Rental of Office Equipment	\$0
5207010 Travel-Official	\$0
5208530 Alarm & Security Services	\$0
5302010 Office Supplies	\$27,243
5304010 Food	\$0
5304020 Ice	\$0
5304040 Chem, Med, Drugs	\$0
5304050 Tools, Appar. & Access.	\$0
5304075 Computer Software	\$0
5403510 Wireless Data Communications	\$0
5406530 Indirect Costs	\$11,816
5501000 Computer Equipment	
<b>Total</b>	<b>\$119,882</b>

1	Personnel	\$37,970
2	Fringe	\$12,853
3	Travel	\$0
4	Supplies	\$27,243
5	Contractual	\$0
6	Other	\$30,000
7	Equipment	\$0
	<b>Total Direct</b>	<b>\$108,066</b>
8	<b>Indirect</b>	<b>\$11,816</b>
TOTAL BUDGET:		\$119,882
CDC TARGET BUDGET:		\$119,882

**PERSONNEL COMPLEMENT**

Activity 36-07-07  
 Cost Center 3607070001  
 Internal Order 136000000xxx

Class No.	Title	POSITIONS
0040	Administrative Assistant I	4
2063	Administrative Associate	5
2054	Community Services Supervisor	3
0282	Health Program Specialist	1
0046	Management Analyst	1
0999	Senior Management Analyst	2
0246	Public Health Nurse	2
0247	Public Health Nursing Supervisor	1
0206	Health Program Manager	1
4001	App Solutions Senior Analyst (.50 FTE)	2
<b>Total Personnel 36-07-07:</b>		<b>22</b>

Funding Agency: Centers for Disease Control and Prevention  
 Immunization Project 2016  
 Grant period: January 1, 2016 - December 31, 2016  
 Internal Order: 136000000xxx  
 Grant Contract #  
 Fund #26022000, CFDA # 93-268  
 Ordinance #

ESTIMATED REVENUES	BUDGET
GL No.	
4501000 Federal Grant - VFC Operations	\$249,907
6500000 Revenue	
Total Estimated Revenues	\$249,907

APPROPRIATIONS	
5101010 Salaries	\$125,573
5202010 Temporary Salaries	\$0
5101050 Language Skill Pay	\$0
5103005 FICA & Medicare Exp	\$9,809
5103007 Temp FICA	\$0
5103010 Life Insurance	\$128
5103035 Per Leave Buy Back	\$840
5103056 Transportation Allowance	\$1,809
5104030 Flex Benefits	\$23,872
5105010 TMRS-Retirement	\$13,822
5201025 Education	\$0
5203040 Advertising & Publication	\$0
5203060 Binding & Printing	\$12,222
5203090 Transportation Fees	\$10,000
5204020 Maint & Rep - Commerical	\$0
5205010 Mail & Parcel Post	\$2,121
5205020 Rental of Office Equipment	\$0
5207010 Travel-Official	\$3,000
5208530 Alarm & Security Services	\$0
5302010 Office Supplies	\$3,825
5304010 Food	\$0
5304020 Ice	\$0
5304040 Chem, Med, Drugs	\$0
5304050 Tools, Appar, & Access.	\$0
5304075 Computer Software	\$0
5403510 Wireless Data Communications	\$2,000
5406530 Indirect Costs	\$40,886
5501000 Computer Equipment	\$0
	\$249,907

1	Personnel	\$128,222
2	Fringe	\$47,632
3	Travel	\$13,000
4	Supplies	\$3,825
5	Contractual	\$0
6	Other	\$16,342
7	Equipment	\$0
	<b>Total Direct</b>	<b>\$209,021</b>
8	Indirect	<b>\$40,886</b>
TOTAL BUDGET:		\$249,907
CDC TARGET BUDGET:		\$249,907

**PERSONNEL COMPLEMENT**

Activity 36-07-10  
 Cost Center 36-07-10  
 Internal Order 136000000xxx

Class No. Title	POSITIONS
0040 Administrative Assistant I	1
2063 Administrative Associate	1
2054 Community Services Supervisor	2
0282 Health Program Specialist	2
0999 Senior Management Analyst	1
Total Personnel 36-07-10:	7

Funding Agency: Centers for Disease Control and Prevention  
 Immunization Project 2016  
 Grant period: January 1, 2016 - December 31, 2016  
 Internal Order: 13600000xxx  
 Grant Contract #  
 Fund #26022000, CFDA # 93-268  
 Ordinance #

ESTIMATED REVENUES	BUDGET
GL No.	
4501000 Federal Grant - VFC Order	\$46,000
6500000 Revenue	\$0
<b>Total Estimated Revenues</b>	<b>\$46,000</b>

APPROPRIATIONS	
5101010 Salaries	25,917
5202010 Temporary Salaries	0
5101050 Language Skill Pay	0
5103005 FICA & Medicare Exp	2,042
5103007 Temp FICA	0
5103010 Life Insurance	27
5103035 Per Leave Buy Back	420
5103056 Transportation Allowance	351
5104030 Flex Benefits	4,702
5105010 TMRS-Retirement	2,877
5201025 Education	0
5203040 Advertising & Publication	0
5203060 Binding & Printing	0
5203090 Transportation Fees	0
5204020 Maint & Rep - Commerical	0
5205010 Mail & Parcel Post	0
5205020 Rental of Office Equipment	0
5207010 Travel-Official	0
5208530 Alarm & Security Services	0
5302010 Office Supplies	1,217
5304010 Food	0
5304020 Ice	0
5304040 Chem, Med, Drugs	0
5304050 Tools, Appar, & Access	0
5304075 Computer Software	0
5403510 Wireless Data Communications	0
5406530 Indirect Costs	8,448
5501000 Computer Equipment	
<b>Total</b>	<b>46,000</b>

1	Personnel	\$26,688
2	Fringe	\$9,647
3	Travel	\$0
4	Supplies	\$1,217
5	Contractual	\$0
6	Other	\$0
7	Equipment	\$0
	<b>Total Direct</b>	<b>\$37,552</b>
8	Indirect	\$8,448
TOTAL BUDGET:		\$46,000
CDC TARGET BUDGET:		\$46,000

**PERSONNEL COMPLEMENT**

Activity 36-07-10  
 Cost Center 3607100001  
 Internal Order 13600000xxx

Class No. Title	POSITIONS
2063 Administrative Associate	1
2054 Community Services Supervisor	1
<b>Total Personnel 36-07-10:</b>	<b>2</b>



Funding Agency: Centers for Disease Control and Prevention  
 Immunization Project 2016  
 Grant period: January 1, 2016 - December 31, 2016  
 Internal Order: 136000000xxx  
 Grant Contract #  
 Fund #26022000, CFDA # 93-268  
 Ordinance #

ESTIMATED REVENUES	BUDGET
GL No.	
4501000 Federal Grant - VFC AFIX	\$359,686
6500000 Revenue	
Total Estimated Revenues	\$359,686

APPROPRIATIONS

5101010 Salaries	\$179,239
5202010 Temporary Salaries	\$0
5101050 Language Skill Pay	\$600
5103005 FICA & Medicare Exp	\$14,058
5103007 Temp FICA	\$0
5103010 Life Insurance	\$184
5103035 Per Leave Buy Back	\$1,200
5103056 Transportation Allowance	\$2,727
5104030 Flex Benefits	\$36,893
5105010 TMRS-Retirement	\$19,810
5201025 Education	\$0
5203040 Advertising & Publication	\$0
5203060 Binding & Printing	\$10,000
5203090 Transportation Fees	\$10,000
5204020 Maint & Rep - Commerical	\$0
5205010 Mail & Parcel Post	\$1,000
5205020 Rental of Office Equipment	\$0
5207010 Travel-Official	\$3,000
5208530 Alarm & Security Services	\$0
5302010 Office Supplies	\$17,755
5304010 Food	\$0
5304020 Ice	\$0
5304040 Chem, Med, Drugs	\$0
5304050 Tools, Appar, & Access.	\$1,000
5304075 Computer Software	\$0
5403510 Wireless Data Communications	\$3,000
5406530 Indirect Costs	\$59,220
5501000 Computer Equipment	\$0
	\$359,686

1	Personnel	\$183,766
2	Fringe	\$70,945
3	Travel	\$13,000
4	Supplies	\$17,755
5	Contractual	\$0
6	Other	\$15,000
7	Equipment	\$0
	<b>Total Direct</b>	<b>\$300,466</b>
8	<b>Indirect</b>	<b>\$59,220</b>
TOTAL BUDGET:		\$359,686
CDC TARGET BUDGET:		\$359,686

PERSONNEL COMPLEMENT

Activity 36-07-10  
 Cost Center 3607100001  
 Internal Order 136000000xxx

Class No. Title	POSITIONS
0040 Administrative Assistant I	2
2063 Administrative Associate	1
2054 Community Services Supervisor	1
0282 Health Program Specialist	2
0999 Senior Management Analyst	1
Total Personnel 36-07-10:	7