

**AMENDMENT #1
TO DELEGATE AGENCY CONTRACT
WITH
SAN ANTONIO AIDS FOUNDATION**

This amendment (hereinafter referred to as "Amendment") of the San Antonio AIDS Foundation FY 2017 Delegate Agency Contract is entered into by and between the City of San Antonio, a Texas Municipal Corporation, (hereinafter referred to as "City") acting by and through its designated representative, the Director of the Department of Human Services pursuant to Ordinance No. _____, dated _____, 2017, and San Antonio AIDS Foundation (hereinafter referred to as "Contractor").

WHEREAS, the City presently contracts with Contractor for the transitional housing program through the Delegate Agency Contract (hereinafter referred to as "Contract") that was executed on January 26, 2017 pursuant to Ordinance No. 2016-09-15-0693, dated September 15, 2016; and

WHEREAS, pursuant to Section 24.1 of the Contract, City and Contractor agree to an amendment to the Contract so that Contractor may provide additional services for additional funding; and

WHEREAS, it is in the best interest of the parties that an amendment to the Contract now be executed which reflects the modifications in service levels and funding; NOW THEREFORE:

City and Contractor agree to amend the Contract as follows:

1. Section 3.1 is amended to read as follows:

In consideration, the City will reimburse Contractor for costs incurred for each of the Projects listed above in accordance with the budget approved for each Project by the City Council of San Antonio in the above referenced Ordinance, and all subsequently authorized amendments to respective budgets. Said budgets are attached hereto and incorporated herein for all purposes as Attachment A – II for Project A, Attachment C – II for Project C and Attachment D – II for Project D. It is specifically agreed that reimbursement hereunder shall not exceed the combined total amount of **\$597,922.00**, broken down as follows:

- \$ 95,900.00 Housing Opportunities for Persons with Aids (HOPWA) for Congregate Hot Meal Program for People with HIV/AIDS (Project A);
- \$319,731.00 HOPWA for Long Term Tenant Based Rental Assistance Program – FY 17 funding (Project C);
- \$182,291.00 HOPWA for Transitional Housing Program – FY 17 funding (Project D)

2. Section 3.2 is amended to read as follows:

The funding level of this Contract is based on an allocation from the following funding sources:

\$597,922.00 Housing Opportunities for Persons with Aids (HOPWA) CFDA # 14.241

Consequently, Contractor agrees to comply with the **Funding Guide**, attached hereto and incorporated herein for all purposes as Attachment III.

3. The document attached hereto and incorporated herein as Exhibit I reflects agreed upon revisions to Attachment D-I, the Scope of Work and Scorecard for the Transitional Housing Program. The revisions supersede prior conflicting or inconsistent agreements with regard to the referenced project Scope of Work and Scorecard, and all references in the Contract to these shall mean the documents as revised by this Amendment.
4. The document attached hereto and incorporated herein as Exhibit II reflects agreed upon budget revisions to Attachment D-II, the budget for the Transitional Housing Program. The revisions supersede prior conflicting or inconsistent agreements with regard to the referenced project Budget, and all references in the Contract to the budget shall mean the budget as revised by this Amendment.
5. All other terms, conditions, covenants and provisions of the Contract are hereby continued and shall remain in effect in their original form, except for the provisions modified by this Amendment.

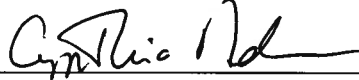
This Amendment has been executed effective as of the date of signature of the last party to sign (the "Effective Date").

CITY OF SAN ANTONIO:

CONTRACTOR:

San Antonio AIDS Foundation

Melody Woosley, Director
Department of Human Services
Date: _____



Cynthia Nelson,
Chief Executive Officer
Date: 1/27/17

APPROVED AS TO FORM:

Assistant City Attorney

ATTACHMENTS

- Exhibit I – Scope of Work and Scorecard Revision (amending Attachment D-I in the Contract)
- Exhibit II – Budget Revision (amending Attachment D-II in the Contract)

San Antonio AIDS Foundation Transitional Housing Program for Homeless People with HIV/AIDS FY 2016-2017

PROGRAM OBJECTIVE: The goal of this program is to make certain that the special short-term transitional housing needs of the HIV homeless community are being met in a clean, safe facility that affords comfortable shelter as well as other support services.

SERVICE PLAN: This short-term transitional program will provide shelter to those with HIV/AIDS who would otherwise be homeless, due to their financial situation and immediate discharge from an institutional setting until permanent housing and a regular source of income can be achieved. SAAF's transitional housing facility can accommodate up to 20 men, women, and transgender homeless persons with HIV/AIDS. The six bedroom and seven bathroom facility can provide separate bedrooms for men, women, and transgender clients. Individuals are allowed to remain in the program for a up to 6 months. Referrals for this program come from SAAF's Special Care Facility, local AIDS Service Organizations (ASOs), correctional facility discharge planners, and other social service and health agencies. All clients in the program continue to work with their Ryan White case manager for all supportive services and housing plans which are developed with facility staff. Assisting the client's in their health care compliance client's can be issued a bus token to and from each appointment. SAAF transitional housing program is a drug-free environment. Clients being admitted to the program will be drug tested before being admitted and are drug tested randomly as appropriately necessary. Client's will be counseled and referred for substance abuse treatment if appropriate. Clients will be issued bus tokens for medical appointments and employment seeking/interviews. Maintaining a program of this caliber and efficiency requires considerable resources including 24-hour staffing for four full-time case managers and four part-time case managers; facility costs for utilities, maintenance, and repairs, and janitorial, laundry supplies/laundry equipment, and office supplies.

TARGETED POPULATION: The targeted populations for this program are: community-based persons with HIV/AIDS, who are currently homeless; HIV positive individuals being discharged from a medical or correction facility, residential drug program or institution of some kind without a source of income and/or housing; residents in SAAF'S Special Care Facility who are medically appropriate for discharge, but have no source of income/housing; and HIV-positive individuals who have just relocated to San Antonio and have no arranged housing. Clients must have a limited income and be homeless (per HUD definition) because of their monthly financial situation and lack of stable housing.

NUMBER OF PARTICIPANTS/ CLIENTS SERVED: 133 unduplicated clients per year

Delegate Agency Scorecard

Agency Name:	San Antonio AIDS Foundation
Program Name:	Transitional Housing Program for Homeless People with HIV/AIDS
Amount:	\$182,291
Contract Term: October 1, 2016 – September 30, 2017	

Select Category (Select One)

- | | |
|--|--|
| <input type="checkbox"/> Children & Family Services | <input type="checkbox"/> Youth Services |
| <input checked="" type="checkbox"/> Community Safety Net | <input type="checkbox"/> Workforce Development |

Select Program Service Indicator(s) (Select Minimum of One)

- | | |
|--|--|
| <input type="checkbox"/> School Readiness Success | <input type="checkbox"/> Seniors Services |
| <input type="checkbox"/> 3rd Grade Reading | <input checked="" type="checkbox"/> Reduction with Homelessness/Stability of Residence |
| <input type="checkbox"/> High School Graduation Rate/Education Success | <input type="checkbox"/> Teen Pregnancy Reduction |
| <input type="checkbox"/> College & Career Readiness | <input type="checkbox"/> Youth Crime Recidivism Prevention |
| <input type="checkbox"/> Transition Out of Poverty | <input type="checkbox"/> Domestic Violence Reduction |
| <input type="checkbox"/> Employment Gains | <input type="checkbox"/> Child Abuse Reduction |
| <input type="checkbox"/> Removing Family Barriers | <input type="checkbox"/> Improve Family Financial Stability/Financial Literacy |

Outcomes/Results Measures

1. Increase the total number of households (133 unduplicated individuals) that will be linked to transitional housing
2. Increase in the number of households that exited this HOPWA Program into Stable/Permanent Housing by 50% (67 unduplicated individuals).
3. Increase the creation of housing plans for maintaining or establishing stable on-going housing (133 unduplicated individuals)

Additional: Reduce the number of chronically homeless individuals in San Antonio by 25% (33 unduplicated individuals)

Outputs

1. Unduplicated Clients 133 unduplicated clients will be served
2. 67 unduplicated individuals will transition into stable/permanent housing
3. 133 unduplicated individuals will have created housing plans for maintaining or establishing stable on-going housing

Delegate Agency Scorecard

Additional:

33 chronically homeless individuals in San Antonio will receive transitional housing assistance

Data Source and Reporting

1. Agency statistical reports and logs: Data for Transitional housing is collected via daily census counts. The data is then uploaded into an Excel file, where it is arranged by days and months of service, the location where the client came from before intake, and the location where the client went to after discharge.
2. Delegate agency records
3. ARIES (AIDS Regional Information and Evaluation System) and HMIS database reports

Quality Standards

1. Staff will demonstrate the basic knowledge, skills, and strategies to support and promote residential independence and stability.
2. Program has appropriate and sufficient equipment and supplies.
3. Program offers referral to social service agencies to increase health access.

Explanatory Notes

Objective: Provide short term transitional housing for the homeless individuals with HIV/AIDS. Number of clients and days of service are based on past history of service.

The targeted populations for this program are community-based persons with HIV/AIDS, who are currently homeless.

WV 1/27/17

ENA 1-30-17

Kimberly 1/30/17

Exhibit II

TOTAL AGENCY BUDGET

Agency Name: San Antonio AIDS Foundation

FUNDING SOURCES	Actual Revenue FY 2015	Actual Expenditures FY 2015	Estimated Revenue FY 2016	Estimated Expenditures FY 2016	Projected Revenue FY 2017	Projected Expenditures FY 2017
1. City of San Antonio (COSA)	952,075.00	952,075.00	752,294.00	752,294.00	838,508.00	838,508.00
2. Local Government (other than COSA)	36,300.00	36,300.00	30,000.00	30,000.00	30,000.00	30,000.00
3. State Government	133,483.00	133,483.00	140,000.00	140,000.00	145,000.00	145,000.00
4. Federal Government	1,625,458.00	1,625,458.00	1,750,000.00	1,750,000.00	1,800,000.00	1,800,000.00
5. United Way	334,133.00	334,133.00	330,000.00	330,000.00	330,000.00	330,000.00
6. Foundation Grants	222,669.00	222,669.00	200,000.00	200,000.00	250,000.00	250,000.00
7. Donation	169,130.00	169,130.00	150,000.00	150,000.00	175,000.00	175,000.00
8. Other (list)						
Fundraising	147,984.00	147,984.00	140,000.00	140,000.00	170,000.00	170,000.00
Local Hospital Support	610,853.00	610,853.00	400,000.00	400,000.00	400,000.00	400,000.00
Gains/Interest/Dividends	-11,444.00	0.00	0.00	0.00	0.00	0.00
Residential Rent	31,934.00	31,934.00	20,000.00	20,000.00	25,000.00	25,000.00
Royalties on Minerals	33,336.00	33,336.00	30,000.00	30,000.00	30,000.00	30,000.00
Beneficiary	38,000.00	38,000.00	25,000.00	25,000.00	25,000.00	25,000.00
340B Pharmacy Prog.	1,242,495.00	1,242,495.00	1,200,000.00	1,200,000.00	1,400,000.00	1,400,000.00
Misc. Income	1,200.00	1,200.00	0.00	0.00	0.00	0.00
Depreciation	0.00	81,256.00	0.00	82,000.00	0.00	82,000.00
TOTAL	\$5,567,606.00	\$5,660,306.00	\$5,167,294.00	\$5,249,294.00	\$5,618,508.00	\$5,700,508.00

PROGRAM LINE ITEM BUDGET

Agency Name: San Antonio AIDS Foundation
 Program Title: Transitional Housing

Budget Version: Original
 Total Program Budget: \$182,291.00

COSA GL	Contractor's GL	GL DESCRIPTION				Total Cost to COSA	ESG Programs Only - Agency Match
5201025		Education					
5203090		Transportation Fees - Must not exceed current IRS Standard Mileage Rate	Anticipated Mileage		Rate Per Mile	0.00	
5205050		Freight and Storage					
5204010		Linen and Laundry Service					
5204050	62400	Maintenance and Repair - Buildings and Improvements				10,000.00	
5204080		Maintenance and Repair - Machinery and Equipment					
5208530		Alarm and Security Services					
5201040		Fees to Professional Contractors - (Enter Details Below)				0.00	
		Contractor Name	Purpose/Description of Services to be Provided		Contract Amount		
5203040		Advertising and Publication					
5203050		Membership Dues and Licenses					
5203060		Binding, Printing and Reproduction					
5203070		Subscriptions to Publications					
Total Contractual Services						\$10,800.00	\$0.00
Commodities							
5302010	62840	Office Supplies				2,226.33	
5303010	62870	Janitorial Supplies				8,000.00	
5304005	62890	Clothing and Linen Supplies				3,000.00	
5304025		Motor Fuel and Lubricants					
5304070		Recreation Supplies					
5301010	62000	Maintenance and Repair Materials (Buildings and Improvements)				1,000.00	
5301030		Maintenance and Repair Materials (Machinery and Equipment)					
5304075		Computer Software					
5304080	65140	Other Commodities				8,000.00	
		Purpose/Description of Other Commodities			Amount		
		Drug Testing clients			8,000.00		
Total Commodities						\$22,226.33	\$0.00
Fixed Charges							
5403010	61800	Telecommunications				2,000.00	
5404530	61100	Gas and Electricity				7,500.00	
5404540	61200	Water				3,000.00	
5405030		Liability, Hazard, Fidelity Insurance					
5407020		Direct Assistance Payments To Program Participants - (Itemize by Type Below)				0.00	
		(Rental, Medical, Educational, Food for Program Participants, etc.)		Amount			
Total Fixed Charges						\$12,500.00	\$0.00

PROGRAM LINE ITEM BUDGET

Agency Name: San Antonio AIDS Foundation
 Program Title: Transitional Housing

Budget Version: Original
 Total Program Budget: \$182,291.00

COSA GL	Contractor's GL	GL DESCRIPTION	Total Cost to COSA	ESG Programs Only - Agency Match
Capital Outlay				
5501000	62895	Computer Equipment <\$5,000	2,200.00	
5501055		Machinery and Equipment - Other <\$5000		
5501065		Furniture and Fixtures <\$5,000		
Total Capital Outlay			\$2,200.00	\$0.00
Total Program Budget			\$182,291.00	\$0.00

* Administrative Cost % for COSA Program

*Total Administrative Cost for this COSA funded program may not exceed 20% of the City's allocation to the Agency for this program.