



City of San Antonio

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| CONTRACT NAME: | ANNUAL CONTRACT FOR OFFICE SUPPLIES |
| CONTRACT NUMBER: | 6100005505 / 4400003331 |
| VENDOR NAME: | OFFICE DEPOT, INC. |
| VENDOR ADDRESS: | 6600 NORTH MILITARY TRAIL BOCA RATON, FL 33496 |
| ATTN: | GLEN KROMAR / GARY HOEFFLER |
| CHANGE ORDER NUMBER: | 2 |
| DATE ISSUED: | NOVEMBER 8, 2019 |
| EFFECTIVE DATE OF CHANGE ORDER: | JANUARY 1, 2020 |

The City of San Antonio ("City") hereby issues this change order to the above referenced contract pursuant to Texas Local Government Code §252.048, and Ordinance No. 2011-12-08-1014, passed and approved December 8, 2011. This contract is hereby amended as follows:

1. CHANGE ORDER

- 1.1 In accordance with section 005 – Supplemental Terms & Conditions, Change Orders, Temporary Short Term Extension, is amended to add an additional 90 day month-to-month temporary extension period, beginning January 1, 2020 and ending March 31, 2020, at City's option under the same terms and conditions. Said month to month extensions shall be in writing and signed by Director.

2. PROVISIONS REMAIN IN EFFECT

All other terms, conditions, covenants and provisions of the above referenced contract, as previously amended, not specifically mentioned herein and revised by this document, are retained in their entirety, unchanged, and remain in full force in effect for the duration of said contract, and any renewals thereof.

3. ENTIRE AGREEMENT

This contract, as amended, embodies the complete agreement of the parties hereto with regard to the subject matter contained herein, superseding all oral or written previous and contemporary agreements between the parties relating to matters herein.

EXECUTED and AGREED to as of the dates indicated below.

CITY OF SAN ANTONIO

VENDOR

(Signature)

(Signature)

Printed Name: Norbert Dziuk
Title: Procurement Operations Lead
Date: _____

Printed Name: James E. Pollman
Title: VP, Business Solutions
Date: 11/20/19



This change order is part of the contract. Please acknowledge your receipt of this change order by having it signed by an authorized representative. Please return this change order to the Finance Department, Purchasing Division at the address below, or hand deliver to 111 Soledad, 5th Floor, San Antonio, TX 78205.