

AN ORDINANCE **2019-12-12-1054**

**APPROVING THE SUBMISSION OF AN APPLICATION AND ACCEPTANCE OF FUNDS FROM THE U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION IN AN AMOUNT NOT TO EXCEED \$200,000.00 FOR THE HIV PREVENTION NAVIGATOR PROGRAM GRANT TO PROVIDE SERVICES TO THOSE AT HIGHEST RISK FOR HIV AND SUBSTANCE USE DISORDERS FOR A TERM BEGINNING AUGUST 31, 2020 THROUGH AUGUST 30, 2021 AND AUTHORIZING A PERSONNEL COMPLEMENT.**

\* \* \* \* \*

**WHEREAS**, the San Antonio Metropolitan Health District's (Metro Health) STD/HIV program currently has a STD/HIV clinic, a mobile clinic, and a PrEP clinic, however, as of December 31, 2019, Metro Health will no longer receive funds from the Texas Department of State Health Services (DSHS) for the STD/HIV Prevention grant; and

**WHEREAS**, a funding opportunity was identified that will enable Metro Health to continue to provide many of the same services provided under the DSHS STD/HIV Prevention grant; and

**WHEREAS**, on October 27, 2019 the Health and Human Services Substance Abuse and Mental Health Services Administration posted the FY 2020 Substance Abuse and HIV Prevention Navigator Program for Racial/Ethnic Minorities Ages 13-24 grant; and

**WHEREAS**, the funds will be used to provide training and education around the risks of substance misuse, provide education on HIV/AIDS, and provide needed linkages to service provision for individuals with HIV; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee or the Director of the San Antonio Metropolitan Health District or designee is hereby authorized to submit a grant application and accept funds from the U. S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration in an amount not to exceed \$200,000.00 for the HIV Prevention Navigator Program grant to provide services to those at highest risk for HIV and substance use disorders for a term beginning August 31, 2020 through August 30, 2021. A copy of said grant application which is incorporated herein for all purposes is on file with the San Antonio Metropolitan Health District.

**SECTION 2.** The City Manager or designee or the Director of the San Antonio Metropolitan Health District or designee is further authorized to initiate, negotiate, and execute any and all necessary documents and grant contract to effectuate the acceptance of the grant referenced in

Section 1 of this ordinance. The City Manager or designee, or the Director of the San Antonio Metropolitan Health District or designee, is further authorized to execute contract amendments pertaining to this contract to include a) carry-over funds, when ascertained and approved by the funding agency through a revised notice of award; b) line item budget revisions authorized by the funding agency; c) modifications to the performance measures authorized by the funding agency and listed in the contract so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) amendments which will provide supplemental grant funds to the grant by the funding agency in an amount up to 20% of the total amount initially awarded to the grant; f) reimbursement increases of administrative funds for each participant served; g) amendments funding one time equipment purchases or defined program services; and h) changes in regulations mandated by the funding agency.


**SECTION 3.** Upon acceptance of this award, a fund and internal order number will be assigned, upon which the sum of \$200,000.00 will be appropriated. The proposed budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books. A formal final budget which will include Internal Order numbers and General Ledger numbers will be submitted by the department upon acceptance of award.

**SECTION 4.** The proposed personnel complement of two (2) positions, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is hereby approved. Should funding be awarded, the personnel complement is approved. The Director of the San Antonio Metropolitan Health District or designee is further authorized to change personnel complement classifications within the approved personnel complement number so long as there is no increase to the overall budget.

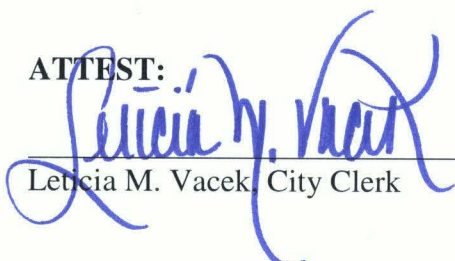
**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

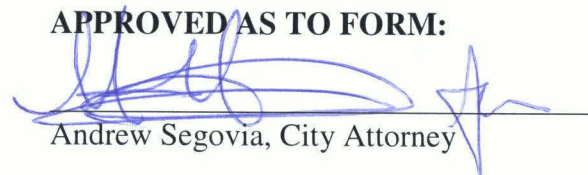
**PASSED AND APPROVED this 12th day December, 2019.**

  
**M A Y O R**  
Ron Nirenberg

**ATTEST:**

  
Leticia M. Vacek, City Clerk

**APPROVED AS TO FORM:**

  
Andrew Segovia, City Attorney



<b>Agenda Item:</b>	25 ( in consent vote: 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18A, 18B, 18C, 18D, 18E, 19, 20, 21, 22, 23, 24, 25, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 39, 41A, 41B, 42A, 42B, 42C, 42D, 43, Z-1 )
<b>Date:</b>	12/12/2019
<b>Time:</b>	09:40:36 AM
<b>Vote Type:</b>	Motion to Approve
<b>Description:</b>	Ordinance approving the submission of an application and acceptance of funds from the U. S. Department of Health and Human Services Substance Abuse and Mental Health Services Administration in an amount not to exceed \$200,000.00 for the HIV Prevention Navigator Program grant to provide services to those at highest risk for HIV and substance use disorders for a term beginning August 31, 2020 through August 30, 2021 and authorizing a personnel complement. [Colleen M. Bridger, MPH, PhD, Assistant City Manager; Jennifer Herriott, MPH, Interim Director, Health]
<b>Result:</b>	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ron Nirenberg	Mayor		x				
Roberto C. Treviño	District 1		x				x
Jada Andrews-Sullivan	District 2		x			x	
Rebecca Viagran	District 3		x				
Adriana Rocha Garcia	District 4		x				
Shirley Gonzales	District 5		x				
Melissa Cabello Havrda	District 6		x				
Ana E. Sandoval	District 7		x				
Manny Pelaez	District 8		x				
John Courage	District 9		x				
Clayton H. Perry	District 10		x				

MH  
12/12/2019  
Item No. 25

# ATTACHMENT I

**Prevention Navigator  
Fund 2201636xxx  
Functional Area 3600400000XXXXX  
TDSHS Contract No. 2019-XXXXX-XX  
Budget Period: TBD**

GL	<u>ESTIMATED REVENUES</u>	<u>Original Budget</u>
4501000	Grants Revenue	200,000.00
	<b>Total Estimated Revenues</b>	<b>200,000.00</b>

**APPROPRIATIONS**

**Cost Center 36xxxxxxx  
Internal Order 136000000XXX**

1	5101010	Regular Salaries	77,340
1	5101050	Language Skill Pay	600
2	5103005	FICA & Medicare Expense	5,962
2	5103010	Life Insurance	78
1	5103035	Personal Leave Buy Back	-
2	5105010	Retirement Expense Civilian TMRS	9,306
2	5170040	Civilian Active Healthcare Assessment	14,666
3	5201025	Education - Classes	-
6	5201040	Fees to Professional Contractors	-
6	5202020	Contractual Services	-
7	5203040	Advertising and Publications	20,000
7	5203060	Binding Printing and Reproduction	2,000
3	5203090	Transportation Fees	2,000
3	5207010	Travel-Official	-
5	5302010	Office Supplies	1,500
5	5304010	Food	1,231
5	5304040	Chemicals Medical and Drugs	8,000
7	5304080	Other Commodities	30,000
7	5403510	Wireless Data Communications	1,200
7	5404520	Software Licenses	500
8	5406530	Indirect Costs	25,617
	<b>Total Estimated Expenses</b>		<b>200,000.00</b>

<b>Prevention Navigator</b>		
1	Personnel	<b>77,940.00</b>
2	Fringe Benefits	<b>30,012.00</b>
3	Travel	<b>2,000.00</b>
4	Equipment	-
5	Supplies	<b>10,731.00</b>
6	Contractual	-
7	Other	<b>53,700.00</b>
	<b>Direct</b>	<b>174,383.00</b>
8	Indirect	<b>25,617.00</b>
	<b>Total</b>	<b>200,000.00</b>

**PERSONNEL COMPLEMENT:**

Cost Center 360xxxxxx  
Internal Order 136000000XXX

Job Title	POSITIONS
2448-COMMUNITY HEALTH WORKER	1.00
0046-MANAGEMENT ANALYST	1.00
	<u>2.00</u>