

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AUTHORIZING THE SUBMISSION OF A HEAD START GRANT APPLICATION TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES AND ACCEPTANCE UPON AWARD OF AN AMOUNT UP TO \$20,671,248.00 FOR THE PERIOD OF FEBRUARY 1, 2014 – JANUARY 31, 2015; AUTHORIZING A BUDGET, INCLUDING AN IN-KIND MATCH OF UP TO \$5,167,812.00, AND A PERSONNEL COMPLEMENT OF 87 POSITIONS FOR THE DEPARTMENT OF HUMAN SERVICES; AUTHORIZING THE NEGOTIATION AND EXECUTION OF FOUR SERVICE PROVIDER CONTRACTS FOR THE GRANT AWARD PERIOD IN AN AMOUNT UP TO \$14,753,712.00; AUTHORIZING THE EXECUTION OF CONTRACT AMENDMENTS BASED ON ADDITIONAL HEAD START GRANT AWARDS AND/OR PROGRAM IMPROVEMENTS; AND AUTHORIZING THE NEGOTIATION AND EXECUTION OF MEMORANDUMS OF UNDERSTANDING WITH LOCAL COMMUNITY ORGANIZATIONS TO COLLABORATE AS REQUIRED BY THE HEAD START ACT.**

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**WHEREAS**, the Head Start program is a federally funded early childhood education and development program administered by the U.S. Department of Health and Human Services, providing education and family support services to children between the ages of three and five; and

**WHEREAS**, the City of San Antonio has served as a grantee for the Head Start Program for over 30 years; and

**WHEREAS**, prior to July 1, 2013, the City had been the single grantee for San Antonio and Bexar County, serving 6,789 children and their families in twelve school districts; and

**WHEREAS**, after going through a nation-wide grant re-competition process that began in 2011, the City became one of six grantees in Bexar County, now serving 2,861 children and their families in 26 Head Start centers located in the San Antonio Independent School District (SAISD) and Edgewood Independent School District (EISD); and

**WHEREAS**, the City provides direct program management, oversight, governance, family support and mental wellness services, and contracts with SAISD and EISD for the provision of educational services, Metropolitan Health District for dental services, and the University Health System for health services; and

**WHEREAS**, memorandums of understanding with Local Education Agencies, Early Head Start programs, and Early Childhood Intervention programs ensure close collaboration with other community stakeholders; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is authorized to submit a grant application to the U.S. Department of Health and Human Services (HHS) and to accept funds upon award in an amount up to \$20,671,248.00 for the Head Start Program for the period February 1, 2014 to January 31, 2015, and to execute any and all necessary documents to effectuate the application and acceptance. A copy of the application is on file with DHS.

**SECTION 2.** The City Manager or her designee, or the Director of the DHS or her designee, is further authorized to negotiate and execute: 1) contracts with the four service providers listed on the budget attached hereto and incorporated herein for all purposes as **Attachment I** and in a cumulative amount not to exceed \$14,753,712.00; 2) contract amendments based on additional Head Start grant awards and/or/program improvements; and 3) Memorandums of Understanding with Local Education and Early Childhood Intervention agencies, and other community organizations as required by the Head Start Act.

**SECTION 3.** Should funding be awarded, fund 26022000 entitled “Dept. of Health & Human Services” is hereby designated for the use in the accounting for the fiscal transaction in the acceptance of this grant and the sum of up to \$20,671,248.00 from the HHS will be appropriated in said fund. Upon award, a department specific fund will be assigned.

**SECTION 4.** A proposed budget, including an in-kind matching budget of up to \$5,167,812.00, attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved. A formal final budget which will include Internal Order numbers, General Ledger numbers, and a department specific Fund will be submitted by the department upon award.

**SECTION 5.** The proposed personnel complement of eight-seven (87) positions, which is attached hereto and incorporated herein for all purposes as **Attachment III**, is hereby approved.

**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 7.** This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**M A Y O R**  
Julián Castro

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Leticia M. Vacek, City Clerk

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Michael D. Bernard

DRAFT