

AN ORDINANCE 2017-04-20-0247

AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH EVENT PROFESSIONAL SERVICES, LLC IN THE AMOUNT OF \$150,000.00 FOR A TERM OF ONE YEAR TO PROVIDE PROJECT MANAGEMENT SERVICES FOR SMALL, MINORITY, WOMEN AND AFRICAN-AMERICAN OWNED CONSTRUCTION BUSINESSES CURRENTLY WORKING OR ASPIRING TO PROCURE CONSTRUCTION CONTRACTS WITH THE CITY OF SAN ANTONIO.

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WHEREAS, following numerous public meetings in which the community, corporate representatives and civic leaders expressed their concern with limited minority opportunities to do business with the City, on January 11, 2013, City Council approved a 5-Year Diversity Action Plan to build capacity and encourage small, minority, and women-owned businesses (SMWBEs) to participate in City contracts as prime and subcontractors; and

WHEREAS, City Council approved funds in the FY 2014 Adopted Budget for the SMWBE Management and Technical Assistance Program Initiative; and

WHEREAS, in May 2014, City Council approved Phase I of the Management and Technical Assistance Program (MTAP) in which two consultants were selected to provide technical assistance to small businesses in the construction trade with high level one-on-one training; and

WHEREAS, in order to transition the MTAP to Phase II in which a consultant will provide on-site training of Project Management Services for SMWBEs, a Request for Qualifications was released in November 2016 along with a Pre-Submittal Conference, and responses were due November 28, 2016, with five firms responding; and

WHEREAS, a selection committee made up of City staff from the Transportation & Capital Improvements Department, Aviation Department, representatives from the San Antonio Chapter of Associated General Contractors and NAACP evaluated and scored the proposals based on published criteria which included experience, qualifications, and a proposed plan, and the committee recommended the contract be awarded to Event Professional Services, LLC; and

WHEREAS, this contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program in an effort to maximize the amount of small, minority, and women-owned business participation on the contract and a commitment to be made to meet subcontractor participation goals; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The Ordinance authorizes the execution of a Professional Service Agreement with Event Professional Services, LLC in an amount of up to \$150,000 .00 for one year to provide Project Management Services for Small, Minority, Woman and African-American owned businesses currently working or aspiring to procure construction contracts with the City as prime contractors and subcontractors.

SECTION 2. Funding in the amount of \$150,000.00 for this ordinance is available in Fund 2902800, Cost Center 2340100001 and General Ledger 5201040 as part of the Fiscal Year 2017 Budget.

SECTION 3. Payment not to exceed the budgeted amount is authorized to Event Professional Services, LLC and should be encumbered with a purchase order.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Number, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 5. This Ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage hereof.

PASSED and APPROVED this 20th day of April, 2017.



M A Y O R
Ivy R. Taylor

ATTEST:



Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:



Andrew Segovia, City Attorney

Agenda Item:	5						
Date:	04/20/2017						
Time:	09:37:03 AM						
Vote Type:	Motion to Approve						
Description:	An Ordinance authorizing the execution of a Professional Services Agreement with Event Professional Services, LLC in the amount of \$150,000.00 for a term of one year to provide project management services for Small, Minority, Women and African-American owned construction businesses currently working or aspiring to procure construction contracts with the City of San Antonio. [Peter Zanoni, Deputy City Manager; Mike Frisbie, Director, Transportation & Capital Improvements]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
Roberto C. Treviño	District 1		x				x
Alan Warrick	District 2		x			x	
Rebecca Viagran	District 3		x				
Rey Saldaña	District 4	x					
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7		x				
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Michael Gallagher	District 10		x				

City of San Antonio

Professional Services Agreement with Event Professional Services, LLC

City Council A Session – Item #5
April 20, 2017

Presented by: Christie Chapman
Assistant Director, TCI



CITY OF SAN ANTONIO
TRANSPORTATION & CAPITAL IMPROVEMENTS

Diversity Action Plan Goal: Increase Participation Management Technical Assistance Program

PHASE 1 – Business Development & Management

- Approved by City Council May 2014
- Program began September 2014
- Two consulting firms were hired to administer training and education:
 - Financial/Management Assistance
 - Technology Consulting
 - Bonding Assistance
 - Procurement Assistance
 - Construction Industry Assistance

PHASE 2 – Project Management

- To begin April 2017
- Consulting firm to administer on-site training and education:
 - Project Management
 - Best Practices
 - Quality Assurance
 - Estimating & Scheduling
- SBEDA points: 20 pts SBE & M/WBE
Sub goals: 21% M/WBE, 4% AABE

S/M/WBE & AABE Participation



Design Participation

- 2012 Bond : 43% SMWBE, 2.3% AABE
- 2014 SBEDA Report: 63% SMWBE, 2% AABE
- 2016 SBEDA Report: 75% SMWBE, 6% AABE



Construction Participation

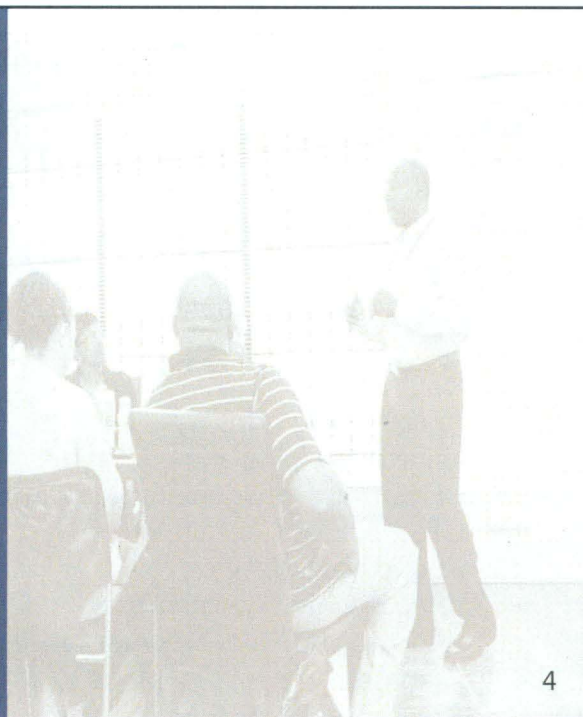
- 2012 Bond : 43% SMWBE, 3.9% AABE
- 2014 SBEDA Report: 32% SMWBE, <1% AABE
- 2016 SBEDA Report: 45% SMWBE, 1% AABE

65%
MTAP
participants on
City Contracts

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Continued Efforts

- Execution of MTAP Phase II
- Diversity Action Plan Update
 - ✓ Internal coordination between TCI, EDD & Finance
 - ✓ Focus Group to review existing plan, identify future goals and objectives, establish timeline



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