

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

AN ORDINANCE

**AUTHORIZING A CONTRACT WITH CUSTOM DATA PROCESSING,
INC. TO PROVIDE AN ELECTRONIC HEALTH RECORD
REPLACEMENT SYSTEM IN AN AMOUNT NOT TO EXCEED
\$691,187.50 FOR THE SAN ANTONIO METROPOLITAN HEALTH
DISTRICT.**

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WHEREAS, the City issued a Request for Competitive Sealed Proposals (RFCSP) on May 25, 2017 for an Electronic Health Record (EHR) replacement system capable of addressing unified patient registration, clinical program management, medical billing, regulatory reporting, appointment management and external data exchange and seven responses were received; and

WHEREAS on November 1, 2017, an evaluation committee consisting of individuals from various departments reviewed the submitted proposals. The proposals were evaluated based on all published criteria which included respondents' experience, background, and qualifications; proposed plan (which included responses to the City's technical requirements) and price. The committee shortlisted the three top-ranked firms for interviews; and

WHEREAS, the companies were asked to provide a demonstration of their respective systems and were subjected to questions from the evaluation committee during the interviews. The committee met on February 2, 2018 and individual scores were resubmitted. After a recommendation for award was agreed upon by the committee, the pricing scores were revealed. Custom Data Processing, Inc. received the highest ranking and was recommended for award by the evaluation committee; and

WHEREAS, the Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services; and

WHEREAS, this contract is an exception to the Local Preference Program and the Veteran-Owned Small Business (VOSB) Preference Program is inapplicable to non-professional service contracts. **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. City Council hereby authorizes the City Manager and designee, severally, to execute a one-year contract with four one-year renewal options with Custom Data Processing, Inc. to provide an electronic health record replacement system for the San Antonio Metropolitan Health District for a total contract value of \$691,187.50 as detailed in the agreement attached and incorporated herein for all purposes as Exhibit A.

SECTION 2. Payment in the amount not to exceed \$380,000.00 in SAP Fund 40099000, Other Capital Projects, SAP Project Definition 09-00078, EHR Replacement, is authorized to be encumbered and made payable to Custom Data Processing, Inc., to provide an Electronic Health Record (EHR) Replacement system.

SECTION 3. Funding for this ordinance in the amount of \$63,000.00 is available in Fund 11001000, Cost Center 3617010001 General Ledger 5304075 as part of the Fiscal Year 2017 Budget Carry forward. Additional funding for this ordinance is contingent upon City Council approval of the City's operating budget and the availability of funds for subsequent Fiscal Years.

SECTION 4. Payment not to exceed the budgeted amount is authorized to Electronic Health Record (EHR) Replacement and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance shall become effective immediately upon its passage by eight affirmative votes; otherwise it shall become effective on the tenth day after passage thereof.

PASSED and APPROVED this **th** day of , **2018.**

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Andrew Segovia, City Attorney

Exhibit A

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