

**AUDIT & ACCOUNTABILITY COUNCIL COMMITTEE  
MEETING MINUTES  
DECEMBER 15, 2020 at 10:00 AM  
VIDEOCONFERENCE**

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| <b>Committee Present:</b> | Councilmember John Courage, <i>District 9, Chair</i><br>Councilmember Ana Sandoval, <i>District 7</i><br>Councilmember Clayton Perry, <i>District 10</i><br>Citizen Member Judy Treviño<br>Citizen Member Priscilla Soto   |
| <b>Staff Present:</b>     | Maria Villagómez, <i>Deputy City Manager</i> ; Roderick J. Sanchez, <i>Assistant City Manager</i> ; Andy Segovia, <i>City Attorney</i> ; Ray Rodriguez, <i>Deputy City Attorney</i> ; Kevin Barthold, <i>City Auditor</i> ; Ben Gorzell, <i>Chief Financial Officer</i> ; William P. McManus, <i>Chief of Police</i> ; Craig Hopkins, <i>Chief Information Officer, Information Technology Services</i> ; Lori Steward, <i>Director, Human Resources</i> ; Michael Shannon, <i>Director, Development Services Department</i> ; Razi Hosseini, <i>Director, Public Works</i> ; Troy Elliott, <i>Director, Finance</i> ; Alejandra Lopez, <i>Director, Economic Development</i> ; John Jacks, <i>Director, Center City Development &amp; Operations</i> ; Anthony Chukwudolue, <i>Deputy Director, Public Works</i> ; Christie Chapman, <i>Assistant Director, Public Works</i> ; Veronica Carrillo, <i>Interim Assistant Director, Center City Development &amp; Operations</i> ; Nancy Cano, <i>Office of the City Clerk</i> |
| <b>Others Present:</b>    | None   |

**CALL TO ORDER**

Chairman Courage called the meeting to order.

**1. Approval of the minutes from the Audit and Accountability Committee meeting on October 20, 2020.**

Citizen Member Judy Treviño moved to approve the Minutes of the October 20, 2020 Audit and Accountability Council Committee Meeting. Councilmember Perry seconded the motion with revisions noted. The motion carried unanimously.

**Public Comment**

None

**CONSENT AGENDA**

**Pre-Solicitation High Profile Items**

- 2. Dangerous Premises Abatement Services** [Roderick Sanchez, Assistant City Manager; Michael Shannon, Director, Development Services]

#### **Post-Solicitation High Profile Items**

- 3. On-Call Plumbing Services** [Lori Houston, Assistant City Manager; John Jacks, Director, Center City Development and Operations Department]
- 4. Citywide Multi-Function Devices** [Ben Gorzell, Chief Financial Officer; Craig Hopkins, Chief Information Officer, Information Technology Services]
- 5. Occupational Health Services** [Ben Gorzell, Chief Financial Officer; Lori Steward, Director, Human Resources]
- 7. Wheatley Heights Sports Complex Event Hall and Fieldhouse** [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]
- 8. On-Call Civil Engineering for Infrastructure Management Program and Neighborhood Access Mobility Program** [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]

#### **Final Internal Audit Reports**

- 9. AU20-003 Audit of Animal Care Services Paul Jolly Center Contract**
- 10. AU20-026 Audit of San Antonio Police Department Municipal Wrecker Service Contract**

Councilmember Perry moved to approve Items 2-10, except for Item 6. Councilmember Sandoval seconded the motion. The motion carried unanimously.

#### **CONSENT ITEMS CONCLUDED**

#### **ITEM PULLED FOR INDIVIDUAL CONSIDERATION**

- 6. Fire Station #24 Replacement** [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]

Councilmember Perry asked if bids were advertised for the project and if the drainage issue was resolved. He asked if the old fire station would be demolished as part of the contract and if bond project funds would be used to finance the demolition. Mr. Hosseini reported that the project was bid as a competitive sealed proposal for solicitation and submissions were received and reviewed. He stated that the project would be forwarded to City Council for consideration early next year, construction would begin in February 2021 and would be completed by mid-year 2022. Mr. Hosseini reported that the City originally purchased a large parcel of land for the construction of the Fire Station replacement and entered into a drainage easement contract for an area behind the property. Deputy City Manager Villagómez stated that the contract was for the construction of a new fire station and that she would

provide the plans for the existing fire station to determine if the old fire station would be disposed of or repurposed. Mr. Hosseini stated that none of the \$10 million in funds would be used for demolition.

Councilmember Perry moved to approve Items 6. Citizen Member Treviño seconded the motion. The motion carried unanimously.

### **Adjourn**

There being no further discussion, Chairman Courage adjourned the meeting at 10:15 am.

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*John Courage, Chairman*

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*Nancy Cano, Office of the City Clerk*